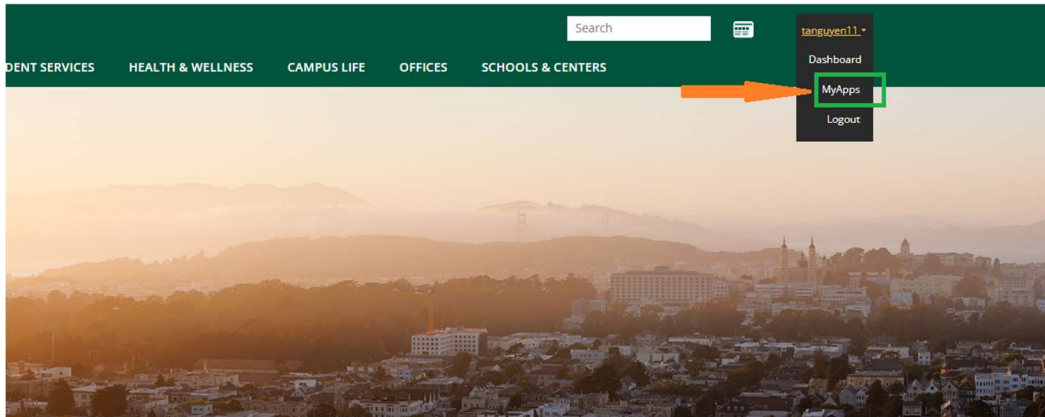


Log in to USFWorks account

From [MyUSE](#), log in to your USFWorks account. Click on username on top right corner, and select MyApps

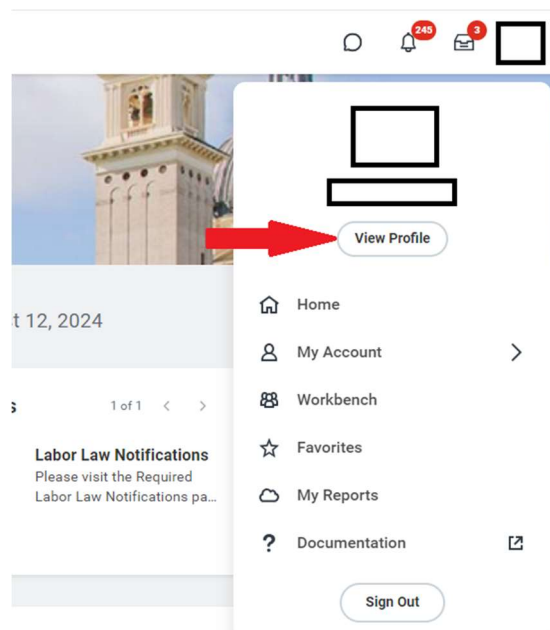


Look for USFWorks app

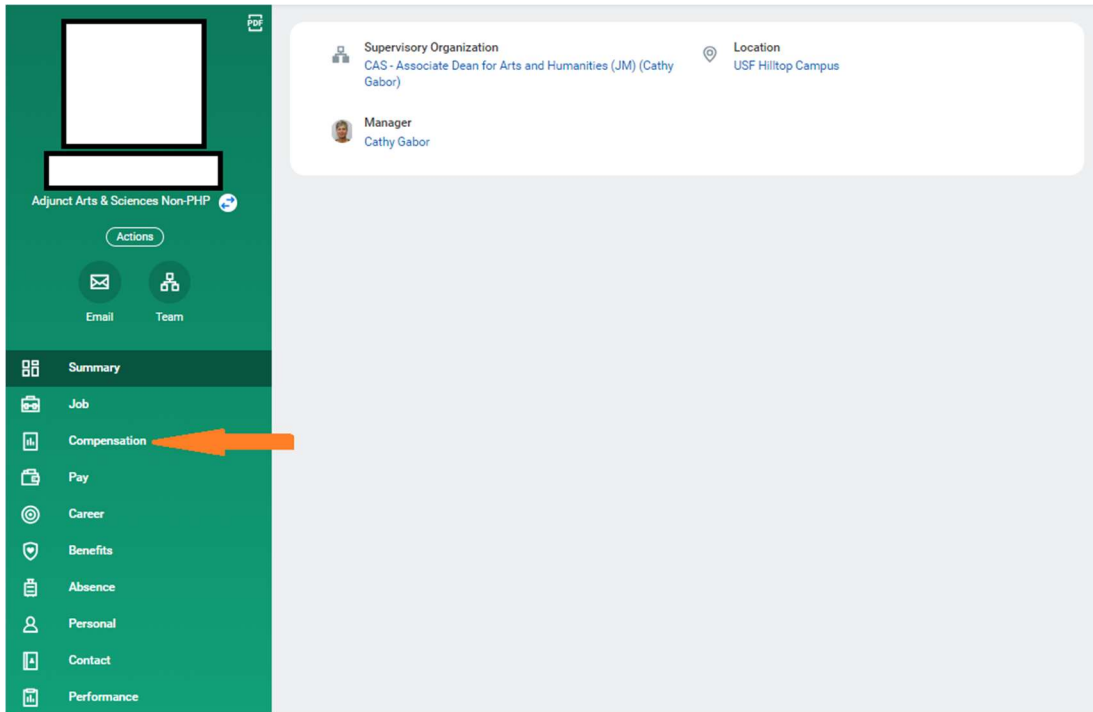


Go to View Profile

From homepage, click on Profile picture on top right corner and select View Profile



Select **Compensation** tab



Supervisory Organization
CAS - Associate Dean for Arts and Humanities (JM) (Cathy Gabor)

