UNIVERSITY OF SAN FRANCISCO
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MEETING MINUTES

Joint University-Wide Curriculum Committee

September 17, 2026 | 11:40 a.m. – 12:40 p.m., Remote Meeting

Member Present: Ursula Aldana, Carlee Balzaretti, Tracy Benning, Victoria Chaudhary, Robert Bromfield, Kate Carlin, Amy Gilgan, Monika Hudson, Tika Lamsal, Lola Martin, Marisa McCarthy, Jennifer Murphy, Megan O'Banion, April Randle, Todd Sayre, Claire Sharifi, Melissa Thompson, George Williams

Members Absent: Isabella Bayona, Sonja St. Martin

Agenda Items:

I. Welcome, Approval of the Minutes & Agenda (5 min)

The Co-Chairs welcomed the Committee members and a quorum was established. The Co-Chairs asked the Committee members to review the meeting agenda and the minutes from the May meeting. A Co-Chair asked for a motion to approve the agenda. There was a motion. The motion was seconded. The motion to approve the agenda passed with four abstains and one opposition. A Co-Chair asked for a motion to approve the minutes. There was a motion. The motion was seconded. The motion to approve the minutes passed with five abstains.

II. Introduction of New Members (15 min)

The Co-Chairs welcomed 10 new members of the JUCC. The members of the Committee introduced themselves.

III. Change to Syllabus Statement Options for Generative AI (10 min)

Guest Jill Ballard, Instructional Designer, Digital Learning & Innovation proposed the removal of the term, "generative" from the Syllabus Statement Options posted to the Provost's website. There were no further changes to the Statement Options for the Committee to review. A Co-Chair called for a motion to recommend that the

Provost approve the change of the syllabus statement options for generative AI to remove the term, "generative." There was a motion. The motion was seconded. The motion passed with no abstentions and no oppositions.

IV. Curriculog Proposal (20 min)

A. Sociology B.A. + Human Rights and Educational Justice M.A. 4+1 Program

A Co-Chair introduced the proposal in Curriculog for the Sociology B.A. + Human Rights and Educational Justice M.A. 4+1 program, noting that a course needed updating as well as the program starting date needed updating. A discussion ensued. The main points were:

- Has the correct course been updated?
- Will the start date be approved as is or can it be updated?
    - There are implications for students who use Veterans Benefits. The CSAAVE application is annual; in order for students to start using veterans benefits for this program, the start date will need to be Fall 2027.
- What is the process for new programs in Curriculog?
- What evidence is used as the rationale for the program?

A Co-Chair called for a motion to move the proposal forward to the Provost, noting the need to ensure the start date is updated and the appropriate course is updated. There was a motion. The motion was seconded. The motion passed with one abstention.

V. JUCC By-Laws Draft Next Steps (5 min)

A Co-Chair updated the Committee on the status of the current draft of the JUCC By-Laws, which were sent to the USFFA for review and approval.

VI. Closing and Action Items (5 min)

The Co-Chairs officially closed the meeting.