



WEEKLY UPDATE – April 12

Academic Tips and Support

This week's newsletter includes information to help you navigate all of the academic support available to you as a student at USF. As always, if you have any general questions, you can contact our office by **chat**, **phone**, or **email**. If you have specific immigration questions, you can also **make an appointment with your ISSS adviser online**.

Gleeson Library

Gleeson Library's supportive staff are committed to providing online access to information and research services to students during this time of uncertainty. Students can **chat with a librarian** in real-time 24/7 and locate books and journals of interest. Check out their **blog**! Gleeson Library is your "one stop shop" for research and studying needs. Learn more about library resources on their **website**.



Learning, Writing, and Speaking Centers

The **Learning, Writing, and Speaking Centers (LWSCs)** offers free subject-specific tutoring, writing assistance, and communication-related support. The Learning Center also provides opportunities for academic skill development, through 1:1 coaching, group workshops, and online resources. LWSC staff can be reached Monday through Friday between 8 a.m.–5 p.m. via **email** or through the chatbox their **website**.

Center for Academic and Student Achievement

The **Center for Academic and Student Achievement (CASA)** is your home for compassionate academic and personal support. At CASA, students can find their success coach, get guidance on completing forms and get connected to campus resources. The CASA team is working remotely through the spring term on Monday through Friday, 9 a.m.–5 p.m. and can be reached via phone at **(415) 422-5050** or by **email**. Students can make an online or phone appointment with their CASA coach through the **Student Hub** or live chat with the CASA front desk via the chatbox on their **website**. Students are encouraged to also take advantage the student **drop-in hours**.



Course Registration

Class registration for summer and fall 2021 opens today! Check out the **University Registrar website** for important registration information and step by step instructions about online registration. You can also find out your final exam schedule, request **transcripts** and **enrollment verification** letters, and search for specific courses. Contact their office by **email** or call **(415) 422-7260**. Be sure to review the **USF Together** page for updates regarding course modalities and protocols.



Maintaining Status

A reminder that the last day to drop courses or withdraw from a course is **Monday, April 12**. As a reminder, F-1 students must be enrolled full-time unless approved by ISSS for a reduced course load. Full-time status for undergraduate students is 12 or more units and 6 or more units for graduate students. If you have questions about dropping or withdrawing from a course and are unsure of how it would affect your status, please **email** ISSS. **See the full academic calendar »**

ISSS OFFICE RESOURCES

Requesting a document from ISSS?

If you are requesting an immigration document or letter from our office, remember that we request **ten business days** to process requests. Make sure you plan accordingly so you have enough time to receive your document before you need it. **You can make document requests through online submission**.

Adviser Appointments and Workshops

Appointments can be made online. Please visit the **ISSS website** to schedule an appointment. Appointments are still booked in 15-minute increments.

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