

# This Week At USF

January 28, 2019

## Highlights

### Coffee with the Deans

Meet with the Deans, enjoy some coffee, and ask your questions.

Thursday, January 31

12:00 - 1:30pm

Student Lounge, Kendrick Hall



## School of Law Events

### LLM Panel Discussion

International Law Society

Date: Tuesday, January 29th

Time: 12:15pm - 1:20pm

Location: KN 103

Please join ILS, the International LLM Program, and our fellow LLM students in a panel discussion as they draw from their legal expertise and related experiences from each of their respective home

countries. Food will be provided.

## **Contra Costa Office of Education 38<sup>th</sup> Annual Contra Costa County High School Mock Trial**

**Call for Judges**

**Date:** Multiple opportunities available. January 29, January 31, February 5, February 7, February 12, February 14, February 19

**Time:** 5:15 to 8:00 p.m.

**Location:** A. F. Bray Courthouse, 1020 Ward Street, Martinez, CA

**Jonathan Lance:** [jlance@cccoe.k12.ca.us](mailto:jlance@cccoe.k12.ca.us); 925-942-3429

[Volunteer now](#)

## **WLA, LELSA & CLS Present: Trailblazing Tuesday**

Women's Law Association, Labor and Employment Law Student Association & Criminal Law Society

**Date:** Tuesday, February 12, 2019

**Time:** 5pm - 6:20pm

**Location:** Terrace Room, Zief Law Library

Join us for a conversation with Professor Honigsberg, USF Law Professor and Founder of Witness to Guantanamo, to discuss terrorism and the rule of law as we commemorate the 17th anniversary of the opening of the U.S. detention center in Cuba.

## **The 15<sup>th</sup> Annual Jack Pemberton Lecture on Workplace Justice**

Employer Incentives Post #MeToo: Winners, Losers, and the Quest for Best Practices

**Date:** Thursday, March 21, 2019

**Time:** 6:30 to 7:30 p.m. The lecture will be followed by a reception.

**Location:** United States Court of Appeals for the Ninth Circuit, 95 Seventh Street, San Francisco, CA

[RSVP Now](#)

## **Marshall P. Madison Lecture: Human Rights in the Global Economy**

Marshall P. Madison Chair

**Date:** Tuesday, March 26

**Time:** 5:30 - 6:30pm; Lecture will be followed by a reception.

**Location:** Terrace Room, Zief Law Library

[RSVP Now](#)

## **Community Events**

### **Graduate Tax Program**

**2019 E. L. Wiegand Annual Visiting Fellow Mark Vorsatz (CEO of Andersen Tax) Discusses**

**Globalization: Expanding Your Business Across the World**

**Date: Wednesday, February 20, 2019**

**Time: 12:00 to 1:00 p.m. The lecture will be followed by a reception.**

**Location: 101 Howard Street, Room 150, San Francisco, CA**

[RSVP Now](#)

## **The 21st Annual Trina Grillo Public Interest and Social Justice Retreat: Resist and Recharge: Sustaining Social Justice Lawyering**

**Southwestern Law School and UCLA School of Law**

**Date: Friday, March 15 - Saturday, March 16, 2019**

**Location: UCLA School of Law**

Email [lawstudentaffairs@usfca.edu](mailto:lawstudentaffairs@usfca.edu) if you are interested in attending.

## **Announcements**

### **MPRE WORKSHOP: Academic and Bar Exam Success Program**

**Register here:** [MPRE WORKSHOP](#)

Please join ABES for an MPRE Workshop on **Thursday, February 7th from 12:00 pm-1:20 pm in KN 100**. The session will include information about the format of the MPRE exam, grading, and will include information about commercial preparation programs. Most importantly, the session will guide you on how to begin preparing for the MPRE! **Please register by Tuesday, February 5th at 12:00 pm.**

Please contact Professor Abedian at [aabedian@usfca.edu](mailto:aabedian@usfca.edu) with any questions.

### **NEW! Public interest placement in the Czech Republic at People In Need!**

USF's international summer externship programs are designed to help you develop an understanding of how to do business and pursue justice in today's global society. Externships are available in China, the Czech Republic, Mexico, Vietnam and in cities throughout Europe. Placements include large U.S. based firms, local firms and NGOs. Applications are due January 25th. For more information, please

visit <https://myusf.usfca.edu/law/registration/international>. Questions, please contact Esther Sprague in KN342 or at [esprague@usfca.edu](mailto:esprague@usfca.edu) or 415.422.6280.

