CONSORTIUM PETITION FORM

Legal Name: ___________________________________________  
ID#: ____________

(Print)

HOST INSTITUTION COURSE INFORMATION

CROSS REGISTRATION FOR: ____________________________, 20_______

Semester/Term Year

COURSE LISTING:

<table>
<thead>
<tr>
<th>Dept.</th>
<th>No.</th>
<th>Course Title</th>
<th>Units</th>
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CHECK APPROPRIATE HOST SCHOOL:

☐ Golden Gate University (*Fee Required)
☐ Santa Clara University
☐ University of California, Davis
☐ University of California, Berkeley

POLICIES

1) Only one consortium course is permitted in any semester,
2) The course must not substantially duplicate any other already taken for credit,
3) Only classroom courses may be taken (internships or clinics are not permitted),
4) The course must be taken for a letter (or number) grade, and the student must earn at least a “C” or its numerical equivalent,*
5) The course must be an elective course (all courses required for the USF degree must be taken at USF),
6) The course cannot be a concurrent offering at USF,
7) It is the student’s responsibility to ensure that a transcript of work taken at another institution is promptly sent to the USF Law Registrar upon receipt of grade.

*The grade earned for the consortium course will not be transferred. The USF transcript will only reflect “credit” or “no credit.”

Student Signature: ___________________________________________  Date: ______________________

PROCEDURES & REQUIRED SIGNATURE APPROVALS

1) Submit completed form to USF Law Registrar for pre-approval, USF Law Registrar retains WHITE copy
HOME Official (Registrar or Dean): ___________________________  Date: ______________________

2) Take signed form to Host institution for approval. Host institution signs and retains YELLOW copy
HOST Official (Registrar or Dean): ___________________________  Date: ______________________

3) Submit completed PINK form to USF Law Registrar,
HOME Official (Registrar or Dean): Date Rec’vd ________________ Processed: ________________ Initials: _______

4) Retain GOLD copy for your records,

5) Order an official transcript from HOST Institution to be mailed directly to the USF Law Registrar’s Office upon receipt of grade.