Location
USF Hilltop Campus

Manager
Cathy Gabor

Adjunct Arts & Sciences Non-PHP

Actions

Email Team

Summary

Job

Compensation

Pay

Career

Benefits

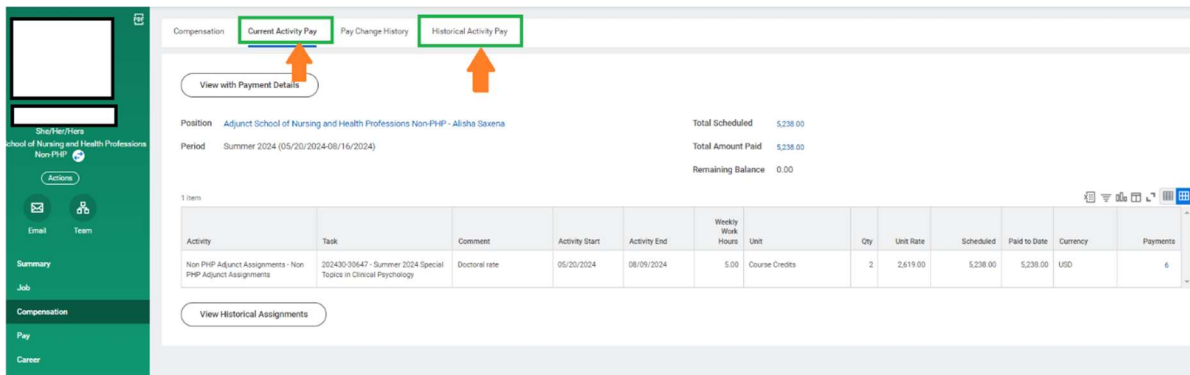
Absence

Personal

Contact

Performance

View **Current Period Activity Pay** or **Historical Activity Pay**



Compensation **Current Activity Pay** Pay Change History Historical Activity Pay

View with Payment Details

Position Adjunct School of Nursing and Health Professions Non-PHP - Alisha Saxena

Period Summer 2024 (05/20/2024-08/16/2024)

Total Scheduled 5,238.00

Total Amount Paid 5,238.00

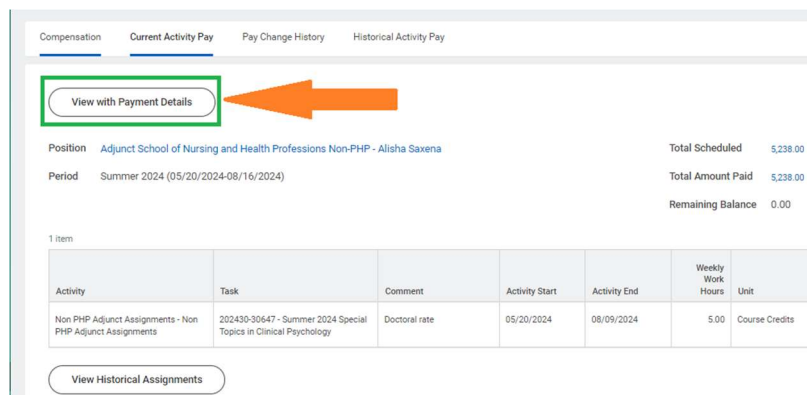
Remaining Balance 0.00

1 item

Activity	Task	Comment	Activity Start	Activity End	Weekly Work Hours	Unit	Qty	Unit Rate	Scheduled	Paid to Date	Currency	Payments
Non PHP Adjunct Assignments - Non PHP Adjunct Assignments	202430-30647 - Summer 2024 Special Topics in Clinical Psychology	Doctoral rate	05/20/2024	08/09/2024	5.00	Course Credits	2	2,619.00	5,238.00	5,238.00	USD	6

View Historical Assignments

View Period Activity Payment Details, click on View with Payment Details



Compensation **Current Activity Pay** Pay Change History Historical Activity Pay

View with Payment Details

Position Adjunct School of Nursing and Health Professions Non-PHP - Alisha Saxena

Period Summer 2024 (05/20/2024-08/16/2024)

Total Scheduled 5,238.00

Total Amount Paid 5,238.00

Remaining Balance 0.00

1 item

Activity	Task	Comment	Activity Start	Activity End	Weekly Work Hours	Unit
Non PHP Adjunct Assignments - Non PHP Adjunct Assignments	202430-30647 - Summer 2024 Special Topics in Clinical Psychology	Doctoral rate	05/20/2024	08/09/2024	5.00	Course Credits

View Historical Assignments

Read Payment Details:

Activity	Task	Activity Start	Activity End	Unit	Qty	Unit Rate	Scheduled Amount	Paid to Date	Payment Amount	Work Hours	Scheduled Date	Paid Date
Non PHP Adjunct Assignments - Non PHP Adjunct Assignments	202430-30647 - Summer 2024 Special Topics in Clinical Psychology	05/20/2024	08/09/2024	Course Credits	2	\$2,619.00	\$5,238.00	\$5,238.00	\$873.00	9.76	05/31/2024	06/07/2024
									\$873.00	9.76	06/15/2024	06/21/2024
									\$873.00	9.76	06/30/2024	07/05/2024
									\$873.00	9.76	07/15/2024	07/22/2024
									\$873.00	9.76	07/31/2024	08/07/2024
									\$873.00	9.75	08/09/2024	08/22/2024
							Total:	\$5,238.00	\$5,238.00			

Please review assignment(s) details: Task name, number of units, and scheduled amount (should match your offer letter amount)

Payment Amount - installment amount pay out each pay period

Scheduled Date – Determine which pay period the installment will be paid out (**This is not actual payday**). Please refer [USF payroll schedule](#) for actual payday.

Paid Date – The actual payday when the installment paid to employees

****NOTE**** If the assignment(s) you work don't show up under Current Period Activity Pay, please reach out to your department business officer for details.