

COLLEGE OF ARTS AND SCIENCES
CENTER FOR ACADEMIC AND STUDENT ACHIEVEMENT (CASA)
University Center 3rd Floor

This form must accompany your ‘Petition to Enroll at Another Institution’ form that you have submitted for approval. Processing time is usually TWO weeks after CASA receives this petition.

ID NUMBER: _____

DATE: _____

NAME: _____
Last First Middle

PHONE #: _____ MAJOR: _____

E-MAIL: _____

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Please provide us with your reasons (besides financial ones) as to why you are requesting to take courses at another institution. **CORE, MAJOR, and other departmental requirements must be taken at USF** (see USF General Catalog under Academic Regulations for Undergraduate Student Regulations: (<http://www.usfca.edu/catalog/regulations/student/>). Please indicate the year and term you expect to graduate. Please also state why the courses you are requesting cannot be taken during your regular semesters at USF. In addition, students must take their last 30 units at USF. **You do not need to fill out this form if your PEAI form is for study abroad.**

DEAN'S COMMENTS: