**University of San Francisco**

**School of Management**

**Department of *Hospitality Management***

**Meeting Summary**

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| Date:  | 10/12/2012 | StartTime: | 11:00am | End Time: | 1:00pm | Location: | LM 108 |

**Who was there** *(Indicate attendees and who chaired the meeting.)*

David Jones (chaired the meeting)

KO Odsather

Emily Doyle

Michelle Millar

Sun-Young Park

Jean-Marc Fullsack

Jeff Scharosch

**Topic of Meeting** *(Attach a copy of the agenda if possible.)*

Please see agenda attached.

**Decisions Made and Policies Approved** *(Provide a clear statement of decisions and policies. If a vote was taken, indicate the vote count.)*

* Continuation of “Blue Ocean” discussion. SF as the premier convention, meeting and event destination. How can we build partnerships with the community/build this into classes?
* Wiki discussion board: “The Value of Sustainability”. We discussed what the word “sustainability’ will mean for our department. (Staying relevant, values-based, collective consumption, green hotels and meetings, healthy cooking, staying viable by recognizing shared economies).
* People, Planet, Profit/ “Lifestyle”/Senior Living
* Focus on our SF location, Jesuit Mission and partnering with the community

**Action Items to be addressed after the meeting** *(State the action item; indicate the name of the person responsible for it, and the date it is to be completed.)*

* David, Michelle, and Jean-Marc will host focus groups in the coming month to get insights from industry leaders about key competencies we should be focusing on
* Emily to send reminder straight scoop schedules to SY& MM
* All Book orders are due on Monday 10/15
* Emily to follow up with Amie Pfeiffer re: parking at 101 Howard
* Jeff to provide wine for 10/17 event
* Budget: Jean-Marc food cost budget