

**SONHP Program Evaluation Committee  
2021-2022 Annual Program Assessment Plan**

**SONHP Program:** MPH

**Assessment Champion(s):** Laura Chyu

**Terms Included:** Fall 2021, Spring 2022 and Summer 2022

**Date of Plan:** 12/31/2021

**1. What aspect of student learning will you assess during this academic year?**

The MPH Program will assess the degree to which students demonstrate public health skills and knowledge in professional settings during their fieldwork placement (Applied Practice Experience, or APEX).

**2. Why have you chosen to assess this?**

Assessment of public health skills and knowledge application in professional settings will demonstrate if students are meeting expectations of the current public health workforce and are prepared to enter the workforce. This information will help determine if modifications are needed to be made to our curriculum and instructional practices. The public health skills and knowledge we assess are directly relevant to the following Program Learning Objectives:

- Apply evidence-based principles to the process of program planning, development, budgeting, management, and evaluation in public health organizations and initiatives.
- Demonstrate leadership abilities as collaborators and coordinators of evidence based public health projects.
- Identify and apply ethical, moral, and legal principles in all aspects of public health practice.
- Develop public health programs and strategies responsive to the diverse cultural values and traditions of the communities being served.
- Effectively communicate public health messages to a variety of audiences from professionals to the general public

**3. How will you assess this (i.e., describe your assessment methodology)?**

The list of public health skills and knowledge included on the preceptor survey (Appendix A) were developed by faculty, preceptors, and advisory board members to be particularly salient in the current public health sector. Using the survey, preceptors will assess if students met or exceeded expectations of their preceptor on public health knowledge and skills. Assessment will be based on preceptor evaluation of student performance during their fieldwork hours and the products they created.

**4. What is the timeline for data collection, analysis and review, and discussion of plans for indicated curricular or programmatic change(s)?**

Students fulfill the 250-hour requirement of APEX hours during Fall and Spring semesters in the second year of the program. In Week 15 of Spring semester 2022, APEX instructors collect and review preceptor evaluations. While the preceptor survey is administered in Fall and Spring, we are focusing on results from the Spring survey when students will have completed their APEX projects and completed their 250 hours of fieldwork. The MPH Program Evaluation Committee (PEC) will collate scores across APEX sections, synthesize responses to the related open-ended question on the survey, and create a summary report in Summer 2022. The MPH PEC will discuss findings at one of their monthly meetings, then present findings at a program meeting or faculty retreat in Fall 2022. All faculty will discuss plans for curricular or programmatic changes. Findings will also be shared with the Associate Dean.



**APPENDIX A: Preceptor Evaluation of APEX Student on Public Health Knowledge and Skills**

Please rate the student’s performance during the APEX based on the following criteria:

- N/A: Not applicable
- 1 = Unacceptable
- 2 = Somewhat below expectations
- 3 = Met expectations
- 4 = Exceeded expectations

In any area in which the student’s performance is rated a “1” or “2,” please provide additional comments in the space allotted after the table.

Public Health Knowledge and Skills	4	3	2	1	N/A
Consistently communicated professionally and effectively with you, other team members, clients and/or community partners					
Understood the functions of various professionals in the management, planning, implementation and evaluation of agency or organization services					
Produced clear, well-organized, well-researched and carefully proofread documents					
Used learning objectives to guide personal and professional development and to direct the completion of the APEX project					
Was able to analyze ethical, legal and professional issues impacting effective service or program delivery					
Demonstrated the ability to use collaborative methods to achieve goals					
Used systems thinking and an understanding of the social determinants of health to design, implement, evaluate or improve interventions, programs or services					
Analyzed obstacles to effective service delivery and proposed appropriate, evidence-based solutions					
Utilized theory-based communication, behavior change and social justice strategies responsive to cultural values, traditions and circumstances of the population or communities served					
Effectively applied evidence-based principles to program planning, implementation, improvement and/or evaluation					
Demonstrated an understanding of factors that impact program or services outcomes, such as costs and political and organizational dynamics					

Additional or clarifying comments on Public Health Knowledge and Skills:

What contributions did the student make to your organization or agency, including but not limited to the creation of two work products?

Please describe how the student's project and the products they created will be used by your organization or agency?

Do you have any suggestions on how USF could improve the Applied Practice Experience of our MPH students?

Overall, how would you rate this student?

<b>Final Grade Assigned for APEX</b>	<b>Check One</b>
A = Outstanding	
AB = Very Good	
B = Good	
BC = Satisfactory, but below expectations	
C = Marginal Pass	
F = Unsatisfactory	

Preceptor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

To be submitted by student when reviewed with Preceptor and signed by both.