UNIVERSITY OF SAN FRANCISCO

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MEETING MINUTES

Joint University-Wide Curriculum Committee

April 16, 2026 | 11:40 a.m. – 12:40 p.m., Remote Meeting

Members Present: Carlee Balzaretti, Robert Bromfield, Shawn Calhoun, Kate Carlin, Maria Castillo, Johnathan Cromwell, Cathy Gabor, Sharon Goldfarb, Tika Lamsal, Jo Loomis, Marisa McCarthy, Natalia Powers-Riggs, April Randle, Todd Sayre, Carol Spector, James Taylor

Members Absent: Nicole Kircher, Megan O'Banion, Leyla Pérez-Gualdrón, Sonja Poole

Agenda Items:

I. Welcome, Approval of the Minutes & Agenda (5 min)

The JUCC Co-Chairs officially opened the meeting. A Co-Chair asked for changes, edits, and additions to the April meeting minutes. There were none. The Co-Chair called for a motion to approve the minutes. There was a motion. The motion was seconded. There was a show of hands in favor of the motion. A Co-Chair asked for any hands in opposition or in abstention. There were none. The minutes were approved. A Co-Chair asked the Committee members to review the agenda and to provide any changes, updates, and additions. There were none. A Co-Chair called for a motion to approve the agenda. There was a motion. The motion was seconded. A Co-Chair called for a show of hands in favor of the agenda. The agenda was approved with no hands in opposition or abstentions.

II. JUCC Meeting Format Suggestion from Response to Proposed JUCC Bylaw Changes from the USFFA Policy Board Concerning the Draft JUCC Bylaws (20 min)

Guest: John Zarobell

John Zarobell joined the meeting on behalf of the USFFA Policy Board (PB) to answer questions from the Committee Members about the PB's suggestions to the JUCC ByLaws. This was specifically regarding how the JUCC meetings should be held publicly. A discussion ensued considering whether a Webinar format was the best method. Members discussed the reasons for the current format - that it allowed uninterrupted dialogue between members and because there were rarely any meeting viewers attending the Webinars. It was suggested that, if the Webinar method was going to be kept, that when there were large groups of viewers registered to attend the meeting the format would be switched to a Zoom meeting in order to allow attendees viewing the meeting the ability to participate. It was also suggested that there be a dedicated time for Q&A built into the meeting agenda. It was also suggested that both the USFFA and the JUCC make spaces during their meetings for representatives from the other committee to attend. A Committee Member questioned if the discussion was attempting to solve a problem that does not exist. It was decided that the Committee would take up the Bylaws at the next meeting.

III. Curriculog Proposal (10 min)

- **Physics + Engineering (3+2) Program Deactivation**

The Physics + Engineering was a partnership program with the University of Southern California. The program was deactivated as the partnership ended. USF now has an engineering program. The Co-Chairs asked for any comments on the proposal. There were none. The Co-Chairs called for a motion. There was a motion. The motion was seconded. There was a show of hands in favor of the motion with no hands in abstention or in opposition. The motion passed.

IV. Closing and Action Items (5 min)

The Co-Chairs officially closed the meeting and thanked outgoing JUCC Co-Chair, Jo Loomis, for her service.