First Name Last Name

They/Them • San Francisco, CA • (415) 555-5555 username@dons.usfca.edu • linkedin.com/in/username

EDUCATION

University of San Francisco (USF), San Francisco, CA B.S. in Computer Science

WORK EXPERIENCE

Illegal Pete's DTC, Denver, CO

Front Line Employee

- Delivered and set up caterings for 50+ people independently with accuracy and efficiency in order to ensure customer satisfaction
- Created a welcoming, relaxed in-store atmosphere by greeting customers with positive energy
- Established organizational skills by balancing hundreds of online and in-person orders while preparing backup ingredients

Odoba Mexican Grill, Centennial, CO

Team Member

- Provided excellent customer service by frequently answering questions and providing suggestions to cater to the tastes and needs of individual customers
- Prioritized cleanliness and ensured customer safety during the COVID-19 pandemic by sanitizing and cleaning surfaces hourly among other cleaning duties
- Adapted and advanced to all four possible positions of the store in under 15 hours (serving hot • foods, serving cold foods, and rolling burritos, operating the cash register, and frying)

Urban Air Adventure Park, Littleton, CO

Court and Cafe Monitor

- Supervised children and teens on various rides and attractions such as climbing walls, bumper cars, ziplines, and more, in order to enforce safety protocols
- Communicated with parents and guardians around the park to ensure they felt comfortable with all the activities their children participated in
- Executed burger, dessert, and drink orders with precision and attention to detail to promote a positive culinary experience

VOLUNTEER EXPERIENCE

Project Angel Heart, Denver, CO

Volunteer

- Packaged and delivered 50+ lunches and dinners to the homes of people with detrimental illnesses • around the Denver area
- Ensured that patrons felt comfortable and safe whilst distributing meals ٠

EXTRACURRICULAR ACTIVITIES

Member, PRISM (Queer Alliance), USF Member, Women in Tech, USF

SKILLS

Intermediate proficiency in Google applications (Docs, Slides, and Sheets) and Microsoft Word

Expected: May 2025

May 2021 - August 2021

June 2020 - May 2021

April 2019 - August 2019

September 2021 - Present

September 2021 - Present

April 2018