Instructions for Requesting a Law Student MUNI Pass

1. Go to [onecard.usfca.edu](http://onecard.usfca.edu) and log in with your USF username and password:

2. Click on the button “Grad Student Muni Pass”
3. If you have **depósited the required amount of funds into your Don Dollars account**, you will be able to proceed to the next step and see this page:

![Image](image1.png)

If you have **not deposited the required amount of funds into your Don Dollars account**, you will not be able to proceed to the next step and see this page:

![Image](image2.png)

4. Check the box next to “I authorize USF to debit my Don Dollars $__.__ for a Muni Pass Purchase” and click on the button “Complete Purchase”

![Image](image3.png)
5. Once you have successfully completed your purchase, you will be given a Muni Purchase # to keep for your records. You will also receive an email from parking@usfca.edu to confirm that you have successfully purchased a MUNI pass for the current semester.

If you have any questions about this process, please call the One Card office at (415) 422 – 7663 or email us at onecard@usfca.edu