

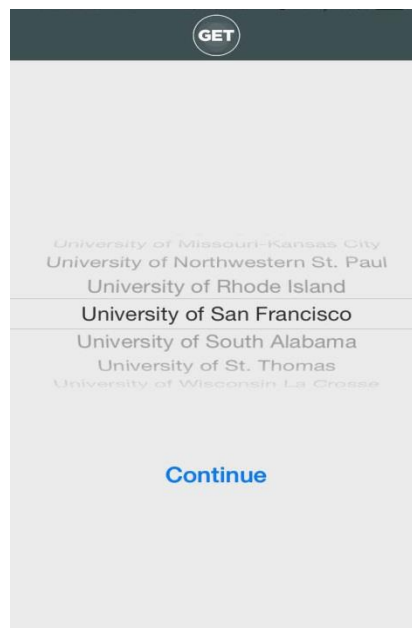


Instructions for Setting up the One Card **GET** App

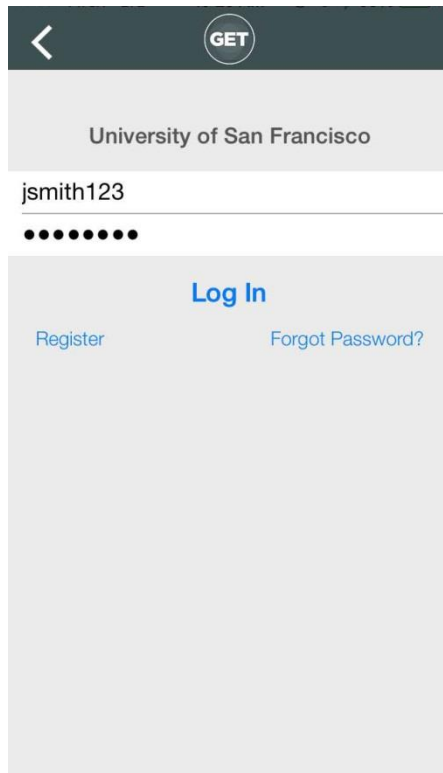
- 1) Download the GET app from app store (for free!) by searching GET Mobile cbord:



- 2) Once you open the app, scroll down and select **University of San Francisco**:



- 3) Log in using your USF username and password (same information that you would use to log in to USF Connect/myUSF:



The screenshot shows the login interface of the GET mobile app. At the top, there is a dark header with a back arrow on the left and the 'GET' logo in a circle on the right. Below the header, the text 'University of San Francisco' is centered. Underneath, the username 'jsmith123' is entered in a text field. Below the username field is a password field with seven black dots representing the masked password. At the bottom of the form, there is a 'Log In' button in blue text. To the left of the 'Log In' button is a 'Register' link, and to the right is a 'Forgot Password?' link.

- 4) Set a 4-digit pin number that you will remember! This will **only** be used when logging in to your GET mobile account moving forward:

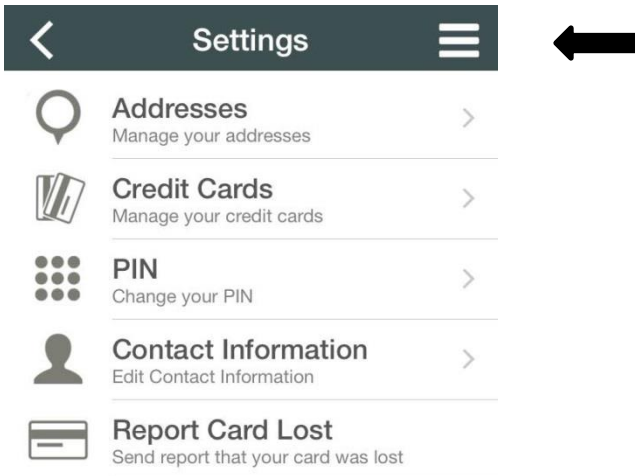


The screenshot shows the 'PIN Creation' screen. It has a dark header with a back arrow on the left and the text 'PIN Creation' on the right.

Enter PIN
○ ○ ○ ○

1	2	3
4	5	6
7	8	9
	0	Cancel

- 5) Enjoy using the different services of the GET app such as marking your card as lost or found easily, adding funds quickly, and adding cards you would like to move in the future! (*Menu can be accessed from the top right hand list button*)



2.12.0.6

Contact the USF One Card office with any questions or concerns!

One Card and Campus Security Systems

Lone Mountain 130

University of San Francisco

2800 Turk Street

San Francisco, CA 94117

Phone: [415-422-7663](tel:415-422-7663)

Fax: [415-422-6664](tel:415-422-6664)

E-mail: onecard@usfca.edu

Web: <http://www.usfca.edu/onecard>

AFTER you Download the GET App:

- 1) **Adding Don Dollars:** Select “My Accounts” option to view current balances. If you would like to add funds to your Don Dollars, select “Add Funds Now”.



- 2) Once you select ‘Add Funds Now’ you will be brought to the “Credit Card Deposit” screen. Select this option to either add or choose the credit/debit card you would like to deposit with.



