



STAFF COUNCIL

Meeting: Wednesday, August 10, 2022, 12-1PM

Zoom Meeting

Agenda

**I. Welcome/Roll Call (Determination of Quorum)/Approve Staff Council Meeting Minutes
07/13/2022 – Michelle (12:00 - 12:05 PM)**

II. Update from Executive Board (12:05 - 12:10 PM)

- Meeting with Diane Nelson - HR
- Bylaw Amendment Update
- Executive Committee Meeting

III. Update on Staff Council Subcommittees – Michelle (12:10 - 12:30 PM)

Awards and Recognition - Lamonte Stamps (Chair)

- First meeting held week of 08/01/2022

Communications - Steph Carter (Chair)

Elections & Governance - Chair TBD

Inclusion, Diversity for Education and Accountability (IDEA) - Danielle Castillo (Chair)

- Call for any staff who are part of different affinity groups across campus (past and present) to share to the Staff Council email.
- Plan for communications across all groups to see how each is being supported, what needs are, current communication, etc.

Institutional Effectiveness and Safety - Jill Ballard (Chair)

- Discussed the following questions regarding how our subcommittee is to function:
 - How will our subcommittee be assigned the topics we support? Is there an already started list?
 - Is ours a liaison role, or are we to develop suggested strategies on behalf of staff?
 - How many issues make sense for us to address at once / over the course of an Academic year?
- Recommend a statement be added to the Staff Council website to let those submitting requests know how submissions are selected for further action.

Professional Development - Michael Fraley (Chair)

- Partnering with the Awards and Recognition Subcommittee re: improve staff retention
- Meeting with HR about trainings for new managers:
 - How to conduct a performance appraisal
 - How to offer constructive criticism
 - How to set job performance expectations
 - How to lead by example



IV. Slack Demo - Communications Subcommittee (12:30-12:45)

V. New Business/Q&A (12:45 - 1:00 PM)

VI. Adjournment (1:00 PM)

Next Meeting: Wednesday, September 14th, Noon-1PM