

Department of Public Safety Dispatch and Patrol Services T: 415.422.4201 F: 415.422.5454

*Building:			Ref. Number:
*Location:			(DPS Use only)
*Phone Extension	n:	Date Stamp: (DPS Use Only)	
*OPEN & CLO	OSE SCHEDUL	LE	
	DEACTIVA	TE	ACTIVATE
Mondays			
Tuesdays			
Wednesdays			
Thursdays			
Fridays			
Saturdays			
Sundays			
*Emergenc		Home Phone	CWID#
1)			
2)			
5)			



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*AUTHORIZED PERSONNEL LIST

Name (Last, First, M.I.)	CWID#	Restrictions		
*Requesting Individual:				
*Department:				
*Date form completed:				
*Signature:				