



# Annual Security & Fire Safety Report

Containing Information for the 2018-2019 Academic Year

October 1, 2018

## Introduction to the Report

We urge members of the University community to use this report as a guide for safe practices on and off-campus. The Department of Public Safety sends an email to every enrolled student and current employee on an annual basis to notify them that the report is available to be viewed. The email includes a brief summary of the contents of this report and the web address for the USF website where the Annual Security and Fire Safety Report can be found. The report is available online at <http://www.usfca.edu/public-safety/asr2018>.

To request a physical copy, call (415) 422-4222.

A copy of the report can also be obtained from:  
Department of Public Safety  
University Center 5th Floor  
2130 Fulton Street  
San Francisco, CA 94117

## Highlights

[To Report a Crime](#)

[Crime Statistics](#)

[Safety Tips](#)

[Sexual Misconduct](#)

[Assistance for Victims](#)

[Fire Statistics](#)

# Table of Contents

|   |    |
|---|----|
| Message from the Department of Public Safety .....          | 5  |
| University of San Francisco.....                            | 6  |
| USF Mission .....   | 6  |
| Department of Public Safety.....                            | 7  |
| Dispatch and Patrol Services.....                           | 7  |
| Office of One Card and Campus Security Systems .....        | 9  |
| Office of Campus Resilience .....                           | 9  |
| Parking and Transportation .....                            | 9  |
| Reporting Procedures .....                                  | 13 |
| General Procedures for Reporting a Crime or Emergency ..... | 13 |
| Reporting to the San Francisco Police Department.....       | 13 |
| To Report a Crime .....                                     | 13 |
| Police Department Information .....                         | 14 |
| Confidential Reporting .....                                | 15 |
| Importance of Reporting .....                               | 16 |
| Timely Warnings.....  | 16 |
| Notification of Missing Students .....                      | 18 |
| Reporting a Missing Student.....                            | 18 |
| Student’s Option to Identify Persons to be Informed.....    | 19 |
| How to Report a Missing Student .....                       | 20 |
| Initial Institution Response.....                           | 20 |
| Campus Emergency Response and Immediate Notification .....  | 22 |
| Emergency Blue Light Phones .....                           | 23 |
| Emergency Evacuation Procedures and Policies.....           | 24 |
| Emergency Response and Evacuation Testing Procedures.....   | 24 |
| Emergency Medical Response Procedures.....                  | 24 |
| General Evacuation Procedures .....                         | 25 |
| Shelter-in-Place .....                                      | 26 |
| Building Marshal Program .....                              | 27 |
| Campus Security and Access .....                            | 28 |
| Facility Access .....                                       | 28 |
| Maintenance of University Grounds.....                      | 29 |

|  |     |
|--|-----|
| Crime Statistics .....                                 | 30  |
| Definitions of Categories.....                         | 30  |
| Definitions of Campus Geography .....                  | 34  |
| Hilltop Campus .....                                   | 35  |
| Downtown Campus.....                                   | 38  |
| Orange County Campus .....                             | 40  |
| Pleasanton Campus .....                                | 42  |
| Presidio Location .....                                | 44  |
| Sacramento Campus.....                                 | 46  |
| San Jose Campus .....                                  | 48  |
| Santa Rosa Location .....                              | 50  |
| Hate Crimes .....                                      | 52  |
| Reporting a Hate Crime .....                           | 52  |
| Crime Prevention .....                                 | 55  |
| Annual Security Report.....                            | 55  |
| Community Right to Know .....                          | 55  |
| Safety Tips.....                                       | 55  |
| Crime Prevention Workshops .....                       | 56  |
| Transportation and Safety Escort Services.....         | 57  |
| Response to Sexual Misconduct .....                    | 59  |
| Getting Help.....                                      | 60  |
| Definitions.....                                       | 60  |
| Education and Prevention Programs .....                | 63  |
| Procedures for Reporting a Complaint.....              | 69  |
| Assistance for Victims: Rights & Options.....          | 83  |
| Sex Offender Registry .....                            | 93  |
| Sexual Offender Information .....                      | 93  |
| Alcohol and Drug Policies .....                        | 94  |
| Alcohol and Drug Prevention and Support Resources..... | 95  |
| Firearms and Weapons Policy .....                      | 96  |
| Annual Fire Safety Report.....                         | 97  |
| Fire Safety Systems in Residential Facilities.....     | 98  |
| In the Event of a Fire .....                           | 99  |
| Residential Facility Fire Safety Systems.....          | 101 |

Fire Statistics ..... 102

# Message from the Department of Public Safety

Dear USF Community,

The University of San Francisco (USF) is committed to providing a safe and secure environment for our students, faculty, staff, and visitors. Our policing philosophy is built on two pillars: partnership and problem solving with our community. To that end, we are pleased to present the 2018 Annual Security and Fire Safety Report containing information for the 2018-2019 academic year.

This report is prepared by the Department of Public Safety, which is responsible for ensuring the safety and security of the USF community from all hazards, including crime. Public Safety is the primary department responsible for providing security and law enforcement services for the University.

This report will provide you with information on safety and security at each of the USF campuses: Hilltop Campus, Downtown Campus, Pleasanton, Sacramento, San Jose, Santa Rosa, Presidio, and the Orange County campuses. Inside you will find information on University policies and procedures for reporting crime, safety and security prevention and protection programs, victim assistance services, fire safety, and other materials to assist you in maintaining your safety and security. This report is provided in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), the Higher Education Opportunity Act (HEOA), and the Violence Against Women Reauthorization Act of 2013 (VAWA). VAWA has amended the Clery Act to require institutions to compile statistics, policies, procedures, and programs for incidents of domestic violence, dating violence, sexual assault, and stalking.

