Section 4: Alcohol Policy for Student-Sponsored Events

In accordance with Section 6.2(A) of the University of San Francisco Non-Academic Student Conduct Code (the “Conduct Code”), alcohol shall not be permitted at student-sponsored events held on campus at the University of San Francisco. However, alcohol may be permitted at a student-sponsored event on campus at the University of San Francisco School of Law if one of the following exceptions applies.

1. The Office of Career Planning is co-sponsoring the event with a student organization, and the student organization has complied with the requirements and guidelines outlined by the Office of Career Planning.

2. A School of Law faculty or staff member agrees to supervise the event. “Supervising the event” requires that the faculty or staff supervisor commit to the following responsibilities:
   a. receive express permission from the Assistant Dean for Student Affairs to use the requested space;
   b. reserve the space on behalf of the student organization;
   c. oversee the event set up and clean up;
   d. remain in the event space for the duration of the event;
   e. ensure that the space is left in the same condition it was found before the event;
   f. supervise the alcohol service to ensure responsible alcohol consumption; and
   g. ensure that any unused alcohol, which has been donated or purchased, is stored at the School of Law for a future event for that student organization.

A student or student organization that plans to serve alcohol or actually serves alcohol at an event not in accordance with this policy may be in violation of the Conduct Code and may be subject to sanctions.