3) Enter the CVV code of your credit/debit card and the amount you would like to add

< Deposit ≡

Select your choices below and continue

To Account: Don Dollars -

Credit Card: select payment type >

Security Code: 123

Amount: \$25.00

4) If you do not have a card pre-programmed to your account choose “Select Payment Type” once you are directed to the next screen select “Add Credit Card” and enter your information you would like to be used.

< Add New Credit Card ≡

Name: John Doe

Street Address: 1234 USF Street

City: San Francisco State: CA

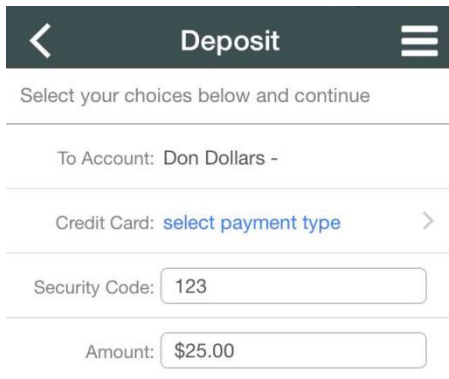
Zip Code: 94118

Credit Card Number (no dashes): 12345678910

Expiration: 01 2038

Cancel Add Credit Card

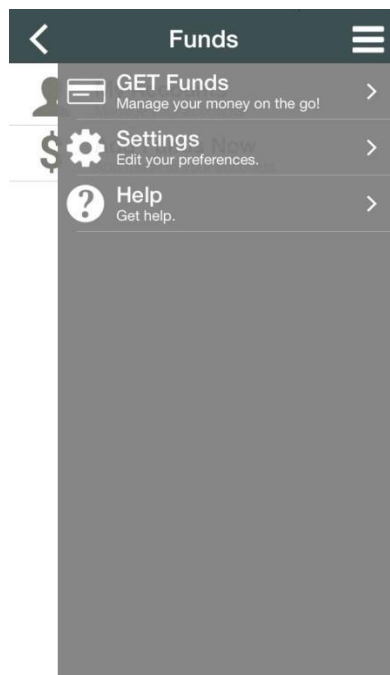
- 5) Select Add Credit Card which will take you back to the original screen and will allow you to add your funds!



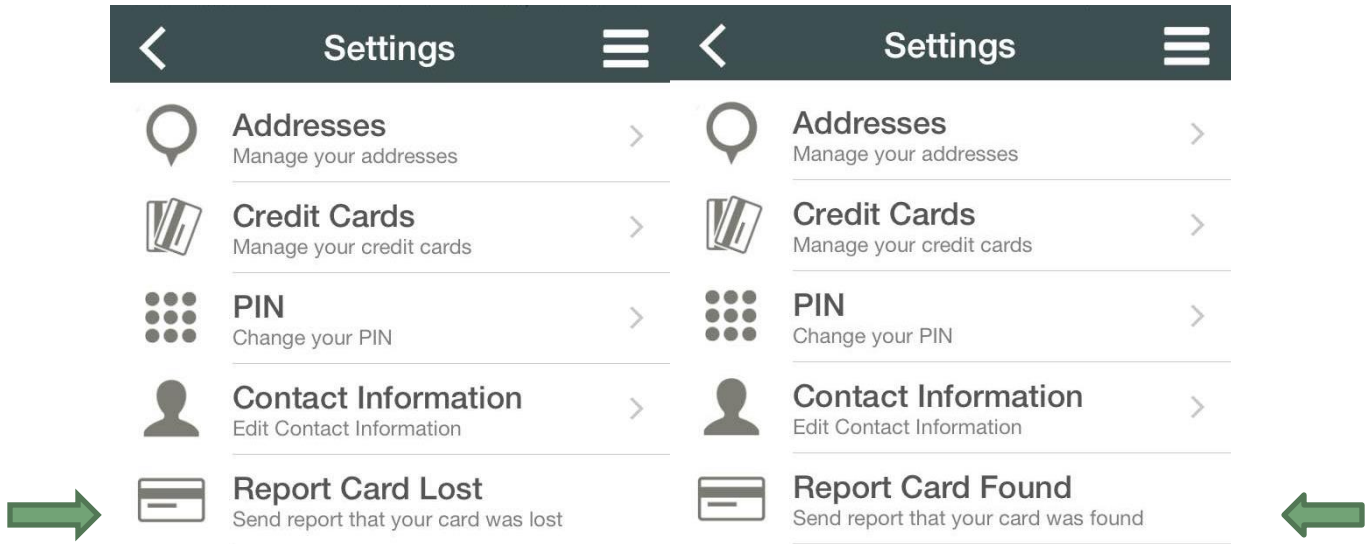
*be sure to select payment type and choose the card you would like to use if you have multiple on file!



- 1) **Marking your One Card as Lost/Found:** Select the settings button (top right corner of the screen). Select Settings once the menu drop downs.



- 2) Once you select settings the second screen will show a list of options – simply select “Report Card Lost” function. If the card is no longer lost perform the same steps and select



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