

Wait Lists Order and Instructions

Fall 2024

University of San Francisco School of Law

Posted: 6/28/2024



WAIT LIST POLICY: Students will receive an email notice of an available seat. Students must check this list daily, after 10:00 am, for wait-list notification.
Read below for instructions on how to accept an available seat.

Wait List Instructions

The Registrar's Office solely controls the wait list. Professors cannot offer a student a wait-listed seat.

Period Dates	Wait List Periods	Notification Method	Time Frame & Deadlines	Acceptance Methods
June 28 – July 2	Seats will be offered from the wait list	Students are notified of available seat offers by checking the online posted wait list PDF document.	Seat offers will be posted daily at 10:00am. Students who have been offered a seat with acceptance deadlines of 4:00pm, same business day.	Submit to the Registrar one of the following <i>by the stated acceptance deadline</i> : 1. Email to lawregistrar@usfca.edu from USF email account stating acceptance. 2. Fill out a Change of Schedule form in person at the Registrar's Office
July 3 – Aug 14	System Closed	System Closed	System Closed	
Aug 15 – 30	Seats will be offered from the wait list	Students are notified of available seat offers by checking the online posted wait list PDF document.	Students who have been offered a seat on August 15 will have until 4:00pm, the first day of classes, Monday, August 19, to accept the seat. Thereafter, seat offers will be posted daily at 10:00am with acceptance deadlines of 4pm, same business day.	

How to Add Yourself to Wait List

1. You must add yourself to a wait list during your registration [appointment time and/or during the open registration period](#).

If you correctly added yourself to a closed course with a wait list, the course will appear on your schedule with a status of "wait listed".

How to Remain Eligible for the Wait List: (If you already added yourself to the wait list of a course)

1. **Review this wait list every day, after it has been updated and follow the adding instructions below by the stated deadline for accepting a wait listed seat.**
2. **Additional Steps for courses with a "Limited Enrollment Attendance Rule":**
Students enrolled in a course that has a limited enrollment attendance rule (listed in the courses' notes area of the class schedule) must attend all class sessions in order to either 1) maintain their seat if enrolled, or 2) remain on the wait list if wait-listed. At the request of the instructor, the Registrar's Office will drop any enrolled and/or waitlisted student with an unexcused absence during the first three weeks of the semester.

Students on the wait list of a class with this designation must follow the additional steps below in order to remain on the wait list.

- 1) Attend each class session; **and**
- 2) Ensure they are counted in attendance by the professor; **and**
- 2) Follow the wait list procedure instructions listed below to learn how to read a waitlist and accept an available seat.

The professor will provide the Law Registrar’s Office with an attendance report after each class. The Registrar’s Office will use this document to update their wait list records and will make any necessary drops as requested by the professor. Students who remain on the wait list will be offered an available seat *in the order of the wait list* on the next designated wait list posting. Students should note the wait list instructions above to learn how to check a wait list and accept a wait listed seat. ***Please be reminded that the Registrar’s Office offers students available seats; professors are not allowed to offer seats to students.***

Daily Wait List Updating Time

Wait lists will be updated each morning by 10:00 a.m. It is the student’s responsibility to check the lists daily and officially respond to the Law Registrar’s Office in order to add the course when an opening occurs. Please remember that students will **not** be added automatically to a course from a wait list.

Deadline for Accepting the Seat

The date and time by which you must add the course will be indicated in a column marked “Deadline for Adding”. **The deadline to contact the Law Registrar’s Office is by 4:00 p.m. on the deadline date indicated.** If the course is not added by this deadline, your name will be removed from the wait list and the option to add will be given to the next student on the list. When you email your acceptance, you **must** indicate which classes (if any) you want to be dropped from in order to add the wait listed class.

If you wish to add your name to a wait list or delete it from a wait list, you may do so through the online registration system during the Fall 2024 Drop/Add period (June 28-July 2 and August 15-30).

What Do To If You Are Offered a Seat

If offered a wait-listed seat “**See Registrar**” will be entered beside your name on this list.

