Announcements

Discuss & Chat with Dean Carlos (DC with DC) - Today!
Office of Student Affairs
Beginning Tuesday, September 4, Dean Carlos will hold drop-in office hours on Tuesdays from 12:00-1:30 p.m. in Kendrick, Room 105. We encourage students to stop by Room 105 during drop-in hours to ask questions, give feedback, or just say “hi”. On the last Tuesday of each month drop-in hours will be from 5:30-6:30 p.m. to accommodate evening students.

In order to accommodate academic advising sessions, the September 4, 2018 DC w/DC will be held in the Second Floor Rotunda.

Students are always welcome to make appointments with Dean Carlos by visiting the Deans’ Office in Kendrick, Room 328 or via email at: shcarlos@usfca.edu. Any changes to drop-hours will be posted in “This Week at USF.”

Online Drop Period Continues
Law Registrar’s Office
The last day to add classes has passed and the waitlist is now closed. Students may drop classes online through Monday, September 10. Contact Law Registrar’s Office (lawregistrar@usfca.edu)

Expected Dec 2018 and May 2019 Graduates
Law Registrar’s Office
Certificate Applications – Priority deadline is September 10, 2018. Final deadline is January 28, 2019. Information about each certificate, as well as printable applications, can be found here - https://www.usfca.edu/law/academics/jd/certificates. Hard copy applications may also be picked up in the Law Registrar’s Office. Contact Law Registrar’s Office (lawregistrar@usfca.edu)
Fall 2018 Externship Application
The Fall 2018 Externship Application deadline has passed and we will no longer be accepting applications.

Spring 2019 Externship Applications are due December 5, 2018. No late applications will be accepted.

Before applying for an externship, please review the relevant Externship Application Packet, available in KN 235 or here for Civil/Criminal Externship and here for Judicial Externships. The mandatory judicial externship class typically meets the Friday before the semester begins. The mandatory civil and criminal classes meet 3-4 times per semester. Please see Course Schedule for all class dates.

Advocate of the Year Competition Registration
Moot Court Board
Advocate of the Year Competition (AYC) is USF’s annual internal oral argument competition. It’s a great opportunity for students to network, to improve their writing and oral advocacy skills, and to refresh their research techniques. This competition is open to all upper division students (2L and up). All participants receive one unit credit. Participants will write a 16-20 page brief (assigned 9/12, due 9/26) and argue both sides of the problem in front of practicing judges and lawyers in the first round of competition (10/6-10/7). The top 16 students will advance to the second round (10/13). Finals will be held on Friday, 10/26. Students advance based on their performance in each round. Awards will be given for Best Oralist and Best Brief Writer. Sign up by 8/31, the last day to add classes, with CRN # 42942. Questions? Email usfmootcourt@gmail.com. Kelly Stephan, usfmootcourt@gmail.com

LinkedIn Workshop
Office of Career Planning
Thursday, September 13, 2018: 12:15 - 1:20 PM KN 240 and 5:30 - 6:20 PM KN 105
Thursday, September 27, 2018: 12:15 - 1:20 PM KN 240 and 5:30 - 6:20 PM KN 212
https://rsvp.usfca.edu/workshop
The Office of Career Planning is hosting a LinkedIn Workshop to help you create an outstanding profile and set you up for success in navigating the strange world of professional social media. RSVP for one of the sessions listed. Food will be served!

Academic Bar and Exam Success Program
ABES is very excited to announce the launch of the ABES Peer Mentor Program! We are currently seeking 2Ls, 3Ls, and 4Ls who are interested in becoming ABES Peer Mentors. For questions about becoming a Peer Mentor please email Professor Abedian at aabedian@usfca.edu or click on the link below to fill out an application to become a mentor. We look forward to working with you!
https://myusf.usfca.edu/law/academic-and-bar-exam-success-program

Online Group Study Room Reservations Now Available at Zief
Zief Law Library
With the start of the new school year, the law library is launching a new online booking service for group study rooms. Students can book directly from the library's home page using the
"Book a Study Room" button. Our new online booking system furnishes e-mail confirmation of reservations. Students are limited to booking one 3-hour block per calendar day. However, students can now book group study rooms up to 3 days into the future. Detailed booking instructions are available here: https://tinyurl.com/y7ftltbr

Register to Vote:
Have you recently moved, and need to update your voter registration? Need to register to vote for the first time? Visit my.voteeverywhere.org to register online!

