

## Positive Thinking

The Learning Center has compiled a series of exercises intended to assist you in developing a positive outlook on your academic abilities. Small changes in *Positive Thinking* can have a big impact on reducing test anxiety, improving exam performance, and ultimately, increasing the likelihood of achieving your goals this semester.

### Positive Thinking Exercise # 4: Controlled Breathing

When a person exhales, tense muscles tend to relax. *Do not breathe too fast or forcefully, as this may cause hyperventilation.*

1. Close your eyes.
2. Inhale and exhale ten times.
3. Breathe through your nose and fill your lungs.
4. Hold your breath and slowly count to 5.
5. Breathe out slowly and easily through your mouth.
6. Concentrate on breathing and think of nothing else.
7. *Repeat, as needed.*

## Ten Practical Suggestions

Managing stress that is tied to an upcoming exam is an important aspect of a student's college routine. Moreover, overcoming test anxiety is a challenge that many students face. It takes work and concentration, practice...and more practice. This handout presents ten practical suggestions to assist you in building a strong test preparation approach.

- 1. Know what to expect.** Ask your instructor what kind of questions to prepare for. Is the exam multiple choice, true/false, essay, etc.? Students typically feel more prepared if they take time to understand the structure and expectations of upcoming exams.
- 2. Manage your daily routine.** This includes getting a sufficient amount of sleep, which should be happening in the days leading up, not just on the day of the test.
- 3. Avoid caffeine.** Be health-conscious about your eating habits, including well-rounded meals. Limit caffeine and other foods that contribute to reduced concentration.
- 4. Before the Exam.** Take an intentional walk or go up and down a set of stairs two to three times. This might help reduce some pre-test jitters, and get rid of excess energy.
- 5. Dress for success.** Students who dress in clothes that make them feel confident and comfortable can be less distracted during an exam.
- 6. Avoid cramming and arrive early.** Never study immediately before an exam. The more important the test, the more time you should schedule for arriving. Give yourself some time to breathe!
- 7. Organize your supplies.** Prepare supplies you may need for the test in advance, and have them ready before the class begins. Set yourself up for success!
- 8. Pay attention to the instructor.** Listen to specific instructions given by the professor before beginning the exam, as the information being offered is typically important.
- 9. Keep a positive outlook.** Utilize your Positive Thinking exercises before, during, and after the exam, as necessary.
- 10. Have reasonable expectations.** A key element of this is to compete only with yourself. Challenge yourself to set personal expectations based on past performance and your current goals. Overall, focus on the process rather than solely on the outcome.