We encourage you to read this information and consider how it can assist you and our community collectively to prevent and respond to crime, and to prepare for and respond to emergencies. For more information or questions regarding this document please visit [www.usfca.edu/public-safety](http://www.usfca.edu/public-safety). Thank you for taking the time to review this information and joining with us in creating a safe and secure community.

Sincerely,  
Daniel L. Lawson  
Senior Director and Chief  
Department of Public Safety

# University of San Francisco

Our location in the heart of San Francisco places us at the core of Silicon Valley, the technology boom, and diverse cultures. Our mission is to promote learning in the Jesuit Catholic tradition. The University offers undergraduate, graduate, and professional students the knowledge and skills needed to succeed as persons and professionals, and the values and sensitivity necessary to be men and women for others. The University will distinguish itself as a diverse, socially responsible learning community of high quality scholarship and academic rigor sustained by a faith that does justice. The University will draw from the cultural, intellectual, and economic resources of the San Francisco Bay Area and its location on the Pacific Rim to enrich and strengthen its educational programs.

The University of San Francisco was founded in 1855 by the Jesuits. The founding president, Anthony Maraschi, S.J., an Italian immigrant, borrowed \$11,500 to build a Jesuit church and school on a few sand dunes on the south side of Market Street and proclaimed, “Here, in time, will be the heart of a great city.” Around the original site of USF, a dynamic, diverse, and distinctive city has grown and thrives. There are now over 11,000 students enrolled in programs at the undergraduate and graduate levels dedicated to a wide range of studies—from public health and nursing to creative writing and law.

## USF Mission

The core mission of the University is to promote learning in the Jesuit Catholic tradition. The University offers undergraduate, graduate, and professional students the knowledge and skills needed to succeed as persons and professionals, and the values and sensitivity necessary to be men and women for others.

The University will distinguish itself as a diverse, socially responsible learning community of high quality scholarship and academic rigor sustained by a faith that does justice. The University will draw from the cultural, intellectual, and economic resources of the San Francisco Bay Area and its location on the Pacific Rim to enrich and strengthen its educational programs.

# Department of Public Safety

The University of San Francisco makes a comprehensive effort to provide a safe and secure campus for all University students, faculty, staff, and guests. The Department of Public Safety is led by the Senior Director/Chief, Daniel Lawson, and is comprised of Campus Resilience, One Card and Campus Security Systems, Dispatch and Patrol Services, and Parking and Transportation.

## Dispatch and Patrol Services

The Department of Public Safety protects and serves the University by providing professional public safety services and actively promoting community involvement through progressive community policing strategies and a commitment to education. The Department of Public Safety subscribes to a proactive approach to public safety and believes that the community and Public Safety play a collaborative role in maintaining a safe environment for employees, students, and visitors.

Public Safety Patrol and Dispatch is responsible for providing public safety and/or security services for the Hilltop, Downtown, Presidio, Orange, Pleasanton, Sacramento, San Jose, and Santa Rosa campuses. The department is staffed by full- and part-time officers, dispatchers, and administrative staff, which includes 16 Public Safety Officers, 6 full-time Community Officers, and 7 full-time dispatchers. Reserve Officers supplement the full-time staff by working patrol shifts at campus events.

Officers patrol and monitor the Hilltop and Downtown campuses 24 hours a day on foot, in marked vehicles, bicycles, Segways, and motorbikes, as well as by staffing several fixed posts. Dispatch staff also monitors video surveillance equipment and alarm systems. An on-campus radio communication system links all Regular, Reserve, and Community Service Officers with the Dispatch Communications Center. Student Housing and Residential Education also hires students to work as Community Assistants in residence halls. These students are responsible for checking student IDs for building access and providing additional safety and security assistance for Public Safety.

Officers are on duty 24 hours a day, 7 days a week, 365 days a year, and they enforce University regulations and applicable federal, state, and local laws.

The Public Safety administrative office is located in University Center, 5th Floor. The Patrol and Dispatch Division operates 24 hours a day from its Operations Center in the lower level of Lone Mountain Main.

### Selection Process and Training

Candidates for the position of Public Safety Officer must pass a comprehensive examination process that includes a background investigation, psychological evaluation and employment interview(s). This process is designed to determine the applicant's suitability for a public safety position in a university environment. Officers must graduate

from a California or equivalent police academy, and Officers must conform to Peace Officer Standards and Training (POST) training requirements and standards presented in the Business and Professional Code (as regulated by the Bureau of Security and Investigative Services and the Department of Consumer Affairs) and the California Penal Code.

In addition to State-mandated training, newly hired Public Safety Officers are required to pass a 10-week Field Training Program. During this program, newly hired officers are evaluated daily on their knowledge and ability to handle field situations. Once hired, officers also receive ongoing professional development training on campus and at regional police academies. These courses include, but are not limited to: Hazardous Materials Response, Sexual Assault Investigation, Advanced Officer Training, Earthquake Management, Diversity, Firearm Recertification, CPR, and First Aid.

### **Arrest Authority and Jurisdiction**

#### **Hilltop and Downtown Campuses**

Public Safety Officers have complete authority to apprehend and arrest anyone involved in illegal acts on-campus and on USF-owned, leased, or controlled property. If a person is arrested by Public Safety Officers, s/he is released to the San Francisco Police Department (SFPD) for booking and processing at the County Jail.

Public Safety may refer minor offenses involving University rules and regulations committed by a student to the Office of Student Conduct Rights and Responsibilities. Officers enforce University regulations and applicable federal, state, and local laws. Public Safety Officers are employees of the University and are not sworn peace officers. However, they possess peace officer powers of arrest while on duty and on campus pursuant to section 830.7 of the California Penal Code. USF may only under very limited circumstances remove crimes that have been “unfounded” by local law enforcement. Unfounded crimes will be disclosed in the Annual Security Report and to the Department of Education. These numbers will be withheld from crime statistics.