If offered a seat, you will then have until the time & date deadline listed below in which to add the course by:



- **E-mail:** Send your confirmation from your **USF email account** to lawregistrar@usfca.edu with any corresponding drops.
- **In-Person:** Visit the Office of the Law Registrar (Kendrick 220) to complete a change of schedule form.

These steps must be completed before the deadline. The goal is to offer students an adequate opportunity to add the waitlisted course while moving along the wait lists quickly.

6/28/2024

Sec	Course	#	Name	Req'd Action	Deadline for Adding
Blockchain Tech & the Law / Neitz / CRN: 42572					
01	Blockchain Tech & the Law	1	Buenrostro, Erika	See Registrar	Fri, 6/28, at 4pm
01	Blockchain Tech & the Law	2	Eroshin, Mariia	See Registrar	Fri, 6/28, at 4pm
Constitutional Law / Nice / CRN: 42554					
02	Constitutional Law	1	Nogueras Blanco, Marianna		
02	Constitutional Law	2	Becerra, Miguel		
02	Constitutional Law	3	Eichert, Nathaniel		
02	Constitutional Law	4	Alkebulan, Kaba		
02	Constitutional Law	5	Wilson, Robert		

Contracts Drafting / Price / CRN: 42573

01	Contracts Drafting	1	Nunes, Eleuteria
01	Contracts Drafting	2	Street, Winston
01	Contracts Drafting	3	Eroshin, Mariia
01	Contracts Drafting	4	Foley, Kristen

Int'l Human Rights Law / Harris / CRN: 42581

01	Int'l Human Rights Law	1	Vemireddy, Sivakalyani	See Registrar	Fri, 6/28, at 4pm
01	Int'l Human Rights Law	2	Mushtaha, Diana		
01	Int'l Human Rights Law	3	Hamza, Shalah		
01	Int'l Human Rights Law	4	Bultema, Claire		
01	Int'l Human Rights Law	5	Leggett, Miyana		
01	Int'l Human Rights Law	6	Quirarte, Diana		
01	Int'l Human Rights Law	7	Stone, Sadie		
01	Int'l Human Rights Law	8	Cano, Samantha		

Legal Drafting / Letheule / CRN: 42560

01	Legal Drafting	1	Velazco, Efren
01	Legal Drafting	2	Hustis, Samuel
01	Legal Drafting	3	Lopez Arriaza, Keila
01	Legal Drafting	4	Jackson, Brianna
01	Legal Drafting	5	Salcedo, Ariana
01	Legal Drafting	6	Scott, Olivia
01	Legal Drafting	7	Turner, Brandon

Negotiation / Hutchinson / CRN: 42587

01	Negotiation	1	Huffman, Eva	See Registrar	Fri, 6/28, at 4pm
01	Negotiation	2	Sukhram, Samantha	See Registrar	Fri, 6/28, at 4pm
01	Negotiation	3	Davenport, Payton	See Registrar	Fri, 6/28, at 4pm
01	Negotiation	4	Ruize, David		
01	Negotiation	5	Brenda, John-Mark		
01	Negotiation	6	Morgan, Derick		
01	Negotiation	7	Simmons, David		
01	Negotiation	8	Hustis, Samuel		
01	Negotiation	9	Eroshin, Mariia		
01	Negotiation	10	Ramirez, Enrique		
01	Negotiation	11	Rice, Reagan		
01	Negotiation	12	Jackson, Brianna		
01	Negotiation	13	Alkebulan, Kaba		

Property I / Ibarra / 42556

02	Property I	1	Bultema, Claire	See Registrar	Fri, 6/28, at 4pm
02	Property I	2	Phan, Hang	See Registrar	Fri, 6/28, at 4pm
02	Property I	3	Hamza, Shalah	See Registrar	Fri, 6/28, at 4pm
02	Property I	4	Saroy, Japmeet		
02	Property I	5	Hernandez, Ruth		
02	Property I	6	Gramanz, Jacob		
02	Property I	7	Graf, Cassidy		
02	Property I	8	Boutte, Amanda		

Wills & Trusts (Online) / Schwartz / 42566

01	Wills & Trusts (Online)	1	Alvarez, Ava
01	Wills & Trusts (Online)	2	Saroy, Japmeet

