How to Register for the International Soccer Tournament

All USF students, faculty and staff already have an account in our system. In order to register for activities they must activate their online account. To do so, please follow these steps:

1. Go to [https://apm.activecommunities.com/usfkoret](https://apm.activecommunities.com/usfkoret)
   a. We advise using Internet Explorer as Active can run into issues with other browsers
2. Click “Sign In” at the top right of the page
   a. If you **have not** created an online account, please click the “Forget your password?” link
   b. Enter your email address, **must be @usfca.edu** and not @dons.usfca.edu email
   c. You will be sent a temporary password
   d. After logging in and changing your password, you will be able to register for an activity
3. Hover the cursor over “Activities” on the gray bar, below the USF logo
4. Click “Intramural” link
5. Click “More” link next to “Intramural Sports…” to view the offered Sports

6. Click the “International Cup Soccer Tournament” link for more information.

7. Click the “Add to Cart” button
8. **Click the “Next” button**
   a. If your name does not appear on the left, select it from the drop down menu

9. **Answer the questions**

   Activity Questions: International Cup Soccer Tournament
   Question: Answer some questions for this activity.

   * What position do you normally play?
     - Forward
     - Defender
     - Goal Keeper

   * How would you rate your skill level for this particular sport?
     - 1 - Never Played Before
     - 2 - Beginner
     - 3 - Intermediate
     - 4 - Skilled
     - 5 - Advanced

10. **Click the “Proceed to Shopping Cart” button**

11. **Click the “Proceed to Checkout” button**
12. On the waiver page you must do the following
   a. Check the box acknowledging the waiver
   b. Enter your initials in the box indicated
   c. Click the “Next” button

13. Congratulations!! You are now officially registered for the activity