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SAN FRANCISCO

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## 403B Retirement Options

USF Voluntary Retirement Plan



## Go Green: Environmental Wellness

April is Environmental Wellness Month

In April, [GoUSF](#) focuses on environmental wellness with [Go Green](#). Respect and care for the Earth are

People often let the financial demands of today like credit card debt, student loans, the need to save for a child's college tuition, and even their desire to have a higher income — before they start saving, preclude them from strategically thinking about how to save for their retirement.

The new [Salary Reduction Agreement](#) allows you to change the percentage, or the flat dollar amount, of your paycheck that goes into your 403(b) Voluntary Retirement Account. When you started working at the university you chose the amount to have deducted from your paycheck into your 403(b) account, or if you didn't choose, you were automatically enrolled to contribute three percent (3%) of your gross salary each pay period.

You have the option to change your contribution at any time. You can do this by completing the [Salary Reduction Agreement](#) and returning it to Human Resources. The University of San Francisco Voluntary Retirement Plan Salary Reduction Agreement is found under the [Forms](#) section of the [HR website](#). For questions, please contact the university's Retirement Plan Manager, Ron Chin, at [rchin2@usfca.edu](mailto:rchin2@usfca.edu).

## Service Honorees

### Honored at Service and Merit Award Ceremony

Each year, individuals are honored for their number of years of service with the university as they reach each 5-year milestone. Individuals receive awards at 5 years, 10 years, 15 years, and so on. These individuals are honored at the annual Service and Merit Award Ceremony, taking place this year on Wednesday, on May 3.

Employees receiving service honors for their number of years of service this year were contacted last month. If you believe you have reached a service milestone in 2017, but were not notified via email, please contact, [serviceandmerit@usfca.edu](mailto:serviceandmerit@usfca.edu).

## Earth Day

Thursday, April 20

"Sustainability and environmental justice are expressions of our understanding that we've been given so much by God, but we don't own the world.

core values embedded into USF's mission. These values are reflected in how we live, learn, volunteer, and lead. Below are ways you can get involved:

- Walk to USF Day - April 7
- Leadership Walk to Bees - April 13
- Being Green Workshop - April 19
- Earth Day & Farm Stand - April 20

Did you know USF has a garden? USF faculty, students, and staff, as well as the surrounding community, are invited to join the weekly Garden Workdays on Thursdays, from 11 a.m. to 3 p.m.

## Ignatian Half-Day Retreat for Faculty & Staff

Friday, May 5 from 10 a.m. to 2 p.m., Fromm-Maier Room

The spring half-day retreat will be led by Maria Christina & Francisco Herrera of Trabajo Cultural Caminante, a volunteer group dedicated to the promotion of cultural work and organizing. Half-day retreats include lunch, presentations on Ignatian spirituality, and the opportunity for reflection and conversation with colleagues.

For more information, or to [register](#), visit [University Ministry](#) or contact the associate director for Faculty & Staff Spirituality, Father Donal Godfrey, SJ, [\(415\) 422-2760](tel:(415)422-2760) or [godfrey@usfca.edu](mailto:godfrey@usfca.edu)

## Total Compensation Statements Now Online

[Total compensation statements](#) for the 2016 calendar year are now available online. These statements, which include a consolidated view of salary, benefits, time off, and more, are distributed annually to benefits-eligible, full-time faculty and staff. The online statement also gives you the ability to hover over each item and find out more information.

If you would like to save the [statement link](#) to your 2016 Total Compensation Statement for future reference, you may save the link as follows:

- Go to [myUSF](#) dashboard

We are simply asked to care for it. And so we must care deeply, and from the heart." USF President Paul J. Fitzgerald, S.J.

There are a number of events taking place around USF in honor of Earth Day, including a farm stand in the Gleeson Library Plaza from 11 a.m. to 1:30 p.m.

- Go to Fav Apps and select Preferences
- Select Total Compensation Statement
- Click the star to add to your Fav Apps
- Go back out to the Fav Apps drop down menu and click on Total Compensation Statement to launch your statement

For more information, please visit the Total Compensation Statement web page, or email [totalcomp@usfca.edu](mailto:totalcomp@usfca.edu).

Get a Taste of What's Happening at [#USFCA](#)



Human Resources [\(415\) 422-6707](tel:(415)422-6707)

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