#### **Additional Campuses and Additional Locations**

The authority to apprehend and arrest anyone involved in illegal acts at the additional campuses and additional locations lies solely with the local police agency in whose jurisdiction the additional campus or additional location is situated. Additional campus and additional location administrators may refer minor offenses involving University rules and regulations committed by a student to the Office of Student Conduct Rights and Responsibilities.

### **Working Relationships**

Public Safety maintains a strong working relationship with the San Francisco Police Department as well as other emergency service agencies (Fire Department and paramedics), and has a signed Memorandum of Understanding with the San Francisco Police Department. The officers of USF and SFPD communicate regularly on the scene of incidents that occur in and around the campus area. Public Safety Investigators work

closely with the investigative staff at SFPD when incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information. Public Safety collaborates with SFPD on all major crimes. Misdemeanor offenses may also be reported to SFPD.

## **Office of One Card and Campus Security Systems**

The Office of One Card and Campus Security Systems administers USF's One Card Program. The key purposes of One Card are to provide a centralized means for USF faculty, staff, students, and visitors to access University services as well as a convenient way for community members to conduct on-campus business.

USF students, staff, and faculty with a current One Card may use their card to unlock doors and gain entrance into University buildings and facilities. Access is determined by existing policy or by supervisor authorization; therefore, card access varies from person to person.

The Office of One Card and Campus Security Systems is also responsible for the administration of door access, cameras, alarms, and panic buttons.

## **Office of Campus Resilience**

The Office of Campus Resilience is responsible for assisting and coordinating the University's overall incident management planning and preparation. This includes developing, maintaining, and facilitating implementation of the University's emergency operations plan; developing and conducting exercises to test plans and procedures; facilitating emergency notification communication within the USF community; conducting outreach education on university preparedness for students, faculty, and staff; and engaging external partners to improve overall university preparedness.

## **Parking and Transportation**

Parking spaces are limited around campus and a parking permit is required for all campus parking lots. All parking lots on campus are first-come, first-served for faculty, staff, students, and guests with valid permits. Semester and annual permits can be purchased through iParq, and daily permits can be purchased from the Main Gate or Lone Mountain Gate kiosks. Public Safety issues citations Monday through Saturday to vehicles not displaying a valid permit. Any parking questions or concerns can be directed to [parking@usfca.edu](mailto:parking@usfca.edu).

### **Shuttles**

The Department of Public Safety operates a shuttle for people with temporary and/or permanent disabilities Monday through Friday 7:00 am to 6:00 pm. Students must contact Student Disabilities Services at (415) 422-2613 to be approved for the disability list. Employees must contact Human Resources at (415) 422-6707 to be added to the disability list.

At night, the shuttle operates as a Night Safety Shuttle for community members sponsored in part by ASUSF Senate. For more information, see the Crime Prevention section of this report or visit the Public Safety website at <https://myusf.usfca.edu/public-safety-transportation/usf-shuttle-services>.

### **Guaranteed Trip Home Program**

The Guaranteed Trip Home Program is available to faculty and staff whom either carpool or take public transit to work. The program is intended for those employees who live within the Bay Area and are forced with an emergency that requires an immediate departure from campus to home. If you are an employee who finds yourself in need of assistance, contact Public Safety Dispatch at (415) 422-4201.

### **Alternative Transportation**

The University of San Francisco provides a number of commuter incentive programs and services to the University community. These programs have been implemented in order to comply with the State of California's Clean Air Quality Act, American Disabilities Act, and in a constant effort to better manage University parking resources.

The University has partnered with Zipcar and offers six cars on campus in addition to membership incentives for faculty, staff, and students. For up-to-date information on applications, visit <http://www.zipcar.com/usfca>.

The University has also partnered with Chariot, a vanpool service that operates 14-passenger vans running fixed routes throughout San Francisco with stops at USF. These routes are open to the public and entire USF community. Those who are benefits-eligible, full-time faculty and staff at USF qualify for subsidized rides to and from USF. For more information about the USF-Chariot partnership, visit the Public Safety website at <https://myusf.usfca.edu/public-safety-transportation/usf-shuttle-services/chariot>.

### **Tips to Stay Safe while Ridesharing**

Safety has been a central theme surrounding ridesharing services in recent months. These services are a very convenient and popular way to get where you're going; they often cost less and are quicker to arrive than a traditional taxi cab. The popular ridesharing companies have safety guidelines in place, but just like when using a traditional taxi driver, it's a good idea to observe the following safety tips when using a ridesharing service.

#### **Call and wait for your driver inside.**

- Avoid spending unnecessary time outside alone with your phone in your hand.
- Wait indoors until the app shows your driver is arriving.

#### **Confirm the name of the driver and make of the vehicle.**

- Most rideshare mobile apps offer passengers details such as the driver's name, photo, and vehicle type.
- Before getting inside the vehicle, ask the driver "Who are you here for?"

**Check the driver's rating on your mobile ridesharing app.**

- If you are uncomfortable with the potential driver's rating, cancel the ride and call for another.

**Share your trip details with friends or family.**

- Uber users can tap "Send Status" to share driver's name, photo, license plate, and location with family or friends.
- Lyft users can tap the "Send ETA" icon which will send a text message to family or friends.
- If your service doesn't offer a status or ETA share option, snap a picture of the vehicle license plate and send it to a family member or a friend.

**Be a backseat rider.**

- If you're riding alone, sit in the backseat. This ensures you can safely exit on either side of the vehicle to avoid moving traffic, and gives you and your driver some personal space.

**Protect your personal information.**

- There is no need to share your phone number or contact information with your driver.

**Follow along in your own maps app.**

- Open up your own maps tool, enter your destination, and follow along, noting any odd route shifts.

**Travel in groups when possible.**

- There's safety in numbers. Try riding with a friend or consider using the carpool option that some ride-hailing services offer such as Uber Pool or Lyft Line.

