

This is a **preview email**.



Dear Colleagues,

As part of the university's upgrade from **Banner Self-Service 8 to Banner Self-Service 9**, the **Class Schedule Search – Enrollment View** page in Banner Self-Service 8 will be **retired and no longer available beginning Thursday, April 30, 2026**.

We recognize that many advisers rely on this page because it provides real-time enrollment information in a single, consolidated view. While this page will be retired, there are two tools available that provide similar information depending on advising needs:

- **Browse Classes:** Available to **all advisers** and provides **real-time course enrollment information**.
- **Enrollment View (Tableau report):** Available to **advisers with administrative roles who have Tableau access** and provides a **consolidated view of course enrollment information across classes**.

Links to both tools are available in **Banner Self-Service on the Faculty Services landing page**.

Because these tools provide different strengths, advisers may find it helpful to use them together depending on their needs. For example, use Enrollment View to review enrollment across courses and Browse Classes when checking real-time seat availability.

To support this transition, the Office of the University Registrar has prepared training materials (videos and written documentation) to help advisers become familiar with these tools. These materials are available on the Registrar's **Faculty Resources web page**.

We encourage advisers to review these materials and become familiar with the available tools prior to **April 30, 2026**, when the current page will be retired. If you have questions or would like assistance getting familiar with these tools, please contact the Office of the University Registrar at registrar@usfca.edu. We are happy to help.

Sincerely,

Aubrey Hall
Associate University Registrar
Office of the University Registrar

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