ASUSF Agenda
Wednesday, February 26th, 2020 | Berman Room | 5:00 - 7:00pm

1. **Call to Order and Roll Call** [5:00pm]
Becca, Andrea, Austin, Frances, D’Vine, Tanya, Irene, Hector, Marisol, Alisha, Sarah, John, Metyia, Olivia, Cassie

2. **Approval of Minutes**
   - D’Vine motions to amend the minutes of 2/12 to reflect that the vote on the student activity fee did not pass
     - Sarah seconds
     - Motion approved
   - Tanya motions to approve last week's minutes
   - Metyia seconds
   - Motion approved ; 3 abstained

3. **Approval of Agenda**
   - D’Vine motions to amend the agenda from student activity fee referendum vote to discussion
     - Tanya seconds
     - Motion approved
   - Austin motions to approve today’s agenda
     - D’Vine seconds
     - Motion approved

4. **Open Forum**
   a. Anyone who wishes to address the Senate

5. **New Business:** [5:07-6:00pm]
   a. Feedback on Senate Budget Items, VPF
      i. Senator Initiative Fund, 20 min
   - 1500 to help fund senators move or build their initiative
- Ex: last year there was a senator who wanted to build community between the senate and the student body to host snacks with senate; an opportunity where students can come in to speak to senators and learn more about the senate
- Has not been touched besides the snack with senate initiate
- We are currently thinking if this is absolutely necessary
  - Either one builds 15000 into our budget
  - Or include the senator initiative fund to carry out senator John’s resolution that was passed this year
- Has been used to support student disabilities week, the peace garden, etc.

Senators Feedback/Discussion
- For future references - it would be nice to have in case it comes up
- Could help connect to students more
- Should bring more awareness to this money pot so senators can use this to connect with constituency
- Senator John’s food pantry resolution should be a separate budget
  - How can it be tapped if it was a resolution?
    - Funds to help keep resolution/initiative forward
- Change the name from just initiative
- Two separate line items
- Reduce the amount
  ii. Senator Honorarium, \textit{20 min}
  - Senators at the end of the semester upon review of work and commitment receive a 250 honorarium which is 500 total in one year
  - Purpose: intent to help retention and senators, alleviate workload and financial stress
  - Have not been doing advertising of honorariums and still had a big turnout rate

Senators Feedback/Discussion
- Senators have to a commitment to the full academic year
- Effective to tell people to alleviate how much workload
- Should not be the only reason why senators join
- Lower the honorarium
- Think of low-income students
- Need to market it properly
- Actively advocating for higher pressure needs \textarrow value in acknowledging work that senators
- Stay for the full year can be 500$ instead of splitting it up
  - 250 each semester if they start from the beginning
- Plan - order t-shirts and quarter zips for senators
  - After 60 days will receive quarter zips
b. **Student Activity Fee Referendum Discussion**

- ⅔ of the senate has to approve a referendum
- Due to other factors and the vote, VPF has decided not to pursue the increase of activity fee within the year
- Reasons why
  - There was not full support of the senate
  - Timeline - only a month and a half to deliver the message
  - Senates stance - how the student body will see the senate
- Going to prepare the resolution, numbers, and stats for next years senate to present next school year from the start
- 1st year not having an increase, once we get budget proposals we are going to have a firmer idea of actual numbers which is important to help inform the student body of what is the actual need

6. **Break**

   [5:55-6:00pm]

   - Austin motions
   - D’Vine seconds
   - Motion approved

7. **Old Business:**

   [6:00-6:15pm]

   a. Updates about Town Hall

       **Roles**

       Check in - Olivia/ John
       Moderator - Tanya/ Tiana
       Slido admin - Marisol / Cassie
       Ushers - Andrea/ Alisha
       Welcome speakers - Tiana, Tanya
       Welcome students - Metyia, Frances, D’Vine
       Time cards - Metyia, Marisol
       Tabling - Austin, Sarah, Becca
       Presentation/Tech - Irene
       Community agreements - Austin
       Social Media - John/ Hector
       Closing - Tiana/ Tanya

       **Marketing**

       - Tagging - group me
       - A-frames - 5 minutes to take it out or in
         - Blackboard placed next to the couch
         - UC 2nd, Gleeson Library, UC 1st

8. **Senator Announcements, Accomplishments**

   [6:15-6:18pm]

   Senator of the month - voting
Senator Tanya - meeting with SEM external and internal communications with international student
Senator Sarah - meeting with Dean soon
Senator D’Vine - Waiting for response from Go team

9. Executive Announcements

   a. Hector Bustos, ASUSF President
      - Resolution
      - UC4th floor lounge and conference rooms for students only
      - No meetings, events that are not for or by students
   - Resolution with Cassie
      - Request for the board of trustees representative and transparency
      - Meeting with Heidi about financial services
         - Review of the department that the university pays for; a third party reviews the department and gives feedback on what they are not doing or what they can implement
         - The big take away: cross-training for all financial services department ;p every Friday they train on different areas and tasks of all the different positions within the department
         - Will always have 2 people on the phones from now on
         - She is the interim director and is now looking for another interim director to fill the position
         - There plan is to have a permanent one hopefully by October
      - Exec board is working on the budget
      - Shadow days are important
      - Posting or marketing town hall - market on personal or organization
         - Email professors to update and inform about town hall - topics
   b. Cassie Murphy, VP of Internal Affairs
      - Show up to 1:1’s, meetings, etc. or else will be collecting points; at 12 need to appeal in front of IA committee
      - Senator of the month at the end of week
      - End of the year celebration; IA committee is setting this up now if have any ideas let her know
   c. Tiana Valerio, VP of Finance
   d. Irene Nguyen, VP of Marketing and Communications
   - Nominations form for organization celebration is out
   - Town Hall
      - Spread the word out
   e. Marisol Castro, VP of Advocacy
   - Advocacy committee
- Planning earth day
- Budget - GIFT
- Looking at Austins resolution tomorrow
- Meeting with career services
- Meeting with progress policy board
  - Planning committee with listening circles
- If have a resolution → go to the advocacy committee
- New senators → sign up Marisol doodle pool → for community service

10. Advisor Report  [6:29-6:34pm]
- Day of the Dons
  - Attendance was higher than expected
  - Able to get more students engaged
  - Thank you card to donors and contribution → about 75 people
  - Went up to 8% this year - donors
  - Raised over $3,000
- Nominations for student leadership awards

11. Announcements  [6:34-6:39pm]
- Transfer nation - bonfire at ocean beach
- Senator of the Month: D’Vine Riley

12. Adjournment  [6:39pm]
- Metyia motions
- Sarah seconds
- Motion approved