**If you sense that you are in trouble:**

- Call 911
- If you are able, get out of and away from the vehicle and go to the nearest open business or public area.
- If a threat seems imminent and people are close by, yell, blow a whistle, or make a commotion in any way that you can to attract attention.
- Report all crimes (actual, attempted or suspected) to the police.
- For cell phone use, program these important phone numbers into your cell phone:

**San Francisco Police Department**

Emergency

(415) 553-8090 or 911

Non-Emergency

(415) 553-0123

**USF Public Safety**

Emergency  
(415) 422-2911

Non-Emergency  
(415) 422-4201

# Reporting Procedures

Students, faculty, staff, community members, and guests are encouraged to report all crimes and public safety-related incidents to Public Safety in a timely manner to aid in providing accurate and timely warning notices to the community when appropriate, and to ensure inclusion in the annual crime statistics.

## General Procedures for Reporting a Crime or Emergency

It is imperative that all crime and suspicious activity be reported to Public Safety accurately and promptly. By working together, the University community and Public Safety can reduce crime on campus. Members of the University community may report criminal activities or other emergencies in several different ways. While we encourage all campus community members to promptly report all crimes and other emergencies directly to Public Safety, we recognize that some may prefer to report to other individuals or University offices. A list of titles of each person or organization to whom students and employees should report criminal offenses described in the law for the purpose of making timely warning reports and the annual statistical disclosure is included in the “Getting Help” section (page 46).

All Public Safety incident reports involving student misconduct are forwarded to the Office of Student Conduct Rights and Responsibilities for review and referral for potential action, as appropriate.

Those wishing to report and receive assistance for emergency situations may call (415) 422-2911. All other non-emergency situations may be reported at (415) 422-4201. In response to a call, Public Safety Dispatch will take the required action, either by sending an officer to the caller’s location or by taking a report by phone.

## Reporting to the San Francisco Police Department

A person reporting a crime to Public Safety Dispatch and Patrol Services has the right to report the crime to the San Francisco Police Department (SFPD) by calling 911 or utilizing the San Francisco non-emergency call center at 311. Public Safety Officers regularly discuss this option with the victim of a crime and will assist the victim with that process. If SFPD is contacted about incidents involving USF students occurring off-campus, SFPD will typically notify Public Safety to respond with them.

## To Report a Crime

In the event anyone has information regarding crimes or emergencies on the Hilltop Campus they should immediately call Public Safety by dialing:

### Dialing from Off-Campus Phones:

Emergency: (415) 422-2911

Non-Emergency: (415) 422-4201

## **Dialing from On-Campus Phones**

Emergency Extension: 2911

Non-Emergency Extension: 4201

For reporting a crime, see the section on Police Department Information:

## **Police Department Information**

### **Hilltop Campus**

San Francisco Police Department  
Park Station  
1899 Waller St  
San Francisco, CA 94117  
(415) 242-3000

*The Park Police District covers the area bordered by Geary Boulevard (not including Geary), Divisadero, Waller, Upper Market, the vast east end of Golden Gate Park to Arguello, Fulton and Stanyan Blvd. This station covers the eastern section of Golden Gate Park and the Panhandle.*

San Francisco Police Department  
Richmond Station  
461 6th Ave  
San Francisco, CA 94118  
(415) 666-8000

*The Richmond Police District covers the Richmond neighborhood from Great Highway (Ocean Beach) to Fulton and Stanyan, along Stanyan to Geary, east to Divisadero. The northern boundary is Lake Street from Divisadero to Ocean Beach. This district also covers most of Golden Gate Park from the western boundaries.*

San Francisco Police Department  
Taraval Station  
2345 24th Ave  
San Francisco, CA 94116  
(415) 759-3100

*The Taraval Police District encompasses a large area of the western part of San Francisco, extending from the West of Twin Peaks to the Pacific Ocean and south to the County line, and north to Lincoln Way.*

### **Downtown Campus**

San Francisco Police Department  
Southern Station  
850 Bryant St  
San Francisco, CA 94103

(415) 553-1373

*The Southern District incorporates the Embarcadero, extending south from Market Street to 13th Street. It includes Market St, South Van Ness, China Basin area and east to the bay.*

#### **Presidio Location**

US Government and National Park Service Police  
1217 Ralston Ave  
San Francisco, CA 94129  
(415) 561-5505

#### **Orange County Campus**

Orange Police Department  
1107 N. Batavia St  
Orange, CA 92867  
(714) 744-7444

#### **Pleasanton Campus**

Pleasanton Police Department  
4833 Bernal Ave  
Pleasanton, CA 94566  
(925) 931-5100

#### **Sacramento Campus**

Sacramento Police Department  
5770 Freeport Blvd, Suite 100  
Sacramento, CA 95822  
(916) 264-5471

#### **San Jose Campus**

San Jose Police Department  
201 W. Mission St  
San Jose, CA 95110  
(408) 277-8900

#### **Santa Rosa Location**

Santa Rosa Police Department  
965 Sonoma Ave  
Santa Rosa, CA 95404  
(707) 543-3600

### **Confidential Reporting**

If you are the victim of a crime and do not want to pursue action within the University system or the criminal justice system, you may want to consider making a confidential

report. A Public Safety Officer can file a report on the details of the incident. The purpose of a confidential report is to maintain confidentiality, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, employees, and visitors; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential dangers. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution, and when they involve allegations of sexual harassment (including sexual violence) are made available to the University's Title IX Coordinator. You can call Public Safety and ask that the information remain confidential.

## **Importance of Reporting**

By reporting alleged crimes and other suspicious circumstances directly to Public Safety, the alleged crime or suspicious circumstance will be included in Public Safety's Daily Crime and Fire Log, the daily report of crimes or suspicious incidents reported to Public Safety, and it will be included in the Annual Security Report (if appropriate). Additionally, Public Safety will be able to issue timely and appropriate warning bulletins alerting the campus community to the issue. Public Safety reports are confidential. When reporting a crime or suspicious circumstance, you need not state your name or the name of victims, witnesses, etc. USF encourages prompt and accurate reporting of all crimes to the Department of Public Safety and the appropriate police agencies, when the victim of a crime elects to, or is unable to, make such a report.

