

## MEETING MINUTES

Joint University-Wide Curriculum Committee

April 17, 2025 | 11:40 a.m. – 12:40 p.m., Remote Meeting

Members Present: Robert Bromfield, Kate Carlin, Johnathan Cromwell, Dave Donahue, Cathy Gabor, Kiannah-Nicole Karani, Nicole Kircher, Jo Loomis, Kate Lusheck, Marisa McCarthy, Megan O'Banion, Deborah Panter, Vahab Pournaghshband, Diane Roberts, Natacha Ruck, Freddie Seba, Shivani Shukla, Carol Spector

Members Absent: Erika Johnson, April Randle, James Taylor, Paul David Terry, and two TBA members.

### Agenda Items:

#### I. Welcome, Approval of the Minutes & Agenda (5 min)

The Co-Chairs officially opened the meeting.

A Co-Chair asked for any additions or corrections to the minutes. There were none. A Co-Chair asked for a motion to accept the minutes as written. There was a motion. The motion was seconded. There was a show of hands in favor of accepting the minutes and the motion passed.

A Co-Chair asked for additions to the agenda. There were none. A Co-Chair asked for a motion to accept the agenda. There was a motion. The motion was seconded. There was a show of hands in favor of accepting the agenda and the motion passed.

#### II. Reduction of Minimum Required Units for the Bachelor's Degree from 128 to 120 (15 min)

A Co-Chair introduced the proposal in Curriculog that changes the minimum number of graduation requirements from 128 to 120 for a bachelor's degree. Most of the undergraduate programs can meet this requirement by eliminating two free electives without impacting core requirements or major requirements. Other undergraduate programs that have more credit requirements will remain at 128 and may attempt to change to 120 requirements in the future. The proposal follows the national trend for a 120-unit bachelor's degree. As the 120-units are a minimum requirement, students can still take on more units and pursue secondary elements to their degree such as a double major/minor and/or take on a concentration. Guest, William Vitagliano, Associate University Registrar and Director, Degree Audit & Graduation Center, was a guest speaker to support the proposal. A Co-Chair called for a motion to move the proposal to move forward to the provost. There was a motion. The motion was seconded. There was a show of hands in favor of the motion and it passed.

#### III. Review and Revise JUCC By-Laws (30 min)

- Clarify the Scope of the JUCC
- Remove JUCC Weighs in on Intent to Propose

A Co-Chair introduced the task of reviewing and revising the JUCC bylaws. Specifically, to clarify the scope of the JUCC and remove the language that the JUCC weighs in on the intent to propose phase, which the JUCC has not done. A brief discussion ensued. Discussion highlights were:

- Committee should review bylaws regularly and be familiar with scope
- Questions about purpose of voting on recommendations to provost
- Guidelines for meeting guests
- Subcommittee should be formed to review bylaws and make recommendations to committee

A Committee member made a motion to create a subcommittee to review the JUCC bylaws. The motion was seconded. There was a show of hands in favor of accepting the motion. The motion was accepted.

#### **IV. JUCC Membership Completing Terms (5 min)**

A Co-Chair reminded the Committee that there were some faculty terms ending in spring 2025. The faculty members were: Dave Donahue, Kate Luscheck, Vahab Pournaghshband, Diane Roberts and Jo Loomis. The JUCC, the individual faculty members, and the USFFA will all be in touch regarding these faculty members.

#### **V. Closing and Action Items (5 min)**

The Co-Chairs officially closed the meeting.