Bike Cage Key Rental
Deans' Office
Use the Bike Cage located in P1 for the academic school year! If you're interested, please fill out the Bike Cage Key Rental Agreement Form found in the Deans' Office and return completed with a refundable $20 check or cash to the Deans' Office, KN 328, to receive your bike cage key.
Questions? Email takailahi@usfca.edu.

Law ITS Changes
Law ITS
The Law ITS team has changed location and structure. The main point of contact is at the Zief Library Circulation Desk. Students working this desk are responsible for intake of walk-up, email and phone requests. Whenever possible, a second student assistant will be on duty (and housed in a work area we've set up behind the Circulation Desk) to assist with more involved requests and to be dispatched to offices/classrooms as needed.

Hanna Lu, Technology Support Specialist, has moved into the Zief 117 office, where Law ITS students were formerly.

All requests must go through the intake process via:

- walk-up to the Circulation Desk;
- email (lawhelp@usfca.edu); or
- phone (415.422.2220 or x2220 on campus phones)

Law ITS staffing hours are:
Classes in session: M-Th (8:30a – 10p), F
(8:30a-5p)  
Classes not in session: M-F (9:00a – 5p)

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**Pro Bono**

Please be sure to complete your Pro Bono Timesheets and submit them to probono@usfca.edu.

If you have any ideas or questions about our Pro Bono Program, don't hesitate to contact Katherine Abalos, Pro Bono Coordinator at probono@usfca.edu.

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**Volunteer Opportunity: LawHelpCA’s Legal Access Corps**  
[Find more Information here.](#)

**Open Door Legal**

Open Door Legal is in need of Mandarin speakers to work pro bono on translations for their clients. Open Door Legal is a legal services organization started by two USF alums over 5 years ago. The organization is pioneering the country’s first system of universal access to civil representation and showing that when everyone has access to the law, poverty can be dramatically reduced. No prior translation experience is needed. The work can all be done electronically so there is flexibility in the time commitment. Contact probono@usfca.edu if you are interested in getting involved.

**General Assistance Advocacy Project (GAAP)**

GAAP are always looking for enthusiastic and dedicated individuals to help us serve clients at our drop-in clinic. GAAP Volunteers gain rich and valuable knowledge and experience working directly with clients and handle challenging cases with support, supervision, and careful attention.

Volunteers are encouraged to commit to three hours per week at the clinic, open every day, except Wednesdays, from 9am-12pm, and 1:30pm-4:30 pm. GAAP provides training and support to volunteers who assist and counsel clients. As a result,

GAAP’s clients are served by over 50 committed volunteers, including law students from the University of California- Hastings College of the Law and other Bay Area law schools, Bonner/Americorp Leaders from St. Mary’s College of California, undergraduates, community
volunteers, and high school students. For more information, contact Kendra Amick at kamick@gaap.org or call (415) 928-8191.

**CROC- Cooperative Restraining Order Clinic**

Description of work: Law students are needed to participate in the clinics which helps domestic violence survivors get restraining orders against their abusers.

Skill Level: All

Time Commitment: Clinics take place once a week on alternating Saturdays and Thursday evenings. Students are expected to commit to at least two clinics a month for at least a six month period.

Contact: Emberly C. Cross emberly@roclinic.org 415-864-1790

More information: https://www.probono.net/sf/volunteer/item.cooperative_restraining_order_clinic_croc

**LiveChat hosted by The Legal Aid Association of California through LawHelpCA.org**

Description of work: This is the official statewide resource for self-help referrals and information and LiveChat volunteers help people navigate the website by providing direct, person-to-person help for someone who might be in a stressful and alienating legal situation who just needs a kind, human response. It is possible to work remotely from a personal computer, though the first few training/practice sessions take place in LAAC’s Oakland office until you are comfortable navigating the website.

Skill Level: All

Time Commitment: 20 hours over the course of a semester

Contact: David Latt at dlatt@laaconline.org or (510) 893-3000 ext 102

**FLY: Fresh Lifelines for Youth**

FLY is currently accepting Spring 2018 volunteer applications for those interested in teaching at-risk high school students about the law and their rights. **No prior teaching experience is required!** This is a great opportunity for anyone interested in law, youth development, education, or simply anyone enthusiastic about giving back to young people. In addition, this opportunity is great for students who are interested in working closely with a predominately African American and/or Latino population.

FLY requires all volunteers commit to teach for a semester (12 weeks), typically 2 hours, once a week, at one of our Alameda County sites. Our sites range from during the school day to after school, and we always place students at sites that align with their schedule. Students will also complete 36 hours of training, which can be counted as a part of pro bono hours. The
commitment totals around 90 hours per semester, and is perfect for all law students.

To apply to volunteer check out their website for more information.