The institution will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

To make a report to the University's anonymous whistleblower hotline administered by a third party, call 800-316-4315.

## **Timely Warnings**

The Clery Act requires that a timely warning be issued for any Clery Act crime that occurs on or near campus that has been reported to Campus Security Authorities or local police agencies and is considered by the institution to represent a serious or continuing threat to students and employees. Clery Act crimes include: murder; manslaughter; sex offenses; robbery; aggravated assault; burglary; arson; motor vehicle theft; domestic violence; dating violence; and stalking. Warnings may be issued for other types of crimes as well, although these are not required by law. Crimes reported to pastoral and professional counselors are exempted from the timely warning requirements.

All students, faculty, and staff are encouraged to log into myUSF to register for USF ALERT messages. Options available for receiving timely warnings include: voice alerts

via telephone; SMS alerts via cell phone; or email alerts (any or all options may be chosen). The USF Senior Director/Chief of Public Safety or his designee will determine what situations warrant the issuance of a timely warning. The determination will be made on a case-by-case basis. Factors to be considered include: the nature of the crime; the continuing danger to the campus community; and the possible risk of compromising law enforcement efforts. For example, it's possible to have a rash of residence hall burglaries or motor vehicle thefts that merit a warning because they present a continuing threat to the campus community. However, if two students are involved in an aggravated assault and there is no ongoing threat to the community, a timely warning notice would not be warranted. Sex offenses will be considered on a case-by-case basis depending on when and where the incident occurred, when it was reported, and the amount of information known by USF investigators.

Once it is decided to issue a timely warning, the Senior Director/Chief will consult with the Vice Provost of Student Life, the Dean of Students, Student Housing and Residential Education, and other University officials as appropriate to determine the content of the warning. The message will include information about the crime, the location, suspect information (if known), and recommended actions to be taken. Additional information will be released as it becomes available, utilizing myUSF imodules messages.

Anyone with information warranting a timely warning should report the circumstances in person or by phone:

Department of Public Safety  
University Center 5<sup>th</sup> Floor  
2130 Fulton St  
San Francisco, CA 94117  
(415) 422-2911

# Notification of Missing Students

## Reporting a Missing Student

If a member of the University community has reason to believe that a student who resides in on-campus housing has been missing, s/he should immediately notify Public Safety at (415) 422-2911. It is not necessary to wait until a student has been missing for 24 hours before making a report. For purposes of this policy, a student is considered missing when the student's whereabouts are unknown and unexplained for a period of time that would be regarded as highly unusual or suspicious by persons familiar with the student's plans, habits, or routines.

### Non-Residential Students

If a member of the University community has reason to believe that a non-residential student is missing, s/he should immediately notify the local law enforcement agency and Public Safety.

For reporting a missing non-residential student, see the section on Police Department Information:

### Police Department Information

#### Hilltop Campus

San Francisco Police Department  
Park Station  
1899 Waller St  
San Francisco, CA 94117  
(415) 242-3000

Richmond Station  
461 6th Ave  
San Francisco, CA 94118  
(415) 666-8000

Taraval Station  
2345 24th Ave  
San Francisco, CA 94116  
(415) 759-3100

#### Downtown Campus

San Francisco Police Department  
Southern Station  
850 Bryant St  
San Francisco, CA 94103  
(415) 553-1373

### **Presidio Location**

US Government and National Park Service Police  
1217 Ralston Ave  
San Francisco, CA 94129  
(415) 561-5505

### **Orange County Campus**

Orange Police Department  
1107 N. Batavia St  
Orange, CA 92867  
(714) 744-7444

### **Pleasanton Campus**

Pleasanton Police Department  
4833 Bernal Ave  
Pleasanton, CA 94566  
(925) 931-5100

### **Sacramento Campus**

Sacramento Police Department  
5770 Freeport Blvd, Suite 100  
Sacramento, CA 95822  
(916) 264-5471

### **San Jose Campus**

San Jose Police Department  
201 W. Mission St  
San Jose, CA 95110  
(408) 277-8900

### **Santa Rosa Location**

Santa Rosa Police Department  
965 Sonoma Ave  
Santa Rosa, CA 95404  
(707) 543-3600

## **Student's Option to Identify Persons to be Informed**

Students are encouraged to periodically review and update their emergency contact information in myUSF.

In addition to registering an emergency contact, students residing in on-campus housing have the option to identify, confidentially, an individual to be contacted by Public Safety in the event the student is determined to be missing. A student who wishes to identify a confidential contact person can do so through the USF Housing application form. The

student's confidential contact information will be accessible only by authorized University officials and Public Safety as appropriate.

## How to Report a Missing Student

During business hours (Monday through Friday 8:30 a.m.–5 p.m.), if a member of the University community has reason to believe a residential student is missing, they should immediately report this information to:

### **Department of Public Safety**

University Center 5th Floor  
(415) 422-4201

### **Office of the Vice Provost of Student Life**

University Center 5th Floor  
(415) 422-5330

### **Student Housing and Residential Education (SHaRE)**

University Center 5th Floor  
(415) 422-6824

After business hours or on the weekends, the individual should contact Public Safety at (415) 422-4201. Any missing student report received by SHaRE or the Office of the Vice Provost of Student Life will be immediately referred to Public Safety.

