COMMENCEMENT PROXY PICK UP
AUTHORIZATION FORM

Graduating Student’s Information
(Please print clearly)

Full Name: ___________________________  CWID: ___________________________

Degree: _____________________________  Major: ___________________________

Height: _____________________________

I, _____________________________, authorize _____________________________
(Graduating student)  (Person picking up)

to pick up my academic regalia and commencement items (cap/gown/hood/tassel, and any applicable honors sash) during the Graduation Center’s scheduled distribution times. I understand that all items must be picked up together, not separately, and that the Graduation Center is not responsible for any lost or stolen items.

In addition, I understand that if I do not attend this commencement ceremony, I cannot participate in a future ceremony or receive any future graduation items (including tickets). Per the University Catalog, “Candidates are invited to participate in only one commencement ceremony, regardless of when academic degree requirements are completed.”

X _____________________________  _____________________________
(Graduating Student Signature)  (Date)

*Please note that this form is the only acceptable proxy form for picking up graduation items. This form must be PRINTED, signed, and dated – no other forms or electronic signatures will be accepted. Photo identification is required for pick up.