myUSF – Steps to View your Financial Aid

Please follow this guide to help you view your financial aid information on myUSF.

Step 1: Log on to myUSF at myusf.usfca.edu. New students: You will need to use your myUSF account information provided to you through Admissions. If you have been admitted but have not yet received instructions on how to set up your myUSF account, you may contact our ITS Help desk at 415-422-6668 for assistance.

Step 2: Once you are logged on, click on the “Student” button in the yellow square for Self-Service.

Step 3: Once you are in Student Self-Service, click on the “Financial Aid” tab at the top of the page. Then click on the “Financial Aid Status” link and choose the appropriate award year from the pull-down menu.

Step 4: On the “Financial Aid Status” page, you will see a series of links that you can use to view information about your financial aid status and eligibility. At minimum, you should view the following information:

- Click on the “Student Requirements” link to view any unsatisfied/outstanding financial aid requirements. Some requirement items will link you to forms or information when you click on the requirement name. Please carefully review the description and next steps for each requirement. Once your required documents have been received by our office, they will be moved to the bottom of the page under “Satisfied Requirements.”

- Click on the “Awarded” link. On this page, you will see several important tabs.

  Under the “Award Overview” tab, you will see all the necessary information regarding your award package, including the cost of attendance used in determining your award, your anticipated housing and enrollment status, which correspond to your answers from the FAFSA, your actual Financial Aid Award by term, and the status (offered/accepted/declined) of each fund that you have been awarded.

  Click on each fund name for a description. Review the status of each fund. Most of the financial aid offered to you will remain in an “offered” status until you accept or decline. After the last day to drop with full tuition credit in each semester, the Financial Aid office may cancel any financial aid that is still in an offered status.

  You can accept or decline all or part of an offered award under the “Accept Award Offer” tab.

  Click on the “Special Messages” tab to view any special messages that may have been sent to you by the Financial Aid office.