



School of Law  
Office of the Registrar

University of San Francisco School of Law

**Fall 2025 & Spring 2026 Graduates Only**

**APPLICATION FOR PRIVACY LAW CERTIFICATE**

**Priority Deadline: Monday, September 15, 2025** (December grads must submit by this date)

For Spring/Summer grads, submission by the priority deadline allows for a certificate-eligibility audit prior to registration for spring.

**Last Day to Submit Applications: Monday, February 2, 2026.**

I expect to graduate and am applying to receive the Privacy Law Certificate. I have read and understand the Program requirements found on the law school's website at: [Privacy Law Certificate Information Page](#) and further understand and acknowledge that award of the Certificate is conditional upon meeting those requirements.

Name:

USF ID:

Signature:

Date:

**COURSES & PROCEDURE:**

**COURSES:** To earn a Privacy Law Certificate, a student must complete:

- 1) at least 9 units of approved course work in the subject area. The coursework must include the two required courses. Any remaining units (to reach the minimum 9 units) must be completed by taking additional core courses and/or courses from the approved privacy elective courses.
- 2) a practicum requirement related to privacy law
- 3) an Upper-Level Research and Writing Requirement analyzing an issue related to privacy law.

*All course work for the certificate must be taken for a letter grade except for any approved elective course in which credit/no credit grading is mandatory. For any course in which a letter grade is not provided, a "credit" must be achieved in order for the course to be applied to meet the certificate requirements. Students must achieve a grade of C+ or higher in each letter-graded course applied to the certificate and achieve a cumulative GPA of 2.70 or higher for all courses applied to the certificate. A student achieving a cumulative GPA of 3.50 or higher for all courses applied to meet the requirements of the certificate is awarded the certificate with honors.*

**Procedure:** Indicate the letter grade and units received in the courses (below) that you wish to apply to the Certificate. Indicate "in progress" by marking "IP" for courses being taken during the current semester. **(If you indicate more than the required units of coursework, the Registrar's Office will choose courses with the highest grades to count toward the certificate.)**

Note: the curriculum is subject to change and not all courses are offered every year.

Required Courses:										
Term	Grade	Units	Reg	Course		Term	Grade	Units	Reg	Course
				Information Privacy						Privacy Practice Skills
Elective Courses:										
Term	Grade	Units	Reg	Course		Term	Grade	Units	Reg	Course
				Antitrust						Intellectual Property Seminar
				Artificial Intelligence & the Law						Information Privacy Seminar
				Corporate Governance						Internet Law
				Employment Law						Legal Issues in Sports
				Health Law & Policy						Torts II

Name: \_\_\_\_\_

USF ID Number: \_\_\_\_\_

**PRACTICUM REQUIREMENT**

To earn a Privacy Law Certificate, a student must participate in an experiential learning activity that is focused on Privacy Law. Students may fulfill this practicum requirement in one of the following ways: (1) participate in a 3-unit (minimum) externship relevant to Privacy Law; (2) complete 141 hours of paid work relevant to Privacy Law; (3) complete the course Role of General Counsel; or (4) participate in the Internet & IP Justice Clinic, with permission of the director to assure assignment to privacy cases.

**Practicum Requirement:** Please fill out the grade, year, semester and units for the component you completed

<u>Term</u>	<u>Grade</u>	<u>Units</u>	<u>Reg</u>	<u>Course</u>		<u>Term</u>	<u>Grade</u>	<u>Units</u>	<u>Reg</u>	<u>Course</u>
				Externship						Paid Position ( <i>see below</i> )
				Int'l Summer Externship		n/a	n/a	n/a		Role of the General Counsel
				Internet & IP Justice Clinic						

If completing the practicum requirement with a minimum of 141 hours of supervised legal work through a paid position, please complete the information below.

Organization:		Dates:
Address:		Total # Hours:
City:	State	ZIP:
Supervisor:	Title	Phone:
Types of Assignments:		

**UPPER-LEVEL WRITING REQUIREMENT FOR THE *PRIVACY LAW* CERTIFICATE**

**To earn the certificate**, a student must complete a substantial research paper analyzing an issue relevant to privacy law. The paper must demonstrate the ability to identify, describe and analyze the subject matter and should, where possible, propose a resolution.

The paper must meet the standards for an Upper-Level Research and Writing Requirement project and also satisfies this graduation requirement. It may also satisfy the requirements of a course taken (sort by "Certificate" and "Writing Req't" on the course schedule for acceptable courses) or a Directed Research (*see Registrar's Office*).

**Title:** \_\_\_\_\_

**Supervising Professor:** \_\_\_\_\_

**Semester Completed:** \_\_\_\_\_

**TO APPLY FOR THE CERTIFICATE, YOU MUST:**

- Submit this completed application to the Law Registrar's Office by your second to last semester.
- Submit a writing requirement enrollment form by the last day to add classes for the semester the writing requirement is being completed. *The "Certificate" box on the form must be checked.*

***Law Registrar Staff Only***

First Audit Date: _____	Writ Req Status: _____	Final Audit Date: _____
Grades Verified: _____ Units: _____	IP as of: _____	GPA: _____ Units: _____
On Track: _____ Date Notified: _____	Practicum Verified: _____	Receiving Cert: _____ Honors: _____