

# Introducing Workday

Dear Members of the USF Community,

As some of you may have learned at the Town Hall on Wednesday April 26th, the University has selected Workday as our new human capital management and payroll system. A standout among all its competitors, Workday has the potential to revolutionize how we conduct internal business processes and operations, with the added benefit of significantly enhancing the level of service to employees across the university.

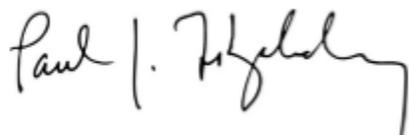
Workday will replace Banner HR and other systems—many of which are outdated and include manual, complex processes—and will provide more accurate and timely human resources and payroll information to the university community. Access to real-time information, reports, and dashboards will support leaders in making data-driven decisions. Because it is cloud-based, Workday can continuously advance its software without demanding cumbersome upgrade support from employees.

The new system will be rolled out in phases to support multiple human resources and payroll functions with the first phase scheduled to go live in January 2019. A project management team has been established with staff from human resources, ITS, accounting and business services, and more to prepare for the year-long transition. The team has met with academic and administrative representatives across the university to gather requirements and recommendations for the development of the new system. Additionally, an implementation partner has been selected, Sierra-Cedar, to ensure that Workday seamlessly integrates with USF's system needs.

In the coming months, you will be hearing much more about Workday and the online tools and resources that will be available to you. We have created a task force of Workday Champions representing all areas of the university. They will assist campus users throughout the changes associated with the Workday implementation and help answer questions, communicate project updates, and escalate concerns to the Workday project team. Now or at any time during the project, you are invited to share your ideas or submit questions to [workday-questions@usfca.edu](mailto:workday-questions@usfca.edu).

We are excited to bring this heightened level of service to you. Thank you for your collaboration as we upgrade our administrative technology to better support you and the important work you do at USF.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul J. Fitzgerald". The signature is fluid and cursive, with a long, sweeping tail on the final letter.

Paul J. Fitzgerald, S.J. President