### **Seeking Nominations of Graduating Students for Labor and Employment Law Award**

The Co-Directors of USF's Labor and Employment Law Program invite all students and faculty members to submit nominations of graduating students to be considered for the ABA/Bloomberg Award for Excellence in the Study of Labor and Employment Law, which the Law School has been awarding annually since 2004. This Award recognizes outstanding achievement and commitment to the labor and employment law field, which may be demonstrated in a variety of ways, including active and thoughtful engagement in the law school's curricular and non-curricular offerings,

volunteer or work experience, and relevant research or scholarly work.

**Please email the names of nominees by February 8th** to Professor Michelle Travis ([matravis@usfca.edu](mailto:matravis@usfca.edu)), Professor Tristin Green ([tgreen4@usfca.edu](mailto:tgreen4@usfca.edu)), or Professor Maria Ontiveros ([ontiveros@usfca.edu](mailto:ontiveros@usfca.edu)). Self-nominations are welcome. You may also include a brief explanation of why you believe the individual is a strong candidate for the Award.

Award recipients will be announced at the Annual Jack Pemberton Lecture on Workplace Justice, which will take place at the Ninth Circuit Court of Appeals at 6:30pm on Thursday, March 21. Recipients will also have their names listed in the graduation program and will receive a certificate, book award, and recognition on the BNA/Bloomberg website.

## Discuss & Chat with Dean Carlos (DC with DC)

### Office of Student Affairs

Discuss and Chat with Dean Carlos is scheduled for Tuesday, January 29, 2019 from 5:00- 6:20pm in KH 105.

Students are always welcome to make appointments with Dean Carlos by visiting the Deans' Office in Kendrick, Room 328 or via [email](#). Any changes to drop-hours will be posted in "This Week at USF."

## Academics

### Externship Programs Office

The Spring 2019 Externship Application deadline has passed. **We are no longer accepting applications.**

The Summer 2019 Externship Application deadline is **April 10, 2019**. Applications submitted after the deadline **will not be accepted**.

Before applying to the Externship Program, please review application materials [here](#) for Civil/Criminal Externships and [here](#) for Judicial Externships.

## Student Bar Association

Want to view the School of Law events on a Google Calendar? Check out the [SBA Calendar!](#)

Questions? Please [email](#) the SBA Secretary.

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## Pro Bono

**Please be sure to complete your [Pro Bono Timesheets](#) and submit them to [probono@usfca.edu](mailto:probono@usfca.edu).**

*If you have any ideas or questions about our Pro Bono Program, don't hesitate to contact Katherine Abalos, Pro Bono Coordinator at [probono@usfca.edu](mailto:probono@usfca.edu).*

## **GI Rights Training to be a Counselor! - Spring Training**

GI Rights Network, The Bay Area Military Law Panel, National Lawyers Guild

**Date: Thursday, January 17, 2019**

**Time: 5:30 - 8:00pm**

**Location: Room 221, The Veteran's Building (401 Van Ness Avenue, San Francisco, 94102)**

Check out this [flyer](#) to find out more!

Check out the [Pro Bono Coordinator Website](#) to sign up and see available Pro Bono Opportunities!

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## **Student Affairs**

### **Funding for Student Conferences**

Thinking about going to a conference? Check out our [Student Conference Funding Application](#). To request funding for conference registration and travel costs, you must submit your application at least two weeks before conference. Applications must be submitted to the Dean's Office, KN 328, or email to [lawstudentaffairs@usfca.edu](mailto:lawstudentaffairs@usfca.edu).

### **Let's Talk Sessions**

["Let's Talk"](#) is a program that provides easy access to informal confidential consultations with counselors from Counseling and Psychological Services (CAPS). Counselors hold walk-in hours and no appointment is necessary.

**All sessions take place in UC 528**

**Monday: 1 - 2pm; 3 - 4pm**

**Tuesday: 12-1pm**

**Wednesday: 11am - 1pm**

**Thursday: 11am - 1pm**

**Friday: 1-2pm**

### **USF Food Pantry**

The [Food Pantry](#) is located in Gleeson Library (lower level, room G04) and is open and accessible on the days and time listed below during the spring 2019 semester:

<b>DATE</b>	<b>DROP-IN HOURS</b>
<b>Friday, February 8, 2019</b>	<b>3:00 PM to 5:00 PM</b>
<b>Thursday, February 21, 2019</b>	<b>10:00 AM to 12:00 PM</b>
<b>Friday, March 8, 2019</b>	<b>3:00 PM to 5:00 PM</b>
<b>Thursday, March 21, 2019</b>	<b>10:00 AM to 12:00 PM</b>
<b>Friday, April 5, 2019</b>	<b>3:00 PM to 5:00 PM</b>
<b>Thursday, April 18, 2019</b>	<b>10:00 AM to 12:00 PM</b>
<b>Friday, May 3, 2019</b>	<b>3:00 PM to 5:00 PM</b>
<b>Thursday, May 16, 2019</b>	<b>10:00 AM to 12:00 PM</b>

