A SYLLABUS IS A CONTRACT AND SHOULD CONTAIN EVERYTHING THAT IS ESSENTIAL TO A COURSE.

REQUIRED
Course Title
Course Number
Instructor Name
Course Meeting Days & Times
Instructor Contact Info
Instructor Office Hours
Instructor Office Location
Course Learning Outcomes
Program Learning Outcomes
Core/CD/SL Learning Outcomes (if course has such designation(s))
How Learning Outcomes will be assessed
Prerequisites/Co-Requisites
Required Texts/Materials
Assignment Schedule
Academic Integrity/Honor Code
Disclaimer 1/3: Confidentiality
Disclaimer 2/3: Mandatory Reporting
Disclaimer 3/3: Sexual Assault
University Deadlines (last day to withdraw with tuition reversal)
Exam/Quiz dates, topics tested
Place, Date, Time of Final Exam
Grading Procedures (Curve? Pass/no-pass?)
Campus Resource Info (e.g. CAPS, LWC)
Instructor-specific policies (makeups, late assignments, absences)

RECOMMENDED
Overview of Course (Purpose, focuses, topics covered)
Recommended Texts
Student Behavioral Expectations
Classroom decorum (personal tech, eating/drinking)