**California Lawyers for the Arts**
Description of work: Work to establish a bridge between the arts and the legal communities. Check out the current volunteer opportunities for law students here.
Skill Level: All
Time Commitment: Various
Contact: Bob Pimm, bob.pimm@calawyersforthearts.org
https://www.calawyersforthearts.org/internvolunteerlaw-fellow-application-form.html

**APILO/AABA East Bay- Legal Clinic**
Volunteer at the API/AABA East Bay Legal Clinic on their next legal clinic date to be announced in next week’s newsletter.
Due to the current political climate, there has been an unprecedented number of clients seeking to apply for citizenship to protect themselves and gain the right to vote. This month we will be holding a naturalization clinic in lieu of a regular legal clinic. Starting at 6 p.m. we will have a volunteer training and meal, and then at 6:30 p.m. we will start seeing clients. Please come and provide your legal expertise to low-income community members.

**APILO/AABA San Francisco-Tenderloin Legal Clinic**
Volunteer at the API Legal Outreach/Asian American Bar Association clinic. Please come and provide your legal expertise to low-income community members!
As usual, the clinic will start at 5:45 p.m. and is held at the UC Hastings Civil Justice Clinic office (100 McAllister Street, 3rd Floor). AABA will provide food and drinks. If you are interested in helping out with this session, please complete the sign-up sheet at this link:

**Legal Advice and Referral Clinic** Volunteer at the Legal Advice and Referral Clinic (“LARC”) on May 26th.

*If you are signing up for pro bono work, please contact probono@usfca.edu or stop by the Deans’ Office.*

**Tenants Together**
**Description of work:** Tenant’s Together aims to build an anti-racist, feminist, multiracial, anti-oppressive tenant movement. Hotline counselors educate members of the community about their rights and provide other information to support renters.
**Skill Level:** Bilingual Spanish/English speakers
**Time Commitment:** Weekly commitment of 3-4 hours. The Hotline operates Monday through Friday, 10:00 A.M. to 5:00 P.M., and Thursdays 6:00-8:00 pm (we can also consider alternative time slots during the week, please contact Sara to discuss).

**Contact:** Sara Linck-Frenz at sara@tenantstogether.org.

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**Oasis**

**Description of work:** Oasis is seeking law students who are passionate about immigrants’ rights and LGBTQIA+ rights. Volunteers will work with LGBTQIA+ asylum applicants under attorney supervision to help fill out immigration forms, work on drafting client declarations, research relevant law and country conditions, as well as shadow attorneys at administrative hearings.

**Skill Level:** All. Knowledge of Spanish or any other language in addition to English is a plus.

**Time Commitment:** 8 hours per week for one semester.

**Contact:** Please send resume and cover letter explaining why this position interests you to Rachel Kafele at rachel.kafele@oasislegalservices.org.

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**CLASP (Community Legal Assistance Saturday Program)**

**Description of work:** This once a month walk in clinic is held at the Alameda County Law Library, close to the Lake Merrit Bart Station. CLASP is a tremendous opportunity to interact directly with clients, improve your interviewing skills, and work with lawyers across a broad spectrum of practice areas. Student volunteers help with client management, including check-in and escorting to legal consults, conduct intake interviews, and second and third year students may be able assist with document production (demand letters, answers, administrative complaints, etc.) under the direction of the attorneys. Training is provided the day of the event.

**Skill Level:** All, interpreters especially needed for Spanish, Cantonese and Mandarin.

**Time Commitment:** One off opportunity but the clinic runs the first Saturday of every month.

**Recruitment Process:** Please contact Christina Wiellette at christina@acbanet.org. Law students must enroll as a Volunteer Legal Services Corporation volunteer prior to signing up. Volunteer recruitment begins immediately after the clinic in the preceding month. Volunteer slots are usually filled 10 days prior to the clinic date.

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**Student Affairs**

**Funding for Student Conferences**

Thinking about going to a conference? Check out our Student Conference Funding Application. To request funding for conference registration and travel costs, you must submit your application at least two weeks before conference. Applications must be submitted to the Dean's Office, KN 328, or email to lawstudentaffairs@usfca.edu.

**Let's Talk**
"Let's Talk" is a program that provides easy access to informal confidential consultations with counselors from Counseling and Psychological Services (CAPS). Counselors hold walk-in hours and no appointment is necessary.
August 22 - Dec 13
Location: UC 528
Monday: 1-2pm, 3-4pm
Tuesday: 12-1pm
Wednesday: 11-12pm, 12-1pm
Thursday: 12-1pm
Friday: 1-2pm
For more info: myusf.usfca.edu/caps/lets-talk

School Health Insurance - What are the benefits?
Here's a powerpoint that provides some basic information about how to access your health care, the benefits that you get, the location of the clinic, and lots more! If you have any questions, feel free to contact Kamal Harb, the Director of Health Promotion Services, at harb@usfca.edu.

