



## CURRICULAR CHANGE CALENDAR 2022-2023

<u>Date</u>	<u>Activity</u>	<u>Rationale</u>
Monday, April 11, 2022	Fall 2022 Registration Begins	
Friday, May 6, 2022	Final approvals for all program proposals and modifications (see exceptions below) for Fall 2022 must be completed in Curriculog. Any last-minute course modifications or deactivations for AY 2022-2023 must also be completed in Curriculog.	The catalog for Academic Year 2022-2023 is finalized. Allows multiple units to prepare so that there is minimal disruption to students.
Wednesday, June 1, 2022	Program deactivations and program modifications that include changes to degree type and program name for Fall 2023 must be approved in Curriculog.	Allows SEM to update marketing materials and adjust recruiting.
Monday, September 5, 2022	All course proposals, for new courses and course changes for Spring 2023, must be completed and fully approved in Curriculog.	Ensures accurate information in the catalog and for Spring 2023 registration (which occurs in fall).
Monday, November 7 , 2022	Spring 2023 Registration Begins	
Friday, November 11, 2022	Intent to propose forms for new programs launching in Fall 2023 must be launched in Curriculog.	Provides enough time for details to be reviewed by the Council of Deans and for additional information to be gathered if necessary (e.g., market research, MOUs) for Fall 2022 launch.

Questions? Email [CurriculogSupport@usfca.edu](mailto:CurriculogSupport@usfca.edu)

Wednesday, December 14, 2022	New program forms for Fall 2023 must be launched in Curriculog. This includes all curriculum details, including approved course syllabi, degree evaluation information and budget.	Provides enough time for details to be reviewed by all approvers (e.g., program faculty, curriculum committees, deans, VPs, and Provost).
Friday, January 27, 2023	All budget processes completed for all Fall 2023 program launches and cancellations.	Allows effective allocation of resources.
Friday, January 27, 2023	New program forms for Fall 2023 must be completed in Curriculog and approved by all reviewers.	Ensures accurate information in the Catalog, in the degree evaluations, and for Fall 2023 registration (which occurs mid-Spring).
Monday, February 6, 2023	Program modification forms for Fall 2023 must be launched in Curriculog.	Ensures accurate information in the Catalog, in the degree evaluations, and for Fall 2023 registration.
Monday, February 13, 2023	All new courses, course changes, and course deactivations for Fall 2023 must be fully approved in Curriculog.	Ensures accurate information in the Catalog, in the degree evaluations, and for Fall 2023 registration.
Monday, April 10, 2023	Fall 2023 Registration Begins	
Friday, May 5, 2023	Final approvals for all program proposals and modifications (see exceptions below) for Fall 2023 must be completed in Curriculog. Any last-minute course modifications or deactivations for AY 2023-2024 must also be completed in Curriculog.	The catalog for Academic Year 2023-2024 is finalized. Allows multiple units to prepare so that there is minimal disruption to students.
Friday, June 2, 2023	Program deactivations and program modifications that include changes to degree type and program name for Fall 2024 must be approved in Curriculog.	Allows SEM to update marketing materials and adjust recruiting.

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