

WSCUC Review Team Report – Recommendation 5

Updated 12/03/2018

<p>RECOMMENDATION 5: Develop formal, timely and informative channels of communication that allow for advice and dialogue across the campus prior to major decision-making and implementation. CFR(s): 3.7, 4.2, 4.3 POINT PERSON(S): Ellen Ryder, Vice President, Marketing Communications; Deborah L. Panter, Director of Educational Effectiveness and Assessment</p>					
TASKS List the steps that will lead to accomplishment of the recommendation	INDIVIDUAL(S)/ GROUP(S) RESPONSIBLE	INDICATORS THAT THE SPECIFIC TASK HAS BEEN ACCOMPLISHED	DESIRED OUTCOME(S)	STATUS Work Not Yet Started, In Progress, or Complete?	DUE DATE (EXP)
Establish Communication Strategies Working Group by appointing initial working group members	Deborah Panter	Communication Strategies Working Group is established and meets for the first time	Identify core group of faculty and staff from across the institution dedicated to participating in the Communication Strategies Working Group	Complete	11/27/18
Reviews existing data from campus-wide reports for communication deficits, gaps, and shortcomings.	Deborah Panter	List of identified areas of focus created.	Discern areas of focus for working group	In progress	12/11/18
Re-evaluate composition of working group and determine suitability of subgroups	Deborah Panter	Working group names and process are determined	Broad representation and participation across the campus community	Not yet started	01/08/19

3.7 The institution’s organizational structures and decision-making processes are clear and consistent with its purposes, support effective decision making, and place priority on sustaining institutional capacity and educational effectiveness.

GUIDELINE: The institution establishes clear roles, responsibilities, and lines of authority.

4.2 The institution has institutional research capacity consistent with its purposes and characteristics. Data are disseminated internally and externally in a timely manner, and analyzed, interpreted, and incorporated in institutional review, planning, and decision-making. Periodic reviews are conducted to ensure the effectiveness of the institutional research function and the suitability and usefulness of the data generated.

4.3 Leadership at all levels, including faculty, staff, and administration, is committed to improvement based on the results of inquiry, evidence, and evaluation. Assessment of teaching, learning, and the campus environment—in support of academic and co-curricular objectives—is undertaken, used for improvement, and incorporated into institutional planning processes.

GUIDELINE: The institution has clear, well-established policies and practices—for gathering, analyzing, and interpreting information—that create a culture of evidence and improvement.