



## STAFF COUNCIL

Meeting: Wednesday, February 12, 12-1PM

**Zoom Meeting:** Click on this link to join (registration no longer required): <https://usfca.zoom.us/j/85443326435>

### Agenda

- I. **Welcome/Roll Call (Determination of Quorum)/Approve Staff Council Meeting Minutes January – President (12:00 - 12:05 PM)**
- II. **Updates from Executive Board – President (12:05 - 12:15 PM)**
  - Report on Monthly Staff Council & HR Liaison Meeting
    - Leadership Searches: Presidential Search, Vice President, Strategic Enrollment Management Search, Vice President, Development Search
    - Upcoming Trainings: Heat Illness Prevention (via USFWorks Learning in February), Annual Information Security Awareness Training (via KnowBe4)
  - State of Staff Report for Subcommittees
    - Will be sending out an email with instructions in the next week or so
    - Deadline for completion: March 2025
  - Staff Council Renewing Terms & Recruitment
    - **Per Bylaws:** Section 4. Term Limits. All Staff Council members shall be elected for two-year terms. Members may be re-elected for a maximum of three consecutive terms or a total of six consecutive years. Terms of office shall begin June 1 and end May 31.
    - Renewing Term Intention Deadline: Email to [staffcouncil@usfca.edu](mailto:staffcouncil@usfca.edu) by April 2025
    - May 2025 for Executive Board Election
- III. **Update on Staff Council Subcommittees – Vice President (12:15 - 12:30 PM)**
  - Awards and Recognition
  - Communications
  - Elections & Governance
  - Inclusion, Diversity for Education and Accountability
  - Campus Accessibility and Safety
  - Professional Development
- IV. **Update on Other University Committees (12:30 - 12:35 PM)**
  - UBAC – Will Vitagliano
- V. **New Business/Open Forum/Q&A (12:35-12:55 PM)**
  - Open discussion time set aside for Staff Council members and attendees to raise issues, ask questions, and make suggestions
- VI. **Announcements (12:55-1:00 PM)**
  - Staff Council members and attendees may announce events and staff opportunities
- VII. **Adjournment (1:00 PM)**

**Next Meeting: Wednesday, March 12, 12-1PM. Click [here](#) to join meeting (same link as above).**