To process requests. Make sure you plan accordingly so you have enough time to receive your document before you need it. All ISSS requests should be submitted through the MyISSS student portal (select the home icon, site home, and then requests on the left). If you are requesting an immigration document or letter from our office, remember that we recommend that you make a Zoom appointment with your ISSS adviser for a chat, phone, or email. If you have specific immigration questions, you can contact our office by phone or email. 

Requesting a document from ISSS?

To continue receiving our emails, add us to your address book. If you wish to be removed from the Center for Global Education mailing list, you can do so by making a request through the MyISSS student portal, which can be accessed from the home page by selecting the requests on the left.

**TRAVEL SIGNATURES**

First Your Minor Recruit List

Second Your Minor Recruit List

Third Your Minor Recruit List

Fourth Your Minor Recruit List

Fifth Your Minor Recruit List

Sixth Your Minor Recruit List

Seventh Your Minor Recruit List

Eighth Your Minor Recruit List

Ninth Your Minor Recruit List

Tenth Your Minor Recruit List

**Upcoming Events**

**Consuls General Panel on APEC, ASEAN and US Partnerships in Asia**

The Learning Center would like to invite you to one of their upcoming virtual events. On May 10, from 5:30–6:30 p.m. PDT, a panel of distinguished ASEAN diplomats including Consul General Neil Frank R. Ferrer of the Philippines, Consul General Anil Fahriza Adenan of Malaysia, Consul General William Louis Gokongwei Jr. of Indonesia, Consul General Phil S. dela Cruz of the Republic of the Philippines, and Consul General Nancy E. Poulsen of the United States will participate in a Zoom webinar focused on Asia Pacific Economic Cooperation (APEC) forum. Larry Greenwood will moderate a discussion exploring APEC’s role and impact on the Asia Pacific region. Register now.

**Preparing for Finals Workshops**

Preparing for Finals Workshops are open to all students in the USF community. They will be held in person in the Lone Mountain 100 on the Hilltop Campus on Tuesday, May 3, from 11:45 a.m.–12:45 p.m. and Tuesdays from 11:45 a.m.–12:45 p.m. through June 7. These workshops cover a wide range of topics, such as test-taking and exam-preparation strategies, focusing on academic mindsets, structuring study time, finding focus, and preparing for finals. The following topics will be discussed:

- Test-taking and exam-preparation strategies
- Structured study time
- Finding focus/ academic mindsets
- And much more!

The workshops will be facilitated by the Learning Center, and all sessions are free and open to the public. Registration is required, and space is limited. Register now.

**Program End Dates**

The Learning Center would like to invite you to one of their upcoming virtual End of Semester Reminders. On Monday, May 8, from 1:30–2:30 p.m. PDT, or Friday, May 5, from 3:30–5:30 p.m. in the Lone Mountain 100 on the Hilltop Campus, the program will cover the finalizing summer housing and end-of-semester reminders for students completing their programs. As the beginning of summer approaches, this week's newsletter includes information for students attending USF and our surrounding neighbors and communities.

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**RECORDS**

**Advisory Appointments and Workshops**

Advisory Appointments and Workshops are offered on an appointment basis. To schedule an appointment, please contact the Student Services Center at (415) 422-2654 or email ISSS at isssoffice@usfca.edu. For additional information, please review the Student Services Center Handbook. The handbook provides detailed information about the services offered by the Student Services Center, as well as links to important websites and resources. You can also visit the Student Services Center website for more information.

**ISSS OFFICE RESOURCES**

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