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## **Financial Aid**

### **Financial Aid Office Hours Spring 2019 Semester**

Beginning January 2, 2019

Monday to Friday

8:30 am to 5:00 pm

### **Staffing Update for Law Financial Aid Office**

Eufemia Aquino will be on Maternity leave beginning Monday, October 29<sup>th</sup>. The Law Financial Aid Office will continue to be staffed by our Law Financial Aid Assistant, Audrey Jones. All Law school financial aid matters should be directed to Alan Guerrero, the Senior Director of Law Admissions and Financial Aid at [guerrero@usfsa.edu](mailto:guerrero@usfsa.edu) or his direct line at 415.422.2975. Part-time evening students who seek Counseling after 5 pm should contact Alan Guerrero to arrange an appointment via email or direct number noted above.

### **Applying for Financial Aid for the Fall 2018/Spring 2019**

It is not too late to apply for federal loan aid for the 2018-19 academic year.

The Free Application for Federal Student Aid or FAFSA, for the Fall 2018 and Spring 2019 academic year is now available online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). All students who wish to receive financial aid for the 2018-19 academic year are required to complete the 2018-19 FAFSA **and must do so by April 1, 2019.**

You can access the FAFSA online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Our Title IV code is 001325 and must be included in your FAFSA application.

In addition to completing a new FAFSA, those students who wish to be considered for the Graduate PLUS loan program for the Fall 2018 & Spring 2019 academic year, must also complete a new PLUS loan application for each academic year. Graduate PLUS loan applications for the 2018-19 academic year are available online at [www.studentloans.gov](http://www.studentloans.gov). Students can begin applying for a

2018-19 PLUS Loan beginning in early June but only AFTER you have completed a 2018-19 FAFSA and have been offered the Federal Direct Unsubsidized Loan for 2018-19 and have "accepted" the Unsubsidized Loan online via your myUSF student portal.

## Spring 2019 Registration & Financial Aid

All law students must be in good academic standing AND registered for Spring 2019 classes before any Spring 2019 financial aid can be disbursed (unless there is a hold on your student record for an unpaid fall balance or any other administrative or academic matter). No aid for Spring 2019 will be disbursed unless you are registered for the minimum number of units required by the US Department of Education for Financial Aid Disbursement, which is 6 units minimum for full time students and 3 units minimum for part time students.\*

\*Please note: that USF School of Law School requires that all full time **JD students** register for a minimum of 12 units per semester and all part time **JD students** register for a minimum of 8 units per semester.

If you did not register for Spring 2019 classes during the fall online registration period, your financial aid will NOT disburse until AFTER you register for classes during the late registration period which begins on **Thursday, January 3, 2019**. Funds typically disburse to the University twice a week, on Mondays and Wednesdays. Once you are registered for the appropriate number of units, funds will disburse on the next Monday or Wednesday, depending on when you complete late registration.

## Spring 2019 Financial Aid Disbursement

The earliest disbursement date for Spring 2019 financial aid was Wednesday, January 2, 2019. **This is the earliest that spring aid can be disbursed due federal and University financial aid policies.**

To be eligible to receive financial aid, students must be in good academic standing and have accepted the financial aid offered to them and completed all other requirements for disbursement including being registered for spring classes. **Please be aware that waitlisted units do NOT count towards the minimum unit requirement for financial aid disbursement.**

**Loan Refund processing began on January 3, 2019.** Law students enrolled in direct deposit refund processing will see aid refunds in their designated bank account 2-5 business days **AFTER the refund process begins**. Please plan your finances accordingly as you may not see your aid refund in your bank account until the first week of classes. The USF Student Accounts Office endeavors to process loan refunds as quickly as possible but there may be unexpected delays due to the large numbers of refunds being processed during a short period of time.

