Health Requirements

DNP Completion, ELDNP and HCSL Checklist

Welcome to the University of San Francisco School of Nursing and Health Professions! This worksheet is designed to help you submit the documentation for specific health requirements that our clinical sites require. Thank you for submitting this documentation for your program.

If you are currently employed as a Registered Nurse at a medical facility and meet all of the Health Requirements through your employer, please use the Self-Reporting Form.

Student Account Set-up
- □ Set up student account with Certified Background
  - ➤ DNP Completion: myusf.usfca.edu/sites/default/files/CertifiedDNPCompletion.pdf
  - ➤ ELDNP: myusf.usfca.edu/sites/default/files/CertifiedELDNP.pdf
  - ➤ HCSL: myusf.usfca.edu/sites/default/files/CertifiedHCSL.pdf

Background Check & Drug Test Order
- □ Submit for your Background Check via Certified Background
- □ Submit for your Drug Test via Certified Background

Complete the following:

Program Health Requirements
- □ Physical & Mental Review verification on the USF Mental & Physical Review Form or on agency letterhead/form
- □ Tdap Booster on agency letterhead/form
- □ *Titers Information* on agency letterhead/form
  - o Measles
  - o Mumps
  - o Rubella
  - o Varicella
  - o Hepatitis B
- □ Tuberculosis Test (2-step or 2 annual results) on USF TB Annual Update Form or on agency letterhead/form
- □ Basic Life Support Certification Card (front and back) provided via the American Heart Association
- □ RN License (front and back)
- □ Seasonal Influenza vaccine on USF Verification Form or on agency letterhead/form

Once you have completed the above stated requirement, you must upload a copy of the documentation into your Certified Background student account prior to your program submission deadline.

If you have program specific questions, please contact your program assistant or Certified Background:
Certified Background Service Desk
(888) 914-7279
cpservicedesk@certifiedprofile.com