Navigating the Student Self-Service Financial Aid Portal
Go To: myUSF.usfca.edu

1) Login to myUSF
2) Go to your dashboard
3) Click into “Banner Self-Service (Student)”
1) Login to myUSF

2) Go to your dashboard
3) Click “Banner Self Service (Student)”

If you are unable to locate “Banner Self-Service (Student)” app on your dashboard, click on “View All Apps”
Navigating your Financial Aid

To view/accept your Financial Aid award:

1) Click on “Financial Aid”
2) Click on “Financial Aid Information”
3) Click on “Awards”
4) Select current Aid Year
1) Click on “Financial Aid”
2) Click on “Financial Aid Information”
3) Click on “Awards”
4) Select your current Aid Year
You should be led to your “Award Package”

Here you can browse through:
1) “General Information”
2) “Award Overview”
3) “Resources/Additional Info”
4) “Terms and Conditions” of your Award(s)
5) “Accept Award Offer”

Please note that your “General Information” may look different
2) “Award Overview”

Please note that this is only an example, your “Award Overview” may look different.
You must to carefully read and submit your desired responses to these authorizations every Aid Year before accessing your “Accept Award Offer” tab.
4) “Terms and Conditions” of your Award(s)

Here you will see the Terms and Conditions required to maintain any Academic Awards. Please read carefully.
5) “Accept Award Offer”

Please note that this is only an example, your “Accept Award Offer” page may look differently.

Here you can accept or decline any Academic Awards or Loans you may have.

You may accept the full amount of each award, or you can accept a partial amount.
Submitting Documents

1) Click on “Financial Aid” tab
2) Click “Complete Verification/Upload Documents”
3) Register or login to “Student Forms”
1) Click on “Financial Aid” tab

2) Click “Complete Verification/Upload Documents”
3) Register or login to “Student Forms”

Here you will submit verification documents to complete any Financial Aid requirements.

Please note that this is only an example, your “Student Forms” page may look differently.
Congratulations!
No action is required while the Financial Aid Office is reviewing your file. You may view documents that have been submitted by clicking on the links below.
Contact the Financial Aid Office with any questions.

Here you will submit supporting documentation for any Outstanding requirements, this includes:
- Federal Verification
- Family Contribution Appeals
- SAP Appeals
- etc.

Please note that this is an example of a verification transaction. Your “Verify My FAFSA” transactions may look differently and require different documents.