Council of Deans  
October 8, 2019

SUMMARY

Members present:
Margaret W. Baker, Dean, School of Nursing and Health Professions  
Marcelo F. Camperi, Dean, College of Arts and Sciences  
Susan Freiwald, Dean, School of Law  
Jeff Hamrick, Vice Provost, Institutional Budget and Planning & Analytics  
Donald Heller, Provost and Vice President, Academic Affairs  
Shabnam Koirala-Azad, Dean, School of Education  
Shirley McGuire, Senior Vice Provost, Academic Affairs  
Charles Moses, Interim Dean, School of Management

Absent and Excused:
Tyrone H. Cannon, Dean, University Library

Guest:
Preston Walton, Senior Associate Vice President, Development

CelebrateUSF
Senior Associate Vice President Walton provided everyone with walk through of the CelebrateUSF events. Friday (10/18) events will focus on our students with the Best Of Student Success (BOSS) event. There will be 49 research posters and 17 co-curricular presentations, all reviewed and chosen by a faculty committee. The Development Office is working on alumni judge panel. Saturday (10/19) events start with faculty Pecha Kucha research presentations at 11 am in Gleeson Library and organized by CRASE. The festival will start at noon and include Renel Brooks-Moon, Pete Escovedo, Fr. Paul, a new USF video, and then Sheila E. 1500 people have already registered for festival. Past parent weekends have been around 600 people. Sunday (10/20) will include the fun run, Mass with Fr. Paul, a parent coffee reception, and the Founders Brunch with the deans. 429 people have already rsvp’d for the Mass and 689 people have rsvp’d for the brunch. Deans are asked to be prepared to talk about school highlights. The festival ends after the brunch. Sr AVP Walton thanked everyone for their hard work and support and will be in touch about logistics.

Involvement of part-time faculty in department and school/college faculty affairs
The provost discussed part-time faculty concerns about the inconsistency with which they are included in department and program communication and governance. It was discussed during bargaining last year and again several times during VP forum on shared governance on 10/7/19. Deans and provost discussed issues that emerged during the VP Forum and possible steps forward. The provost mentioned that the USFFA and USF PTFA were discussing the issue as well.

Summer work for department chairs, and revisiting the Dept. Chair task force
Provost discussed the issue of department chair summer work and the task force report with the president and vice-president of USFFA. They agreed there needs to be follow up to task force report. Provost and deans discussed examples of places were chair’s role can be clarified.
**USF email by students**
Provost asked the deans to make sure that their faculty include on their syllabi that students are expected to use their usfca email. Student can have their usfca email forwarded to their other emails. Provost will discuss the issue with the VP of Student Life Julie Orio and the Registrar’s Office.

Dean Freiwald provided an update on the new formula by ABA for bar passage rate.

VP Hamrick provided an update on OPE negotiations and requested enrollment targets from the deans for preparation for the annual report to the Board of Trustees.

Summary prepared by Senior Vice Provost McGuire.