Job Description: Behavior Technician

Job Mission: To implement the highest quality play based behavior analytic services using engaging and dynamic methods that focus on the science of Applied Behavior Analysis through positive relationships with clients and their families led by highly skilled supervision teams.

Minimum Qualifications:

- High-school diploma; BA/BS degree preferred
- Must have some experience working with young children, particularly those with special needs
- Must be energetic, reliable, caring, and have means of transportation (own a car) with a clean driving record.
- The position requires participation in high energy, interactive, and regular physical activity. The employee must be able to quickly and physically react in order to protect a child or another patient from a potentially dangerous situation. As such, the position requires the employee to:
  - Get up quickly from the floor;
  - Bend, squat, kneel;
  - Ability to stand for at least two (2) hours at a time;
  - Run at a moderate pace
  - Turn, twist, reach;
  - Lift at least 50 lbs.

We are an equal opportunity employer. All qualified applicants will be reviewed and considered for employment regardless of race, color, religion, sex, national origin, sexual orientation, gender identity, protected veteran, or disability status.

Reports to: Clinical Supervisor/BCBA

Job Duties/Requirements:

- Works 1:1 with clients (in home, center or school setting), providing intensive behavioral health treatment (ABA)
- Provides instruction using naturalistic ABA approaches, including, pivotal-response, incidental teaching techniques, natural environment training, and/or components of Early Start Denver Model
- Facilitates child’s social interactions with peers
- Works with client in front of group during meetings to demonstrate current skill levels & prompts for programs
- Arrives on time to each session
● Cleans up after each teaching session
● Records data per Catalyst data collection protocol
● Completes BT end of session SOAP note in Catalyst at the end of each session
● Follows Positive Pathways LLC Fraud, Waste and Abuse policy and only renders sessions that were completed. Contacts the scheduling team if any changes need to be made.
● Monitors child’s behavior and progress; implement positive behavior support strategies as directed by supervisors
  ○ Avoids using punishment procedures
● Checks Positive Pathways e-mail account daily and responds to important e-mails within 24 hours
● Participates in communications logs specific to each case and sends in timely manner (less than 24 hours after session)
● Keeps own Positive Pathways calendar updated indicating any future times unavailable.
● Checks calendar on Thursday evening/Friday morning to view schedule for following work week. Contacts supervisor immediately (before Monday) if an error/conflict is found.
● Communicates important behavior changes & interventions needed to supervisors in timely manner
● Keeps tablet charged and brings to session daily
● Adds scheduled sessions via wifi daily into Catalyst pro app before/after scheduled sessions
● Implements program changes per supervisor instructions
● Leads circle time (at centers)
● Contacts Supervisor in the event of a session cancellation; contacts family if last-minute cancellation (w/in 24 hours)
● Maintains current contact information for Positive Pathways colleagues and clients in cell phone
● Notifies caregivers, Supervisor and relevant school staff when sick/personal day is needed
● Render session immediately following completion, only renders truthfully and accurately
● Locks schedule daily after rendering all sessions
● Attends and participates in staff trainings
● Attends and participates in team meetings (able to speak on current progress, skill levels, strategies, etc.)
● Attends quarterly reviews and fills out review form prior to meeting
● Follows HIPAA compliance and maintains client confidentiality at all times
● Follows all COVID Health, Safety, and Wellness guidelines