

## Performing Arts and Social Justice (PASJ) Studio Basic Rules Agreement

1. There is no food or drink in the studio theatre at any time. This includes candy and gum. Water in closable containers is permissible.
2. Hazardous items of any kind are not permitted: This includes but is not limited to fire of any kind (no candles or smoking), water or any liquids, chemicals, and weapons. NOTE: No firearms are allowed of any kind, even if they are “toys”
3. All parts of the space will be cleaned after every use: including but not limited to stage, audience risers, backstage, crossover and dressing room. Garbage will be taken outside and disposed of. There are no trash containers inside the theatre.
4. Lockup procedure includes at a minimum all doors to the theatre, the shop, and the dressing room and turning off of all room lights. At the discretion of PASJ staff; the crossover, safe, and closets may be included.
5. Any furniture, props, or equipment used will be returned and stored in its proper place after every use. No items will be left in the playing space, on the risers, or in the white taped areas leading to fire exits. No items may be left in any path leading to a door.
6. Fire exit signs and sensors will not be touched or covered. The red fire sensor on the northeast wall cannot be covered and must be visible.
7. Drapery in the space will not be taken down, but can be tied up if necessary. No drapery can be added without approval by PASJ staff.
8. Use of all equipment, including but not limited to audio, sound, tools and materials, is at the discretion of PASJ staff and will not be touched without agreements arranged prior to space usage.
9. No taping is allowed except on designated sign boards. Do not tape to doors, hallway, or walls.
10. You may not use additional rooms outside of Im 148 or take any furniture or equipment from them.
11. It is the responsibility of the user of the space to keep excessive noise both in the space, the front hall, and the back staircase to a minimum. Disruption of the surrounding classrooms can mean cancellation of all activity in Studio.