## Initial Institution Response

In accordance with the Higher Education Opportunity Act of 2008, the University of San Francisco has developed a missing student report notification policy for students who reside in on-campus housing and have been determined, after investigation by Public Safety, to be missing for 24 hours. The investigation will be initiated when one of the following University Officials receives a report that a student is potentially missing:

- Vice Provost of Student Life (or designee)
- Senior Director of Student Housing and Residential Education (or designee)
- Senior Director/Chief of Public Safety

Once an investigation is initiated, the University will notify the designated emergency contact person in the Personal Information section of myUSF as soon as possible (and within 24 hours) once the determination has been made that the student has been unreachable via personal contact, telephone, email, or any other means of communication and/or contact. The student's custodial parent or guardian will also be notified if that person is not the designated emergency contact and the student is under the age of 18 and not an emancipated individual. Additionally, if a student has identified a confidential contact person, USF will notify that individual as soon as practicable and no later than 24 hours after the student is determined to be missing.

Public Safety will generate a missing person report and initiate an investigation. After investigating the missing person report, Public Safety will notify SFPD and the student's emergency contact as soon as practicable.

Nothing in this policy restricts the University from making earlier notifications. As necessary, the University may also contact other individuals to prevent harm to a student or others, to assist in the investigation, or who may otherwise be appropriate under the circumstances.

# Campus Emergency Response and Immediate Notification

Should an emergency or dangerous situation pose an immediate threat to the campus community, members shall be notified without unreasonable delay unless Public Safety determines that immediate notification would place the USF community at a greater risk or would compromise efforts to contain, respond to, or mitigate the emergency. The University of San Francisco Emergency Operations Plan addresses the University's response to emergencies by taking an all-hazards approach to both natural and man-made events.

The Department of Public Safety, through Public Safety Dispatch, monitors events on and around campus, as well as events occurring in San Francisco and the greater Bay Area. If Public Safety confirms that there is an emergency or event that poses an immediate threat to the USF community, Public Safety has the ability to activate emergency notification procedures through Public Safety Dispatch. Due to the nature of the campus and the constant movement of students, faculty, and staff, notifications will be sent to all members of the community regardless if the threat is confined to a particular building on campus or population on campus. The University will, without delay, and taking into account the safety of the community, determine the content of a notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond, or to otherwise mitigate the emergency.

It is the responsibility of the Department of Public Safety, with the assistance of other departments or units (as necessary) to:

- Determine the content of any notification
- Determine the appropriate campus segments to notify
- Initiate the appropriate notification system
- Continue to update the USF community while the emergency exists

Immediate notifications are usually distributed for the following Uniform Crime Reporting Program (UCR)/National Incident Based Reporting Systems (NIBRS) classifications: arson, criminal homicide, and robbery. Incidents of aggravated assault and sex offense are considered on a case-by-case basis, depending on the facts of the case and whether there is a continuing threat to the campus community. Immediate notifications may be issued for other crime classifications, as deemed necessary.

Emergency response and evacuation procedures are tested biannually by the university.

USF uses a combination of methods to communicate a campus emergency:

1. USF's outdoor siren system
2. myUSF announcements and USF email

3. Simultaneous broadcast of emergency information by Public Safety Dispatch to the University community via email, voice, and SMS message
4. Building Marshals

In order to add/modify an email address or phone number, you must log on to myUSF at <https://myusf.usfca.edu/> and click on the appropriate “Student,” “Faculty,” or “Employee” tab depending on your position at the University under “Self-Service.” By clicking the “Personal Information” tab, this allows you to add/update “Addresses and Phones” and “E-mail Address.” In emergency situations, alerts may also appear at the top of the main University website at [www.usfca.edu](http://www.usfca.edu). These alerts will direct individuals to <http://www.usfca.edu/emergency/> where updated bulletins and important instructions would be made available.

All members of the USF community are encouraged to notify Public Safety of any situation or incident on campus that may involve a significant emergency or dangerous situation with the potential of any immediate or ongoing threat to health and safety of students, faculty, staff, and visitors on campus. The USF Patrol Division has the responsibility to respond to these incidents and request any additional resources necessary for the mitigation, investigation, and documentation of any situation that may arise. Additionally, Public Safety has the responsibility to respond to incidents on campus to determine if the situation does pose a threat to the community.

### **Emergency Blue Light Phones**

Emergency blue light phones are located on the Hilltop Campus. Once activated, a large blue strobe light flashes from the top of the phone tower and the Public Safety Dispatcher is notified immediately. There are a number of non-blue light emergency phones on campus that are clearly marked as emergency callboxes.

If you need assistance, see something that is suspicious, or see someone else who needs assistance, you could activate a blue light phone and speak directly with the Public Safety Dispatcher or call (415) 422-2911 from your mobile phone.

# Emergency Evacuation Procedures and Policies

University divisions and departments should take time and familiarize themselves with the information found in the University of San Francisco Emergency Operations Plan. Members of the University Community should familiarize themselves with the USF Emergency Procedures and other disaster preparedness resources available on the Public Safety website at <http://www.usfca.edu/public-safety/disaster-preparedness/plans>.

Public Safety conducts tests of its emergency plans and capabilities on a regular basis. These tests include, but are not limited to, drills, tabletop exercises, functional exercises, and full-scale exercises. These tests are designed and conducted in order to evaluate the emergency plans and capabilities of the University. Analysis from these tests may be used to modify the Emergency Operations Plan, as needed.

General information about the emergency response and evacuation procedures for USF is published each year as part of the University's efforts to meet compliance with the Clery Act, and this information is available on the USF Public Safety website.

## Emergency Response and Evacuation Testing Procedures

Evacuation drills are coordinated by Public Safety for all residence halls each semester. All academic and administrative buildings on the Hilltop Campus participate in evacuation drills annually. Emergency response and evacuation procedures, including testing the ability for Public Safety Dispatch to utilize the campus outdoor warning system, are tested twice a year. Students, faculty, and staff learn the locations of the emergency exits in buildings and are provided guidance on evacuation by the building's Building Marshal. Each drill should include the proper documentation which will include a description of the drill, the date, the time, and whether the drill was announced or unannounced. These drills not only educate building occupants on evacuation procedures, but they also allow for the University to test the operation of the fire alarm system in each building.

