**COVID-19**

**Shared Living Agreement**

This is an official roommate agreement between all parties named in **SECTION A** which outlines the responsibilities and expectations for the residents of _______________________________. While this agreement isn’t legally binding, it’s important that all parties involved follow its guidelines to maintain the health and safety of us all.

**We get through this together.**

**PERSONAL HEALTH & SAFETY GUIDELINES**

To maintain the health and safety of all roommates during this time we agree to the following:
- Wash hands frequently, especially after coming home from outside, for at least 20 seconds
- Wear a mask every time you leave the apartment
- Maintain 6ft of distance from anyone when outside of the apartment
- Keep trips outside to essential trips only (groceries, medical, socially distant physical activity)
- Keep our laundry separate

**CLEAN & DISINFECT**

The following will be completed daily by each roommate as surfaces/items listed below are used.

**Kitchen**

Disinfect all counters and tabletops where we prep food, cook, and eat, handles to the fridge, drawers, cabinets, microwave, and faucet, as well as, oven buttons, knobs and kitchen appliances.

**Bathroom**

Disinfect all surfaces, including the sink, cabinets, toilet, handles, knobs, bathtub/shower.

**Common Area**

Disinfect all light switches, TV remotes, and game console controllers.

**Electronics**

Disinfect cell phones, tablets, touch screens, remote controls, and keyboards.

**GUESTS**

Humans are social animals, and reducing connectivity in social networks is hard. However, every additional connection that we can postpone until COVID-19 is under control has the potential to save one or more lives. Yes, every one. Regardless of who it is—waiting a bit to hang out with your friends again is worth it! However, if guests are agreed upon by all roommates then permission should be obtained with as much advance notice as possible. ALL guests must adhere to our personal health and safety guidelines.

**IF ONE OF US IS EXPERIENCING SYMPTOMS OF OR DIAGNOSED WITH COVID-19**

To maintain the health and safety of all roommates during this time we agree to the following:
- If experiencing symptoms of COVID-19 communicate with roommates immediately and self-isolate in own bedroom for two weeks
- When using the bathroom roommates will disinfect after every use
- Healthy roommates will prepare and deliver meals to sick roommates outside bedroom door
- No guests will be allowed during this time

**Stay home. Stay safe. Save lives.**
NOTES
Use this section to include any other written agreements between all parties listed in SECTION A.

SIGNATURES
As a participant in this agreement, I realize that I, as well as each of my roommates, have equal rights to the use of the space and facilities in the dwelling, with the exception of the areas we have designated as each one's private space. This agreement is intended to promote harmony between roommates and health and safety of all by clarifying the expectations and responsibilities of roommates to each other. Each roommate should sign below and retain an original copy for their records.

___________________________________________________________________________
Name                    Date
___________________________________________________________________________
Name                    Date
___________________________________________________________________________
Name                    Date
___________________________________________________________________________
Name                    Date

RESOURCES
COVID SF
Updates and information specific to the city of San Francisco can be found here.

COVID USF
USF continues to monitor and respond to the worldwide spread of the COVID-19. Updates and information specific to USF can be found here.

CDC Guidance
Further guidance on health and safety related to COVID-19 can be found here.

OCL CONTACT INFORMATION
OCL Email (usfcaoffcampus@usfca.edu) or Andrea Rocha (rochaa@usfca.edu)
Assistant Director, Off Campus Living Dept.

Schedule an appointment here with OCL