**University of San Francisco**

**School of Management**

**Marketing & Law Department Meeting**

**Meeting Summary**

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| Date: | 8-15-13 | StartTime: | 10:30 AM | End Time: | 11:45 PM | Location: | UC 504 |

**Attendees:**Shenzhao Fu, Stanley Kwong, Karl Boedecker, Nick Imparato, Ricardo Villarreal, Michael Becker, Leslie Goldgehn, John Barsky, Sonja Poole, Sweta Thota, Tony Patino, Lydie Pierre-Louis

Recognition:

1. Welcome Tony Patino to the Marketing and Law Faculty!

Staff Issues:

1. Adjunct Faculty will be invited to the future MKL Department Meetings.
	* After all confidential information has been discussed.
2. Karl suggested that everyone take a more hands on approach to adjunct hiring to avoid anonymity.
	* In discussion with meeting invitations, a social may be planned as well.
3. Adjunct Faculty information and photos can be obtained from Kelly Tarry (x2526).
4. Storage space for physical marketing tools in discussion with Saundra Hudnall.
5. September 5th – Leslie will not be able to attend her lecture – Need fill in.
	* September 19th – Leslie will not be able to attend the MKL meeting.
6. Proposition to store applicants of adjunct faculty in centralized depository.
	* Sweta Thota has a history of applicants.
7. Unanimously agreement that solicitation of recommendations of SUMMA to DC grants too much power and is an inadequate assessment of abilities.
8. Attempt to rename an unnamed award after David Scalise.
9. Daryl will post updated Spring 2014 catalog on Google Docs for MKL to view.
	* Email corrections or suggestions to make updates.

Calendar Items:

1. August 29th – Lydie will be filling in for Nick at the FGC from Thursday 11:30 – 12:45 PM.
2. November 2nd – Stanley’s Reform of Chinese Capital System in McLaren Hall.

Other Information:

1. Research Assistant funds are different from Faculty Research Funds.
2. Marketing News magazines will be available on the coffee table in the Faculty Lounge.

**Decisions Made and Policies Approved:**

Motion to change BUS Honors Legal course from 8:00 AM start time, to an undisclosed noon start time.

\*Motion for support passed. Check in with

**Action Items to be addressed after the meeting:**

1. Nick: Building 2 year teaching cycle at next meeting.
	1. Attempt to consider the planning to prevent multiple campus classrooms in same day/week.