## Emergency Medical Response Procedures

### Hilltop Campus

Students, faculty, staff, and guests should report any emergency medical situations to Public Safety immediately at x2911 or, from a non-University phone system, at (415) 422-2911. Public Safety will send officers and, if on duty, on call members of the University's Emergency Medical Response Service (EMRS) to the scene. Our free Emergency Medical Response Service (EMRS) is staffed entirely by USF students who are certified EMTs. The EMRS team also offers life support for healthcare providers and American Heart Association Heartsaver® courses to individuals and USF departments.

EMRS is a recognized basic life support (BLS) first responder agency made up of members that are nationally certified EMTs with California certification and City and County of San Francisco accreditation.

## **General Evacuation Procedures**

Before an emergency, determine the nearest exit to your location, the safest route to follow, and alternate exits. Building evacuation routes are posted in campus buildings. Leave the immediate area, but remain available to emergency personnel. If time permits during an evacuation, secure your workplace and take personal items such as keys, purse, medication, and glasses. In case of fire or other dangerous conditions, evacuate immediately leaving personal items behind.

### **Evacuation of a Building**

1. Walk, do not run.
2. Do not use elevators.
3. Seek out people with special needs and provide assistance.
4. Gather outside at your designated building assembly area, where your supervisor will take roll and account for all personnel.
5. If you cannot return to your building, wait for instructions from Public Safety, your building manager, or other individual in charge.

### **Evacuation for Persons with Disabilities**

The most important factor in emergency safety for people with disabilities is advanced planning. Each on-campus residence hall and other administrative buildings on the Hilltop Campus are equipped with evacuation stair chairs and stretchers. Student Disability Services (SDS) may assist in planning specific evacuation strategies. For this or for detailed information on Evacuation Procedures for Students with Disabilities, students should contact SDS at (415) 422-2613 or the Student Housing and Residential Education at (415) 422-6824. We encourage all students with disabilities to carry cell phones with them at all times, in case of an emergency.

### **Mobility Impairment**

1. Do not use elevators when a building fire alarm is sounding, unless authorized to do so by police or fire personnel.
2. If you or the person you are with is unable to evacuate, ask someone to inform the emergency personnel who and where you are, and that you or the person with you is unable to evacuate due to a disability.
3. If possible, call Public Safety at (415) 422-2911 to inform them that you or the person with you has mobility limitations and is in a building with the fire alarm going off. Give them your name, telephone number, and location.
4. If smoke is detected and you are unable to get to an emergency exit landing safely, move to a room with a window and close the door. Get to the window and open it. Gain the attention of someone below (e.g., wave arms or a colorful piece of fabric).

### **Blindness or Visual Impairment**

1. USF encourages visually impaired students to practice escape routes ahead of time in case they are alone during an emergency evacuation. The University recommends that students with vision impairments learn where the nearest telephone and alarm boxes are in order to call for help, how to describe their exact location in the building, and how to best let others know where they are in the event of an emergency. It is important to be comfortable with the options for self-protection, including procedures to follow if a fire is between him/her and all escape routes.
2. If you are with a person with a visual impairment when a building fire alarm sounds, offer to lead them out of the building and to safety by offering your elbow.
3. Give verbal instructions about the safest route or direction using compass directions, estimated distances, and specific directional terms.
4. When you reach safety, orient the person to where s/he is and ask if any further assistance is needed.

### **Deafness or Hearing Impairment**

1. Many campus buildings are equipped with visual signal lights in the event of a fire alarm. If a person is unaware that the alarm is sounding, get his or her attention by using eye contact, and if necessary, touch. Clearly state the problem. Gestures and pointing may be helpful, but prepared to write a brief statement if the person does not read lips.
2. Offer visual instructions to advise of safest route or direction by pointing toward exits or evacuation maps.

### **Evacuation from Hilltop Campus**

In the event of an immediate, life-threatening emergency during which campus must be evacuated, the Department of Public Safety or Emergency Operations Center Personnel, in collaboration with San Francisco emergency services, will coordinate the evacuation route with civil authorities. Once determined, emergency personnel will disseminate information about the evacuation location and route. Campus and community communication systems will be used to provide information about this type of evacuation. Food, water, first aid, shelter, and information will be available at evacuation sites.

### **Evacuation from Student Housing**

Evacuation procedures are posted on the interior of every residence hall room door. They are also posted on the Public Safety website at <http://www.usfca.edu/public-safety/disaster-preparedness>. Residents may also refer to the Fogcutter Student Handbook at <http://www.usfca.edu/fogcutter>.

### **Shelter-in-Place**

If an incident occurs on campus and it is determined that the area outside of buildings poses a threat to health and safety, the determination may be made to call for a “shelter-in-place.” This is done when it is safer to remain inside because leaving the

building may expose you to danger. A notification to shelter-in-place will come from the Department of Public Safety using the university's emergency notification system.

### **Basic Shelter-in-Place Guidance**

If you are inside when an incident occurs, stay where you are. If you are outdoors, proceed to the closest campus building. Once inside, it is important to move to a location suitable for sheltering. Locations should be an interior room, above ground level, and should be without windows, if possible. All vents to ventilation systems should be closed if you are able to do so. The university will send out notification once the shelter-in-place has been lifted.

### **Building Marshal Program**

The Building Marshal program was established to provide local contacts within each building on campus to aid in the management and coordination of crime prevention, emergency protocols for evacuations, fire safety, and lock down or any other required emergency response. The Marshals shall be an integral part of the evolution of the program in order for it to be relevant to all areas of the University and provide Public Safety and Facilities with feedback to improve the University's ability to respond in any emergency situation.

