Meeting Minutes

Preparation Workgroup for the Joint University-wide Curriculum Committee (pre-JUCC)

December 10, 2020

12:00 p.m. -1:00 p.m., Remote Meeting

Members Present: Rosana Aguilar, Leslie Bach, Bernadette Barker-Plummer, Robert Bromfield, Marie-Claude Couture, Joshua Gamson, Cathy Goldberg, Erika Johnson, Michelle R LaVigne, Kelly L'Engle, Marvella Luey, Shirley McGuire, Deborah Panter, April Randle, Jeff Paris, Annie Pho, Joshua Rosenberg, Jill Schepmann

Members Absent: Richard J Ayers, June Madsen Clausen, Lovepreet Dhinsa, Laura Hanemann, Olivera Jovanovic, Ryan Langan, Charles Moses, Susan Prion, Julie Sullivan, Peggy Takahashi

I. Welcome and introductions continued (10 mins)

Senior Vice Provost McGuire opened the meeting by welcoming everyone and noted that the main goal of the meeting was to set-up the workgroup for spring 2021.

II. Approval of the minutes (5 mins)

Senior Vice Provost McGuire asked if there were any edits for the Minutes from the 10/16/2020, 11/09/2020, & 11/16/2020 meetings – no edits were noted. Deborah Panter moved to approved the Minutes; Kelly L'Engle second motion. Minutes were approved.

III. Discussion and editing of spring 2021 draft timeline (10 mins)

Senior Vice Provost McGuire reviewed the draft timeline for spring 2021 meetings. Meetings will be held every other Thursdays at noon for the spring 2021 semester. Rosana will send calendar invitations for the spring 2021 meetings.

Members noted that they preferred the meeting in January to start once the spring 2021 semester officially begins as many of the members will be busy in the earlier parts of the month preparing for their courses. Members also agreed to move the
“Discuss and Approval” order to 1. Scope, 2. Membership, 3. Process. Senior Vice Provost McGuire will be meeting with the members of each of the small workgroups in the begin of the spring 2021 semester. Rosana will follow-up with members to schedule these meetings shortly.

IV. Input for mini-workgroups (15 mins)

The membership and overview of each of the small workgroups were briefly reviewed.

a. Scope (Members: Kelly, Peggy, Julie, Laura, April, Bernadette, Robert, Marvella, and Josh G.)

b. Process (Members: Josh R., Ryan, Charles, Marie-Claude, Leslie, Michelle, and Deborah)

c. Membership (Members: Jill, Jeff, Annie, Rick)

d. Communication (Members: Erika and Susan)

Members were advised to send any edits to the membership to Senior Vice Provost McGuire and Rosana by January 11th 2021.

V. Action items and closing (5 mins)

1. Rosana will also send calendar invitations for the spring 2021 meetings later today.

2. Small workgroup meetings with Shirley will be scheduled for later January / early February. Rosana will follow-up to schedule these meetings.