**Department Meeting**

8/15/13

10:00-11:30pm

Room 405

Attending: Steve Huxley, Paul Lorton, Mouwafac Sidaoui and (Vijay Mehrota) remotely.

Morris is on his honeymoon and Joel Oberstone is not attending. Tom Grossman is on sabbatical.

**Retreat Updates** Sidaoui started the meeting with noting the Dept‘s new name: *Business Analytics and Information Systems* as voted on during the Retreat of 5/16/13.Business cards should be forthcoming. Retreat notes were sent to the Dean.

**MSIS Updates**

Mouwafac currently is working with part time MSIS faculty.

Lorton mentioned his grievance about cancelling BSIS. Currently Mouwafac stated that the MSIS goal is to re-package the program by Fall 2014 for a start in San Jose. Lorton suggests inviting Moira Gunn to a lunch meeting. He feels there is a big problem in recruiting or lack there of.

Mouwafac discussed revamping the MSIS program to support and keep Biotech. Steve Morris just got appointed to MSIS two weeks ago.

**We need to figure out the best time every month for everyone to meet** **monthly.**

**Dept Chairs and Dean Updates-**

Chairs felt each faculty should receive $400 a year or $200.00 per semester for discretionary spending like gifts for speakers, lunches, etc. All the chairs of the school met with the Dean after their first meeting July 30th, 2013. There is a hiring freeze until the census date.

Currently this dept. has 1025 students with 5 full time faculty. He sees the need for at least two lines with one full time in San Jose.

**MSIS** needs full timers, as staffing cannot be all part timers for accreditation reasons. We are down 3.5 positions. This situation is on Mike’s radar. As a department a draft to that effect will be crafted. Vijay offered to help with analysis with the numbers. The MSIS program is basically in San Jose. Steve Morris will give the MSIS update when he returns. He will continue to grow the program and keep Biotech in the emphasis. Mouwafac met with the part timers last Saturday at the adjunct meeting. He noted that JP is also willing to help look at the Master’s program.

**BSM**

There is a need a line for the concentration is BSM. Richard knows the new BSM will start in summer and issues will arise. There will be an enrollment update today’s meeting.

BSM Updates: For BUS 204- JP Sander is teaching 1 section: Ornella Bonnamassa 2 sections; Vera Klimkovsky 2 sections; Huxley 2 sections and Mouwafac 1 section.

Undergrad programs should be strong that is our bread and butter. It was suggested that it would be nice to have a manager in the Undergraduate office for career advising. Various advising issues discussed.

**Math 106 and BUS 204**

Huxley gave the updates for Math 106. They are using the same textbook. Vera is pilot testing using the same book over two semesters.

Stackman is looking for a shared vision BUS 203 is likely to come to us but it is important to keep staffing requirements in mind.

BUS 204 is using the same book. Noted that adjuncts do not need to be AQ in the summer. Huxley is willing to teach during intersession.

Discussion over international students impact was discussed.

**UPC** University committee appointed Joel. Discussion ensured over UPC appointment. Mouwafac will check in with Joel over the committee appointment.

**SUMMA** Chairs came up with a draft statement regarding voluntary access to Summas on the part of the individual faculty.

**Scheduling**

Chairs would like to see more involvement with adjuncts. Staffing and schedules and course loads discussed. Sections are increasing and faculty decreasing. Exceptions and scheduling reviewed. Lorton interested in teaching in the regions. Huxley prefers overload in summer.

BSM classes composition. Model hybrid moving in that direction. Both Lorton and Huxley are interested in teaching.

Summa pilot- should be online next year according to Lorton.

Election process in CPU Lorton will get back. Appointment or election?

Lorton suggests using free texts.

End of Meeting

11:30am