USF Monday Night Haven Meeting
Date: Starting August 20
Time: Mondays 8 - 9:00 pm
Location: Toler Hall University Ministry Office, Romero Room Lower Level 122
Are you struggling with substance use and considering making a change? Would you like to meet a group like minded students who have overcome their substance use issues? If so, come check out the weekly Haven meeting at USF!
Contact Todd Berry at 415-577-1260 for more information.

Burton Book Fund
We are happy to announce that USF Law students are now eligible to apply for grants through the Burton Book Fund. The Burton Book Fund provides $200 grants to current and former foster youth attending colleges and universities in California to help offset the cost of textbooks. Additional information about the Burton Book Fund is available here.

Please contact Dean Carlos at shcarlos@usfca.edu for more information about eligibility and how to apply.
Financial Aid

Financial Aid Office Hours Fall 2018 Semester

Beginning September 4
Monday & Wednesday
8:30 am – 6:00 pm

Tuesday, Thursday, Friday
8:30 am to 5:00 pm

Fall 2018 Semester Loan Deferment Information
All USF students who borrow funds from the federal government are eligible to receive loan repayment deferments while enrolled in law school at least half-time. The University Registrar will send class registration confirmation to the National Student Loan Clearinghouse in mid-September AFTER our law school census date (late date to withdraw with full tuition refund less withdrawal fee). This Clearinghouse is used by all lenders to confirm your registration for the academic year. No additional forms are needed for you to complete to receive loan repayment deferments for the Federal Direct Unsubsidized Loan and Graduate PLUS Loan.

Applying for Financial Aid for the Fall 2018/Spring 2019
The Free Application for Federal Student Aid or FAFSA, for the Fall 2018 and Spring 2019 academic year is now available online at www.fafsa.ed.gov. All students who wish to receive financial aid for the 2018-19 academic year are required to complete the 2018-19 FAFSA.

It is not too late to apply for federal loan aid for the upcoming 2018-19 academic year.

You can access the FAFSA online at www.fafsa.ed.gov. Our Title IV code is 001325 and must be included in your FAFSA application.

In addition to completing a new FAFSA, those students who wish to be considered for the Graduate PLUS loan program for the Fall 2018 & Spring 2019 academic year, must also complete a new PLUS loan application for each academic year. Graduate PLUS loan applications for the 2018-19 academic year are available online at www.studentloans.gov. Students can begin applying for a 2018-19 PLUS Loan beginning in early June but only AFTER you have completed a 2018-19 FAFSA and have been offered the Federal Direct Unsubsidized Loan for 2018-19 and have “accepted” the Unsubsidized Loan online via your myUSF student portal.
Important Information for 2L, 3L and 4L Part Time Students Regarding Add/Drop

Late registration and Add/Drop began on Thursday, August 16, AFTER you may have already been processed for a financial aid refund. Adjustments to your financial aid may be necessary if any of the following situations occur during Add/Drop:

- If you were offered and “accepted” the maximum financial aid award for 20 annual units but you were registered for less than 10 units for the fall semester as of August 13, your aid refund may have been in excess of your anticipated cost of living expenses for the fall semester. If you are not planning on adding any additional units, you will be required to return the excess financial aid awarded to you since you cannot receive aid for units that you are not registered for.

- If you Add a class after your refund has been processed, you will be immediately billed for the additional units. You will need to submit a payment with personal funds to pay for the additional units (or make a personal payment using the funds you received as a refund). If you are already receiving the maximum financial aid for the semester prior to the addition of your added class, you can request additional financial aid to cover the cost of the additional units. For more information, please contact Eufemia Aquino, the Assistant Director for Law Financial Aid at eaquino@usfca.edu or call 415.422.6210.

- If you Drop a class after your refund has been processed, with the intention of adding another class with the same unit value, you must have Added and Dropped on the same day, otherwise you run the risk of an outstanding tuition balance due on your USF student account.

- If you Drop a class after your refund has been processed, and you do not intend to add another class, you will create a credit on your USF student account. You must notify the Law Financial Aid Office immediately by contacting Eufemia Aquino, the Assistant Director for Law Financial Aid at eaquino@usfca.edu. Otherwise you will be inadvertently issued a refund for this credit, which you will be required to repay the University since you are not eligible to receive financial aid for this dropped class.

