Agenda

I. Welcome/Roll Call (Determination of Quorum) Approve Staff Council Meeting Minutes
   07/13/2022 – Michelle (12:00 - 12:05 PM)

II. Update from Executive Board (12:05 - 12:10 PM)
   ■ Meeting with Diane Nelson - HR
   ■ Bylaw Amendment Update
   ■ Executive Committee Meeting

III. Update on Staff Council Subcommittees – Michelle (12:10 - 12:30 PM)

   Awards and Recognition - Lamonte Stamps (Chair)
   ■ First meeting held week of 08/01/2022

   Communications - Steph Carter (Chair)

   Elections & Governance - Chair TBD

   Inclusion, Diversity for Education and Accountability (IDEA) - Danielle Castillo (Chair)
   ■ Call for any staff who are part of different affinity groups across campus (past and present) to share to the Staff Council email.
   ■ Plan for communications across all groups to see how each is being supported, what needs are, current communication, etc.

   Institutional Effectiveness and Safety - Jill Ballard (Chair)
   ■ Discussed the following questions regarding how our subcommittee is to function:
     ○ How will our subcommittee be assigned the topics we support? Is there an already started list?
     ○ Is ours a liaison role, or are we to develop suggested strategies on behalf of staff?
     ○ How many issues make sense for us to address at once / over the course of an Academic year?
   ■ Recommend a statement be added to the Staff Council website to let those submitting requests know how submissions are selected for further action.

   Professional Development - Michael Fraley (Chair)
   ■ Partnering with the Awards and Recognition Subcommittee re: improve staff retention
   ■ Meeting with HR about trainings for new managers:
     ○ How to conduct a performance appraisal
     ○ How to offer constructive criticism
     ○ How to set job performance expectations
     ○ How to lead by example
IV. Slack Demo - Communications Subcommittee (12:30-12:45)

V. New Business/Q&A (12:45 - 1:00 PM)

VI. Adjournment (1:00 PM)

Next Meeting: Wednesday, September 14th, Noon-1PM