

Instructional Modality Sub-Policies Across the Schools and College

Collected by the Joint University-Wide Curriculum Committee (JUCC) and referenced in the Definitions & Guidelines for Instructional Modalities posted on the [JUCC web page](#).

[College of Arts & Sciences](#)

[School of Education](#)

[School of Law](#)

[School of Management](#)

[School of Nursing and Health Professions](#)

College of Arts & Sciences

Sub-Policy on 10% Online Instruction: In most circumstances, the use and distribution of the permitted 10% online instruction (whether synchronous or asynchronous) remains the purview of individual faculty. The primary uses of online instruction are to support pedagogical innovation and to maintain instructional continuity for planned conference travel. Faculty may incorporate online instruction into the course syllabus and/or utilize strategic opportunities that emerge over the course of the semester, up to 10% of scheduled classes. Since many lab or studio courses require exclusive in-person instruction, faculty should confer with their chair or program director before incorporating alternate modalities into these syllabi. Unanticipated or emergency modality changes, stemming from unforeseen or contagious illness, or hazards affecting the operations of the University (e.g. wildfire, air quality) are on top of and therefore not applied to the allotted 10%. Note: [Faculty Requests to be Absent](#) are required for anticipated modality changes that will lead to more than 10% of class sessions delivered through online instruction. Contact: Jeffrey Paris, Interim Dean, paris@usfca.edu.

School of Education

SOE Teaching Webpage: The School of Education (SOE) has a dedicated webpage with policy-related links to instructional modalities, cancellation, and substitution. Please visit the [SOE Teaching webpage](#) on MyUSF. See the [Cancellation and Substitute page](#) for more information. Contact: [Dean's Office](#).

School of Law

Contact the Dean's Office.

School of Management

If an in-person course is scheduled or transitions to having more than 10% of its contact time online, prior approval must be obtained. Additionally, any changes to the course format (temporary or permanent), such as cancellations, moving classes online, or other adjustments, must be reported promptly. We respect faculty choices and unexpected schedule changes. Yet we do seek their adherence to ensure compliance and consistency in course delivery. The time and absence [policy is available on our intranet](#) and sent with a checklist at the beginning of each semester.

School of Nursing and Health Professions

Approval for Alternative Modality: For the School of Nursing and Health Professions (SONHP), all modality adjustments must be reviewed and approved prior to implementation due to external accreditation and regulation requirements that obligate the SONHP to rigorously oversee and document instructional time (including hours in a clinical placement setting) and modality changes. Therefore, the SONHP requires submission of requests for any anticipated absences and requests to temporarily change modalities (for any reason). These requests are all reviewed by the SONHP Senior Associate Dean. [The Class Time and Absences with Substitution Policy](#) is published each semester to inform all parties on the SONHP request review and approval process and procedure. SONHP's definition of the 10% allotted online instruction caveat in the USF modality definitions is a reasonable temporary modality change to accommodate an unanticipated absence, to support pedagogical effectiveness, and to maintain instructional continuity. Contact: Megan O'Banion, Senior Associate Dean, mgobanion@usfca.edu.