



WEEKLY UPDATE – February 7

### Tax Filing for International Students

This week's newsletter includes information to remind you about filing taxes as an international student. As always, if you have any general questions, you can contact our office by **chat**, **phone**, or **email**. If you have specific immigration questions, you can also **make an appointment with your ISSS adviser online**.

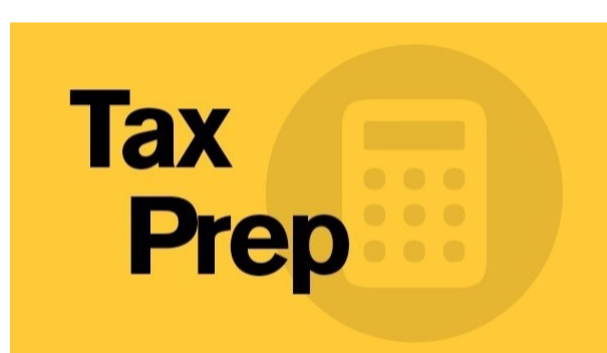
### Filing Taxes

It's important to be aware that, as a non-resident student in the US, you are legally required to file a tax return if you received US income during 2021 (January 1, 2021- December 31, 2021). Even if you didn't work or receive income in the US in 2021, you're still obliged to file a Form-8843 with the IRS. The University of San Francisco has arranged free access to **Sprintax Tax Preparation** for you. Sprintax will guide you through the tax preparation process, arrange the necessary documents, and check if you're due a tax refund or if you owe taxes.



On the **ISSS Tax Webpage** you will find more information about:

- How to determine if you are a resident or non-resident for tax purposes
- What tax forms you may receive and when you will get them
- How to use the Sprintax software to file your tax return or Form-8843 if you had no income



### Tax Workshops

Both Sprintax and ISSS will offer tax workshops to help you understand your U.S. tax filing requirements for non-residents. The ISSS workshop will take place on **Thursday, March 31 from 11:45 a.m. - 12:45 p.m.** and will cover taxable scholarships, US tax treaties, Social Security Number (SSN), and Individual Tax Identification Number (ITIN) application procedures. Sprintax workshops will take place over the course of the semester and will cover: an overview of tax for nonresident students and scholars, who must file a 2020 US tax return, what income forms students/scholars may receive, forms that need to be completed and sent to the IRS, and terms like FICA, ITIN and Form 1098-T. **See the full list of workshop dates and registration information »**



### USF Food Pantry

USF's food pantry is continuing its operation this semester. The goal of the pantry is to serve as a short-term resource for students who have limited or uncertain access to a sufficient quantity of food. The pantry is available to all currently enrolled USF undergraduate and graduate students. Students are not expected to pay for items from the pantry. Students can **view additional information about upcoming pantry dates on the website** or visit the **food insecurity resource page** for alternative food resources.

## ISSS OFFICE RESOURCES

### Requesting a document from ISSS?

If you are requesting an immigration document or letter from our office, remember that we request **ten business days** to process requests. Make sure you plan accordingly so you have enough time to receive your document before you need it. **You can make document requests through online submission.**

### Adviser Appointments and Workshops

**Appointments can be made online.** Please visit the **ISSS website** to schedule an appointment. Appointments are still booked in 15-minute increments.

### Connect with ISSS through Facebook »

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