

Respondus LockDown Browser

Faculty Instructions for Enabling LockDown Browser in a Canvas Course

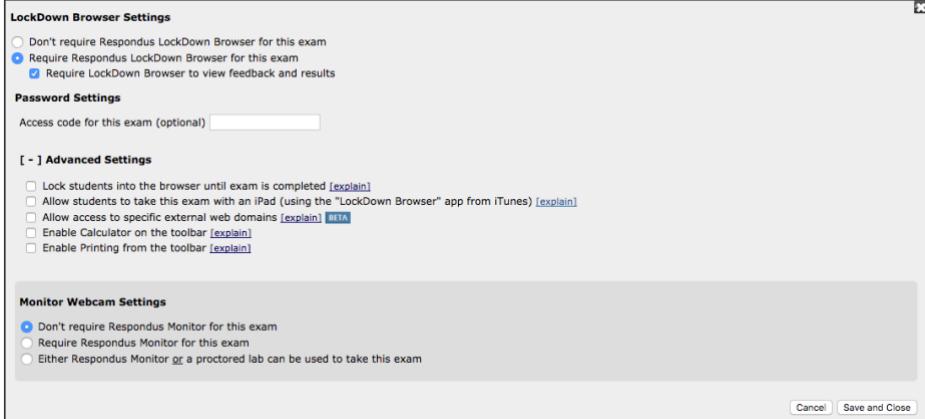
1. Log into the Canvas course where you would like to enable the LockDown Browser feature.
2. Click on **Settings** in the bottom left navigation.
3. Click **Navigation** and drag **LockDown Browser** from the bottom section of page to the upper section of items in the **Course Navigation** list.
4. Click **Save** at the bottom of the page.
5. You should now see **LockDown Browser** in the left navigation of the course.

Applying LockDown Browser to a Quiz in Canvas

1. If you haven't already created a Quiz in Canvas, do so before proceeding.
2. Click the **LockDown Browser** link in the left navigation menu in your Canvas course.
3. You should now see the list of all of the quizzes created in this course.
4. Click once on the icon to the left of the quiz title  where you would like to enable LockDown Browser.
5. Choose **Modify Settings**.
6. Choose **Require Respondus LockDown Browser for this exam**.
7. You can choose to explore the other settings available, along with the **Advanced Settings** (see screen shot below at bottom of this page) but you'll be fine **not** selecting any of the additional settings.
8. Click the **Save and Close** button.
9. The quiz you enabled for LockDown Browser appears with the word **Required** by it (see screen shot below).
10. You are now ready to have your students take the quiz in **LockDown Browser**. See the next page for instructions on having students complete the quiz in LockDown Browser.



Quizzes	LockDown Browser	Respondus Monitor (webcam)
Final Exam MC Questions- Requires Respondus LockDown Browser	Required	Not Required



LockDown Browser Settings

Don't require Respondus LockDown Browser for this exam
 Require Respondus LockDown Browser for this exam
 Require LockDown Browser to view feedback and results

Password Settings

Access code for this exam (optional):

[-] Advanced Settings

Lock students into the browser until exam is completed [explain]
 Allow students to take this exam with an iPad (using the "LockDown Browser" app from iTunes) [explain]
 Allow access to specific external web domains [explain] [edit]
 Enable Calculator on the toolbar [explain] [edit]
 Enable Printing from the toolbar [explain]

Monitor Webcam Settings

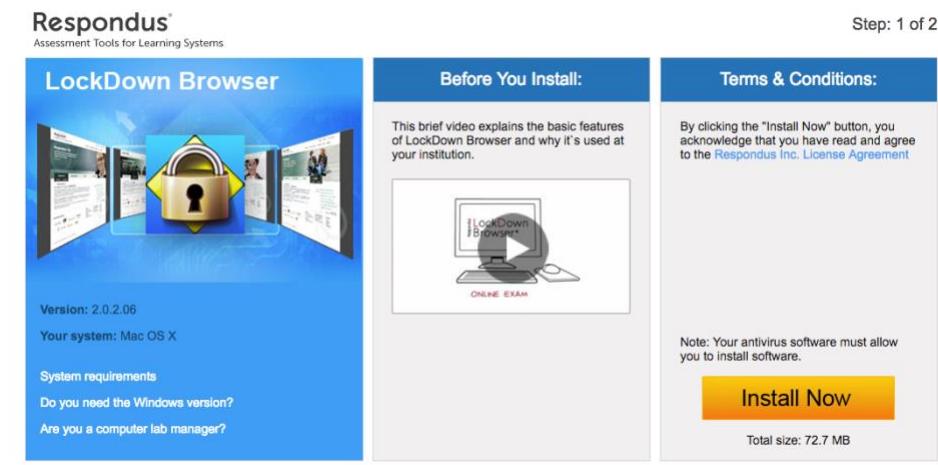
Don't require Respondus Monitor for this exam
 Require Respondus Monitor for this exam
 Either Respondus Monitor or a proctored lab can be used to take this exam

Cancel Save and Close

Student Instructions for Downloading and installing LockDown Browser

Using LockDown Browser to take a quiz will disable the possibility of student toggling to other applications, copying and pasting or opening another browser window.

1. Instructors, please share the following URL with your students so that they can download LockDown Browser on their computers prior to taking the quiz in Canvas.
<http://www.respondus.com/lockdown/download.php?id=953641626>
2. Students will see the following page for downloading the software:



3. Students will click the **Install Now** button to begin the installation.
4. When the installation is complete, students should locate the LockDown Browser app on their computer.
5. Students can locate the application in their **Applications** folder (Mac) or the **Windows Start Menu**.
6. When students launch the app, they will be prompted to login via the MyUSF login prompt. Logging in will direct students to Canvas where they should locate the quiz in the course to begin.