**9/21/22**

**Present**:  Paul Fitzgerald, Chinyere Oparah, Donna Davis, Charlie Cross, Julie Orio, Lindsey McClenehan, Opinder Bawa, Ellen Ryder, and guest David Philpott

Fr. Fitzgerald called the meeting to order at 10 a.m.

1. David Philpott provided the Cabinet with an update on the ongoing collective bargaining with the university’s various employee associations.

2. Opinder Bawa briefed the Cabinet on the current state of USF’s Enterprise Resource Planning (ERP) System - Banner.  In 2006, Banner 7 was implemented to support core business functions:  enrollment, student records, finance, financial aid, human resources, and advancement. Starting in 2015 many of the modules were migrated to purpose-built systems like SalesForce, Slate, etc.  In 2019, USF migrated to Banner 9 (hosted in the cloud), which offered more security and easier upgrades.  In 2020, Ellucian (which owns the Banner product) was acquired by Blackstone and a new Banner SaaS strategy was introduced.  Since that, the hosted service has experienced an increase in outages/degradations, affecting business operations, and resulting in rising user frustration.  ITS has surveyed AJCU institutions about their practices and plans regarding Banner/Ellucian, and recommends assembling a team with representatives from ITS, SEM, ABS, schools, and budget managers to explore options in advance of current contract expiration in 2024 - most likely we’ll do this next year.  Team will report back to Cabinet with recommendations for migration and provide cost estimates and timeline.

3. Julie Orio, Donna Davis, and Opinder Bawa reported on their meeting with a team from an autonomous vehicle company interested in partnering with USF to provide travel services.  Language in a memorandum of understanding is currently being reviewed.

4. Julie Orio reported on housing occupancy, and work taking place in association with SEM to provide projections for 2023-24.

The meeting adjourned at noon.

**9/28/22**

**Present**:  Paul Fitzgerald, Chinyere Oparah, Opinder Bawa, Charlie Cross, Donna Davis, Julie Orio, Ellen Ryder, Lindsey McClenehan

Fr. Fitzgerald called the meeting to order at 10 am.

1. Fr. Fitzgerald asked each member to review Board of Trustee committee discussions during the Sept. 22 meetings.

2. Julie Orio provided an update on how community members are accessing buildings via OneCard, and recommended that current protocol continue:  the positives (safety and security) outweigh the negatives (inconvenience).

3. Julie Orio and Donna Davis reported on conversations with medical consultants regarding current face covering policy.  USF’s transmission levels have decreased to “low” levels (similar to the City of San Francisco), she is recommending that the university implement a “mask optional” policy for community members when indoors.  Cabinet engaged in discussion about concerns members of the community (faculty, staff, and students) with health vulnerabilities will have about the change, and recommended that HR and deans be prepared with talking points to help guide those classroom and meeting room conversations.  Timing for implementation and communication to the community was presented.  Cabinet discussed the need for deans, associate deans, and union leaders to receive advance notification of policy.  Julie also emphasized that if transmission levels increase, optional face covering policy will revert back.

4. Fr Fitzgerald introduced Monica Lopez-Sieben, a fellow from the American Council on Education (ACE), who will be occasionally visitying USF as part of the fellowship program throughout this academic year. She is Dean of Management at Cetys University in Mexicali, Baja California

**10/5/22**

Paul Fitzgerald called the meeting of Cabinet and Deans to order at 10 am.

10-11 am:  Deans met with Cabinet.  **Present**:  Deans Shawn Calhoun, Eileen Fry Bowers, Eileen Fung, Otgo Erhemjamts, Associate Dean Amy Flynn (representing School of Law), along with guest Anastasia Vrachnos April Crabtree; plus Cabinet members Fr. Fitzgerald, Chinyere Oparah, Donna Davis, Ellen Ryder, Julie Orio, Opinder Bawa.  **Absent and excused**:  Dean Susan Freiwald, Cabinet member Charlie Cross.

1. Anastasia Vrachnos and Opinder Bawa provided an update on the progress with the implementation of the university’s Strategic Plan.  They presented a number of initiatives designed to share information about the progress with the community, increased communication efforts, training for working group members, and opportunities for community members to participate in “public fora” with working group team members.  They also outlined how Cabinet members can help with assigning a liaison from their area to work with the Strategic Plan Advisory Council and map divisional goals to strategic priorities.

2. Julie Orio shared the new optional masking policy, based on alignment with CDC and SFDPH recommendations.  Group discussed timing for announcement, and fact that testing will continue five days/week, as well as contact tracing.  Julie also shared the importance of accommodating immunocompromised faculty and staff who prefer that masking continue in classes or meetings.

11 am-noon:  Cabinet, with guests Deans Shabnam Koirala-Azad and Eileen Fry-Bowers.

1. The group discussed an opportunity to potentially increase opportunities for expanded course offerings in the School of Education and the School of Nursing and Health Professions.  Exploration and research about the viability of this opportunity is continuing at both the administrative and leadership levels.

1. Ellen Ryder updated the group on the plans for a President’s town hall,

scheduled for Nov. 8.

The meeting adjourned at noon.

**10/12/22**

**Present**: Paul Fitzgerald, Chinyere Oparah, Charlie Cross, Julie Orio, Donna

Davis, Lindsey McClenehan, Opinder Bawa, Ellen Ryder

Fr. Fitzgerald called the meeting to order at 10 am

1.  Julie Orio updated Cabinet on the work done toward implementation of the optional indoor mask policy.  In its advisory role, Staff Council weighed in on the proposed plan, and union leaders received a heads up.  Faculty have been appreciative of the options and support for managing the policy in classrooms.  Donna Davis reminded the group that the vaccination rate for USF employees is more than 98%.  Cabinet determined that the message about the policy change would come from the President and Provost, and is scheduled for release Friday, 10/14.

2.    Fr. Fitzgerald reported that he has received confirmation from the Jesuit Superior General Rev. Arturo Sosa and from Jesuits West Provincial Sean Carroll that USF’s Mission Priority Examen -- and accompanying four goals -- has been approved by Pope Francis and the Society of Jesus.  This confirmation of USF’s Catholic and Jesuit identity has been shared with San Francisco Archbishop Salvatore Cordileone.

The meeting adjourned at noon.

**10/19/22**

**Present**:  Paul Fitzgerald, Chinyere Oparah, Opinder Bawa, Julie Orio, Charlie Cross, Donna Davis, Lindsey McClenehan, with guest David Philpot

Fr. Fitzgerald called the meeting to order at 10 am.

1.    David Philpott provided an update on bargaining with the university’s various employee associations.

2.    Fr. Fitzgerald briefed the Cabinet on conversations students are having about the USF Don mascot.  Foghorn has published editorials about reviewing the mascot’s appropriateness, and ASUSF is planning a town hall conversation.

3.     Lindsey McClenehan previewed plans for the 10/20-21 Celebrate USF events, as well as upcoming fundraising projects.

4.    Chinyere Oparah reported on a number of initiatives, include the formation of a summer working group looking at new courses; the return to campus of the Gerardo Marín Diversity Fellows; and the School of Education being invited to apply for funding from the Salesforce Foundation.

5.    Fr. Fitzgerald reported on USF and the School of Law hosting the candidates for district attorney on campus.

The meeting adjourned at noon.