Important: The Law Financial Aid Office will conduct an audit of all Part Time students’ financial aid records after the September 10 census date (last day to withdraw without penalty). If your financial aid for the fall semester is not appropriate for the unit load you are registered, we will make the necessary adjustments to your aid and you will be notified via email. Please remember that any over-award (receiving financial aid in excess of your unit load), will result in the USF Student Accounts Office returning those funds to the lender and creating a balance due on your USF student account. It is critically important that you review your student account after the census date to insure that your account is reconciled. Any unpaid balance will result in late fees assessed on your student account and a Hold.
placed on your student record, which will prevent you from registering for the spring semester.

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**Scholarships**

**Writing Competitions**

Be sure to stay up to date on [Legal Writing Competitions](#).

**Upcoming Private Scholarship Programs**

1. **The Women's section of the Contra Costa County Bar Association /The Honorable Patricia Herron and The Honorable Ellen James Scholarship**, Application Deadline **9/14/18**
   
   Award Amount up to $1,000 - $10,000, contact Crystal L Van Der Putten, Livingston Law Firm (925) 952-9880 or cvanderputten@livingstonlawyers.com

2. **Pound Civil Justice Scholarship**, Application Deadline **9/17/18**
   
   Award Amount up to $10,000, [http://poundinstitute.org/cjsa](http://poundinstitute.org/cjsa)

3. **Skadden Foundation Fellowship**, Application Deadline **9/17/18**
   
   Award Amount up to $10,000, [http://www.skaddenfellowships.org/application](http://www.skaddenfellowships.org/application)

4. **The MPOWER Global Citizen Scholarship**, Application Deadline **9/20/18**
   
   (International and DACA Students) Award Amount up to $1,000, [https://www.mpowerfinancing.com/scholarships](https://www.mpowerfinancing.com/scholarships)

5. **HotelsCheap Scholarship Program**, Application Deadline **10/15/18**
   
   Award Amount up to $1,500, [http://www.hotelscheap.org/scholarship](http://www.hotelscheap.org/scholarship)

6. **The Villa Excape Scholarship**, Application Deadline **10/31/18**
   
   Award Amount up to $500, [http://www.thevillaescape.com/#scholarship](http://www.thevillaescape.com/#scholarship)

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If you have any questions regarding information in this announcement or financial aid in general, please contact the Law Financial Aid Office at 415.422.6210 or email lawfinaid@usfca.edu.

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**School of Law Events**

**Art of Negotiation**

Development and Alumni Relations
Born and raised in San Francisco, Yankees SVP and Assistant General Manager Jean Afterman is one of the most powerful and influential women in Major League Baseball. Her time with the Yankees has included 11 playoff appearances, two pennants and a World Series title. Her negotiating skills have been a key element contributing to the team’s success. Her love of baseball started here in San Francisco at Candlestick Park with the Giants, so how did she end up in New York? Join a conversation with Jean about her path to her current role and how USF, San Francisco, and skillful, fearless negotiation have featured in her life and work.

San Francisco Trial Lawyers Association Lunch Workshop
Office of Career Planning
Date : 9/10/18
Location : KN 101
Time: 12:00 - 1:00 pm
Join the San Francisco Trial Lawyers Association (SFTLA) for a lunchtime discussion about the Summer 2019 Trial Advocacy Fellowship Program. RSVP here.

U.S. Department of Housing and Urban Development
Office of Career Planning
Date : 9/11/18
Location : KN 100
Time: 12:00 - 1:00 pm
The Office of Career Planning will be hosting a lunchtime workshop with the U.S. Department of Housing and Urban Development (HUD) to discuss the 2019-2020 Legal Honors Program. RSVP here.

Community Events
Creating Empathetic Communities
Date: October 12, 2018
Location: Box 900 Jefferson Ave Redwood City, California 94063
Time: 7:30am - 8:00 am - Breakfast
8:00am - 10:00 am - Presentations & Dialogue
10:00 am - 10:30 am - Networking
Ticket Cost: $25
RSVP. Students can use the code STUDENTADR to receive a 50% discount. Get inspired! ADRx is PCRC's version of a TEDtalk, short for Alternative Dispute Resolution X. Come to hear experts in their fields share innovative and successful strategies to build empathy in their communities. This year's ADRx will bring together local and national thought leaders to make connections and inspire. In a series of short and compelling presentations, our speakers will share their stories and insights on improving communication and understanding across differences in education, interfaith dialogue, government and civic engagement.

Space is limited, so reserve your spot today!