

UNIVERSITY OF SAN FRANCISCO
Directions for Completion of Certification of Finances

All international students must submit a Certification of Finances showing that sufficient funds are available to pay for their expenses inclusive of housing and meals, health insurance, books, transportation, and miscellaneous/personal expenses during their studies at USF. Financial verification of sufficient funds must be completed in order for USF to issue a DS-2019 form. **The DS-2019 form is needed to apply for a J-1 Visa.** You, your parent or sponsor, and relevant bank official must complete and sign the Certification of Finances Form. In addition, a bank letter or bank statement must be submitted to verify that the required amount of funding is available.

This **estimated budget** is based on one semester or four months from January to May. These annual costs are anticipated to increase each year.

Category	Spring 2018 semester	
Tuition (Undergraduate)	\$22,880	In most cases, tuition is waived for exchange students
Fees	\$227	
Room & Board	\$7165	
Miscellaneous/Personal/Travel/Books	\$2,671	
Health Insurance*	\$1,499	Exchange students are automatically enrolled and charged USF Health Insurance
Total (minus tuition):	\$11,562 USD for Fall 2017 (one semester)	

1. Complete and sign the form. Your signature is required.
2. Have the form signed by your guarantor (parent or sponsor) if they are helping to pay for your expenses. In addition, your parent or sponsor must write a brief "Letter of Financial Support" stating they are sponsoring you for the duration of your exchange program.
3. Have the form signed and bank stamped by your guarantor's bank and include an official letter from the bank verifying funds in the amount required or current bank statements that total no less than **\$11,562USD per semester.**
 - **Please provide a translation if documents are not written in English.**
 - **Note: We cannot accept Stock/Investment accounts, Lines of Credit, Lines of Equity/Real Estate or Statements of Income as sufficient forms of funding.**
 - **Funds must be liquid such as Checking or Savings account.**
4. If you are being sponsored by your government or home institution (e.g. scholarship), please attach award letter.
5. We suggest you make two copies of the Certificate Form and supporting documentation: one to take with you when you request your visa from the U.S. Consular Official to prove that you have sufficient funds to study at USF, and one to bring with you when you arrive in the U.S. for immigration purposes.

IMPORTANT: Exchange students maybe able to work on-campus only. Generally, you should not plan on employment, at any time, to provide for your support while you are a student here. For more information: <http://mysf.usfca.edu/iss/students/j-1>

*Health Insurance Requirement for International Students:
<http://mysf.usfca.edu/student-health-safety/hps/insurance/international>

UNIVERSITY OF SAN FRANCISCO
Undergraduate Certification of Finances

Application for Spring 2018 (January-May) Semester

Personal Data

LEGAL (PASSPORT) NAME: _____
LAST FIRST MIDDLE NAME

MAILING ADDRESS: _____

DATE OF BIRTH: MONTH _____ DAY _____ YEAR _____

COUNTRY OF BIRTH: _____

COUNTRY OF CITIZENSHIP: _____

CURRENT EXCHANGE RATE: _____ = US\$1

Student's Sources of Funds in US Dollars

TOTAL ASSURED U.S. \$ AMOUNT MUST BE NO LESS THAN \$ 11,562
Spring 2018 semester

PERSONAL SAVINGS

NAME OF BANK _____ \$ _____
BANK SIGNATURE REQUIRED. SEE BELOW

PARENT'S FUNDS

NAME OF PARENT _____ \$ _____
PARENT'S BANK STATEMENT OR SIGNATURE REQUIRED. SEE BELOW

SPONSOR'S FUNDS

NAME OF SPONSOR _____ \$ _____
SPONSOR'S BANK STATEMENT OR SIGNATURE REQUIRED. SEE BELOW

GOVERNMENT OR PRIVATE SCHOLARSHIP LOAN

NAME OF SPONSOR _____ \$ _____
ENCLOSE A SIGNED COPY OF YOUR AWARD LETTER

THIS IS TO CERTIFY THAT I HAVE READ THE INFORMATION FURNISHED BY THE APPLICANT ON THIS FORM, THAT IT IS A TRUE AND ACCURATE STATEMENT, AND THAT THE FUNDS ARE AVAILABLE AND WILL BE PROVIDED AS INDICATED.

>SIGNATURE OF PARENT/SPONSOR

DATE SIGNED

>IMPORTANT: For this form to be complete, in addition to the above signatures, you must have official certification from your bank verifying current funds (yours, parent's or your sponsor's, depending on who is paying for your education). The bank must sign this form and include a bank verification letter or attach a bank statement that has been validated by the bank representative with signature, bank stamp or seal. If you are being funded by more than one source, please send a statement from each source's bank.

IF YOU ARE BEING FUNDED BY A SPONSOR, PLEASE FILL IN THE FOLLOWING:

RELATIONSHIP OF SPONSOR TO STUDENT _____

SPONSOR'S ADDRESS _____

TELEPHONE NUMBER _____ FAX NUMBER _____

THIS IS TO CERTIFY THAT I HAVE READ THE INFORMATION FURNISHED BY THE: APPLICANT APPLICANT'S PARENTS APPLICANT'S SPONSOR ON THIS FORM, AND THAT IT IS A TRUE AND ACCURATE STATEMENT AND THAT THE FUNDS ARE AVAILABLE.

>SIGNATURE OF BANK OFFICIAL

TITLE/POSITION

>BANK SEAL/STAMP

DATE SIGNED

I CERTIFY THAT THE INFORMATION ON THIS FORM IS TRUE, CORRECT AND COMPLETE.

I UNDERSTAND THAT ANY MISREPRESENTATION MAY BE CAUSE FOR REFUSING OR REVOKING ADMISSION.

>SIGNATURE OF STUDENT

DATE SIGNED