

## MEETING MINUTES

Joint University-Wide Curriculum Committee

November 21, 2024 | 11:40 a.m. – 12:40 p.m., Remote Meeting

Members Present: Robert Bromfield, Dave Donahue, Cathy Gabor, Laura Hannemann, Erika Johnson, Kiannah-Nicole Karani, Nicole Kircher, Jo Loomis, Marisa McCarthy, Megan O'Banion, Deborah Panter, Vahab Pournaghshband, Diane Roberts, Natacha Ruck, Freddie Seba, Carol Spector, James Taylor, Paul David Terry

Members Absent: Johnathan Cromwell, Kate Lusheck, April Randle, Shivani Shukla, and two TBA members.

### Agenda Items:

#### I. Welcome, Approval of the Minutes & Agenda (5 min)

Co-Chair Deborah Panter officially opened the meeting and welcomed everyone, including a new JUCC member, Nicole Kircher. Co-Chair Jo Loomis asked for corrections or additions to the meeting minutes from October. There were none. Co-Chair Loomis asked for a motion to approve the minutes. There was a motion to approve the minutes. The motion was seconded. Co-Chair Loomis asked for a show of hands in favor of approving the minutes. There was a show of hands in favor of approving the minutes. The minutes passed with no oppositions or abstentions. Co-Chair Loomis asked for any additions to the agenda. There were none. Co-Chair Loomis asked for a vote to approve the agenda. The agenda was approved unanimously.

#### II. Proposed language changes to the [JUCC By-Laws](#): Appointments and Terms of Student Members (20 min)

Co-Chair Panter introduced the next item on the agenda: proposed changes to language in the JUCC By-Laws concerning the terms of student members. Both student representatives on the JUCC provided input on changes. The third bullet under Article 2, *Term of Office and Responsibility*, was changed to stipulate that student representative terms are to last one year in duration with the option for a one-year renewal if the student were to be nominated and the nomination were to be approved by the respective student body president (ASUSF or GSS) in accordance with membership guidelines, for a maximum term of two years of service. Co-Chair Panter asked for a motion to approve the changes as written. There was a motion to approve the changes. The motion was seconded. Co-Chair Panter asked for a show of hands to approve the changes. All were in favor of approving the changes.

There was a suggestion to additionally clarify language in the fifth bullet point in Article 3, *Procedures*. The suggestion was to clarify what constitutes the start of, “At the expiration of forty-five (45)

days...” specifically. Committee members pointed out that the 45-day timeline is referred to again in the subsequent article. In Article 4, *Reporting Responsibilities*, the 45-day timeline refers to the period of time in which the JUCC must review a proposal, starting from the date the proposal was submitted. It was suggested to indent the sixth bullet point in Article 3 to make it clear that the two bullet points (five and six) have a relationship. It was also suggested to add, “from the formal proposal submission date” to the fifth bullet point, in brackets, in order to preserve the citation. Co-Chair Panter called for a motion to add the bracketed language and indent the sixth bullet point in Article 3. There was a motion. The motion was seconded. Co-Chair Panter asked for a show of hands in favor of the motion. The motion carried with no abstentions or oppositions. Co-Chair Panter explained that all changes will be sent to the Provost and to the Policy Board for approval.

### **III. Presentation: Post-Pandemic Learning Faculty Learning Community (30 min)**

The JUCC heard from four guest speakers of the Post-Pandemic Learning Faculty Learning Community (FLC) regarding what the FLC learned after one year of collaborative inquiry. In summary, the guest speakers talked about the purpose of the FLC, the methods undertaken during inquiry, data that was collected, and recommendations for the USF community. The JUCC Members were encouraged to contact the Tracy Seeley Center for Teaching Excellence with any follow-up questions.

### **IV. Closing and Action Items (5 min)**

Co-Chair Loomis planned to send the revised language of the JUCC By-Laws to the Policy Board. Co-Chair Panter planned to send the revised language to the Provost.

The topic of the JUCC’s relationship to the restructuring of curricular programs across the university came up. It was asked if there was any involvement, guidance, or interest from the JUCC at that level of curricular change. In the interest of time, the JUCC Co-Chairs suggested the topic could be added to a future agenda for discussion. It was suggested that someone (from the College of Arts and Sciences, for example) should come to the JUCC and present on the plan and expectations of these consolidations so that the JUCC might better evaluate its involvement.