



School of Law
Office of the Registrar

UNIVERSITY OF SAN FRANCISCO SCHOOL OF LAW

CONSORTIUM PETITION FORM

Legal Name: _____
(Print)

ID#:

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HOST INSTITUTION COURSE INFORMATION

CROSS REGISTRATION FOR: _____, 20____
Semester/Term Year

COURSE LISTING:

Dept.	No.	Course Title	Units

CHECK APPROPRIATE HOST SCHOOL:

- Santa Clara University
- University of California, Berkeley
- University of California, Davis

POLICIES

- 1) Only one consortium course is permitted in any semester,
- 2) The course must not substantially duplicate any other already taken for credit,
- 3) Only classroom courses may be taken (internships or clinics are not permitted),
- 4) The course must be taken for a letter (or number) grade, and the student must earn at least a "C" or its numerical equivalent,*
- 5) The course must be an elective course (**all courses required for the USF degree must be taken at USF**),
- 6) The course cannot be a concurrent offering at USF,
- 7) It is the student's responsibility to ensure that a transcript of work taken at another institution is promptly sent to the USF Law Registrar upon receipt of grade.

**The grade earned for the consortium course will not be transferred. The USF transcript will only reflect "credit" or "no credit."*

Student Signature: _____ Date: _____

PROCEDURES & REQUIRED SIGNATURE APPROVALS

- 1) Submit completed form to USF Law Registrar for pre-approval
HOME Official (Registrar or Dean): _____ Date: _____
- 2) Take signed form to Host institution for approval.
HOST Official (Registrar or Dean): _____ Date: _____
- 3) Submit completed form to USF Law Registrar,
HOME Official (Registrar or Dean): Date Recv'd: _____ Processed: _____ Initials: _____
- 4) Order an official transcript from HOST Institution to be mailed directly to the USF Law Registrar's Office upon receipt of grade.