## Important Information for 2L, 3L and 4L Part Time Students Regarding Add/Drop

Add/Drop began on Thursday, January 3, 2019, AFTER you may have already been processed for a Spring 2019 semester financial aid refund. Adjustments to your financial aid may be necessary if any of the following situations occur during Add/Drop:

- If you Add a class **AFTER your refund has been processed**, you will be immediately billed for the additional units. You will need to submit a payment with personal funds to pay for the additional units (or make a personal payment using the funds you received as a refund). If you are already receiving the maximum financial aid for the semester prior to the addition of your added class, you can request additional financial aid to cover the cost of the additional units. For more information, please contact Alan Guerrero, the Sr. Director of Admissions and Financial Aid at [guerrero@usfca.edu](mailto:guerrero@usfca.edu).
- If you Drop a class **AFTER your refund has been processed**, with the intention of adding another class with the same unit value, you must Add and Drop on the same day, otherwise the tuition for the Dropped class will be noted as a credit on your USF student account and it may be inadvertently refunded to you if you don't Add a class on the same day as the Drop. If the Added class has a higher unit value than the Dropped class, the additional unit(s) will create a balance due on your account, which must be paid with personal funds (or make a personal payment using the funds you received as a refund).
- If you Drop a class **AFTER your refund has been processed, and you do NOT intend to add another class**, you will create a credit on your USF student account. You must notify the Law Financial Aid Office immediately by contacting Alan Guerrero. **Otherwise you will inadvertently be issued a refund for this credit, which you will be required to repay the University since you are not eligible to receive financial aid for this dropped class.**

Important: The Law Financial Aid Office will conduct an audit of all Part Time students' financial aid records after the January 28 census date (last day to withdraw without penalty). If your financial aid for the Spring semester is not appropriate for the unit load you are registered for, we will make the necessary adjustments to your aid and you will be notified via email. Please remember that any over-award (receiving financial aid in excess of your unit load), will result in the USF Student Accounts Office returning those funds to the lender and creating a balance due on your USF student account.

It is critically important that you review your student account after the census date to insure that your account is reconciled. Any unpaid balance will result in late fees assessed on your student account and a Hold placed on your student record, which will prevent you from registering for the Summer or Fall semester. You can review your student account online via your myUSF student portal.

## Applying for Financial Aid for the Fall 2019/Spring 2020

The Free Application for Federal Student Aid or FAFSA, for the **Fall 2019 and Spring 2020** academic year is now available online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov)



**All students who wish to receive financial aid for the 2019-20 academic year are required to complete the new 2019-20 FAFSA.**

The FAFSA should be completed as soon as possible but no later than March 1, 2019 in order to receive the maximum financial aid consideration for 2019-20 (this date is especially important for those continuing students who wish to be considered for the Federal Work Study award). You can access the FAFSA online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Our Title IV code is 001325 and must be included in your FAFSA application.

**IMPORTANT:** The 2019-20 FAFSA can be completed after March 1, and you will still be able to receive federal educational loan aid for this upcoming year. However, delaying completing your FAFSA will affect when you receive your award notice as well as your eligibility for Federal Work Study.

Financial aid awards for the 2019-20 academic year will be made available to continuing law students by early April 2019 as long as the 2019-20 FAFSA is completed and USF receives your FAFSA information by mid-March 2019. You will be sent an email notification at that time by the University Financial Aid Office indicating that you can review your financial aid award online via your myUSF online student portal.

The University Financial Aid Office will begin downloading 2019-20 FAFSA information for continuing USF students in mid-March. If you recently completed a 2019-20 FAFSA, we will not be able to verify receipt of your 2019-20 FAFSA until that time.

In addition to completing a new FAFSA, those students who wish to be considered for the Graduate PLUS loan program for the Fall 2019 & Spring 2020 academic year, must also complete a new PLUS loan application for each academic year. Graduate PLUS loan applications for the 2019-20 academic year are available online at [www.studentloans.gov](http://www.studentloans.gov). **Students can begin applying for a 2019-20 PLUS Loan only AFTER you have completed a 2019-20 FAFSA and have been offered the Federal Direct Unsubsidized Loan for 2019-20 and have “accepted” the Unsubsidized Loan online via your myUSF student portal.**

## **Bar Loan Information**

Spring 2019 graduating students can apply for private bar loans to help with living expenses during the February 2019 or the July 2019 bar preparation period. These loans are private lender loans subject to credit approval. Information is available at the Law Financial Aid Office or online at: <https://www.usfca.edu/law/admissions/tuition-aid/jd/types-of-aid/loan-programs>.

## **Upcoming Private Scholarship Deadlines**

1. AABA Law Foundation Scholarships; Several application opportunities with deadline of January 31; Award Amount: up to \$5,000 each. <https://www.aaba-bay.com/law-students/scholarships/>
2. 3L Diversity Scholarship - California ChangeLawyers (formerly California Bar Foundation). Deadline of February 4, 2019; Award Amount: \$5,000; <https://www.changelawyers.org/apply.html>

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