HR Direct: Human Resources News

AUGUST 2016

Go Bond Challenge
Join on Hubbub »

AUG 1-12

EPAF Training
RSVP in myLearning »

AUG 18

New Faculty Benefits Orientation
RSVP »

AUG 2

New Faculty Benefits Orientation
RSVP »

AUG 22

Go Learn: Nurturing Relationships
RSVP »

AUG 18

Marathon Reimbursement Forms Due
Submit form »

SEP 30

More Events and Deadlines »

Go Bond: Social Wellness
Aug. 1–12

Connecting with others, especially your colleagues, is an important dimension of wellness. In this team challenge, earn points for being social! Create a team of four USF colleagues, and earn points for participating in on- or off-campus group activities. At least two members must be present per activity. Engaging in just four team

Professional Development Courses

Human Resources is pleased to announce our professional development opportunities offered this fall, including the following book discussion series:

- *Triggers: Creating Behavior That Lasts* by Marshall Goldsmith / Fridays, starting Sept. 9
- *Dorothy Day, Selected Writings* by Robert Ellsberg / Tuesdays, starting Sept. 27
activities enters your team into a raffle to win a prize!

**Join Go Bond on Hubbub »**

### Electronic Personnel Action Form Updates and Training

In May, an EPAF improvement project was launched to simplify processes for supervisors, business managers, and other designated EPAF initiators and approvers. Be sure to attend an upcoming EPAF training session in August to learn the new system.

**Read more and RSVP »**

### Sexual Harassment Prevention Training

As a reminder, university policy requires that all full-time faculty and staff complete their Prevention of Sexual and Other Unlawful Harassment (PSOUH) training within the first three months after their date of hire and every two years thereafter. If you have been notified this year, you must complete your training by **Dec. 31** through an in-person or online training session.

**Log into myLearning to register for training »**

### New Ergonomics Vendor: Syntropy

Effective July 1, the university changed its ergonomics vendor to **Syntropy** in order to provide faster and more effective service for employees. Assessments are available to newly hired employees, current employees with new

### Other opportunities include:
- **Emotional Intelligence / Friday, Sept. 23**
- **Generational Diversity / Wednesday, Sept. 28**

**RSVP in myLearning »**
(log in with myUSF credentials)

### Go Learn Seminar

**Go Learn Seminar**

- **Thursday, Aug. 18 | 12–1 p.m.**
- **Lone Mountain Main 140**

Nurturing your friendships and relationships. Learn how to nurture your friendships, ‘use’ them as opportunities for self-knowledge, and expand your capacity for generosity and compassion.

**RSVP »**

### Congratulations to all USF employees who ran the San Francisco Marathon on Sunday, July 31! Be sure to submit your reimbursement form and required documentation by Thursday, Sept. 1 in order to receive 50 percent reimbursement for your registration costs.

**Complete reimbursement form »**
work locations, or current employees who are experiencing pain or discomfort.

Ergonomic assessments are conducted on campus every Thursday by a licensed occupational therapist, who is also available to answer questions each Thursday from 3:30-4:30 p.m. in Lone Mountain Main 339.

Read more or submit an assessment request »

GoUSF

GoUSF is pleased to announce that a new, cost-effective, user-friendly challenge platform is currently being developed to accommodate future GoUSF challenges! The new platform is on target to debut in November.

Therefore, effective Aug. 13, the university will not renew its contract with the online challenge platform, Hubbub Health. Although there will no longer be USF-only challenges, faculty and staff (and their family members) are welcome to participate in Hubbub’s general challenges by creating new accounts with personal email addresses at no cost.

If you have any questions, please contact GoUSF@usfca.edu. Thank you for your commitment to health and well-being!

Dons Spirit Walk
Tuesday, Sept. 20 | 12–1 p.m.
Gleeson Plaza

Faculty, staff, and students are invited to rally and celebrate USF’s commitment to wellness by walking together in this one-mile loop around lower campus. Pre-walk festivities include the USF band, Los Locos, USF Spirit Squad, mascot Don Francisco, Riordan High School band, and more! No RSVP required. Show your USF spirit, and wear your green and gold!

TIAA Retirement Consultations

One of USF’s retirement plan providers, TIAA, will be on campus to answer your questions about long-term investment strategies, tax-deferred savings opportunities, and other concerns that impact retirement. Click on the links below for more information about how to book your free, one-on-one, 45-minute consultation with TIAA before the appointments fill up!

* Wednesday, Aug. 24 in UC 505
* Thursday, Aug. 25 in LM 103

See full schedule »