The Building Marshals and alternates shall be aware of all Emergency Procedures and Protocols for the safety of University personnel and property. They will assist in informing all building occupants of proper procedures for building emergency or evacuation drills in preparation for any actual emergency. In addition building marshals will act as a crime prevention liaison with Public Safety and the occupants of their building.

# Campus Security and Access

## Facility Access

The University of San Francisco maintains private property status. However, access to the University grounds and administrative buildings (during business hours) is generally not restricted.

### Hilltop Campus

The Hilltop Campus sits in the heart of the Inner Richmond neighborhood of San Francisco, located near Golden Gate Park as well as the Haight/Ashbury neighborhood. The campus is home to the majority of USF's schools and administrative offices, as well as classrooms, libraries, and residence halls. The Koret Health and Recreation Center, St. Ignatius Church, and Lone Mountain are also part of the Hilltop Campus.

The academic and administrative buildings are open to the public during normal business hours. Each building has varied levels of access and individual hours, both of which may vary at different times of the year. Access to most of the buildings is controlled by card readers after normal business hours. The University maintains CCTV cameras at critical exterior perimeter doors and various other locations on campus. Public Safety Officers patrol the academic and administrative buildings on a regular basis. For information about the access protocol for a specific building, see the building manager, a department head, or contact Public Safety Dispatch at (415) 422-4201.

### Additional Campuses and Additional Locations

The University operates additional campuses and additional locations for degree programs. These centers are located in San Francisco, Sacramento, San Jose, Santa Rosa, Pleasanton, and Orange County. Law enforcement and public safety responsibility for these sites rests with the agency having jurisdiction over each respective site. However, Public Safety receives reports from these agencies. Efforts are made to pass along safety and crime prevention information to students and staff of branch campus programs. Access to and schedules for these buildings vary and are available from the main office at respective campuses.

### Residence Halls

Access to residence halls is restricted to residents, their approved guests, and other approved members of the University community. Student Housing and Residential Education (SHaRE) is responsible for the management of five on-campus residence halls, one on-campus apartment complex, one on-campus residential house, and two non-campus residence halls. Peer advisors (Resident Advisors) and/or professional staff (Assistant Resident Directors and Resident Directors) are available in every building to assist residents in adjusting to student life and to provide a sense of security and community. Each resident has a One Card that allows access to the residence hall in which they live. Residence hall room and apartment doors are equipped with peepholes, pin pads, and card readers and entrance areas are equipped with CCTV cameras. Additionally, residents must show their USF ID when entering the building,

and guests of residents must be accompanied at all times by the resident they are visiting. Public Safety Officers patrol the residence halls on a regular basis and work with SHaRE to enforce security measures.

Additional information regarding SHaRE staff, services, policies, and programs can be found in the Fogcutter Student Handbook.

### **University Athletic Events**

USF athletic events are open to students free of charge and to the public on a paid admission basis in most cases. Events include basketball and volleyball in the Memorial Gymnasium, soccer at the Negoesco Stadium, and baseball at Ulrich Field. Public Safety Officers are regularly assigned to major athletic events to ensure the safety of guests and participants.

### **Maintenance of University Grounds**

The Facilities Management Department is responsible for the upkeep of University facilities and grounds. Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. Facilities Management conducts regular maintenance of the physical plant, including lighting systems, as well as maintaining landscaping that promotes a safe environment. Public Safety regularly patrols campus and reports malfunctioning lights and other unsafe physical conditions to Facilities Management for repair. Together, Facilities Management, and Public Safety work closely to detect potential hazards so repairs can be made in a timely fashion.

# Crime Statistics

The statistics in this report are published in accordance with the standards and guidelines used by the FBI Uniform Crime Reporting Handbook and relevant federal law. USF submits the annual crime statistics published in this report to the Department of Education (ED). The statistical information gathered by the Department of Education is available to the public through the Department of Education website. In addition, a Daily Crime and Fire Log is available for review 24 hours a day on the Public Safety website (visit <http://myusf.usfca.edu/public-safety> and click on Daily Crime and Fire Log under the “Clery Report” heading).

The procedures for preparing the annual disclosure of crime statistics include reporting statistics to the University community obtained from the following sources: Public Safety and the San Francisco Police Department (SFPD). Branch campus statistics are requested from local law enforcement for each campus. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported.

A written request for statistical information is made on an annual basis to all non-public safety officials who include Campus Security Authorities. A designated campus security authority includes, but is not limited to University deans, directors, department heads, Residence Life staff, faculty advisors to student organizations, and athletic staff. Counselors are exempt from being Campus Security Authorities. Public Safety sends a request each year to Counseling And Psychological Services (CAPS) that encourages counselors to inform the persons they are counseling of the procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics. The University continues to develop a better process to educate our Campus Security Authorities with regard to their responsibilities.

## **In reading the crime statistics table, it is important to note the following:**

- None of the additional campuses or additional locations have Residence Halls.
- USF reports the number of persons who are charged with a violation of policy or law not the number of persons who are found responsible for a violation of policy or law.

## Definitions of Categories

### **Murder and Non-Negligent Manslaughter**

The willful (non-negligent) killing of one human being by another.

### **Manslaughter by Negligence**

The killing of another person through gross negligence.

**Sex Offenses**

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

**Rape**

Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This definition includes any gender of victim or perpetrator.

**Fondling**

The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Statutory Rape**

Non-forcible sexual intercourse with a person who is under the statutory age of consent.

**Incest**

Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Domestic Violence**

The term "domestic violence" means:

- 1) Felony or misdemeanor crimes of violence committed—
  - (i) By a current or former spouse or intimate partner of the victim;
  - (ii) By a person with whom the victim shares a child in common;
  - (iii) By a person who is cohabiting with or has cohabited with the victim as a spouse or intimate partner;
  - (iv) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies (under VAWA) in which the crime of violence occurred; or
  - (v) By any other person against an adult or youth victim who is protected from that person's act under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Dating Violence**

The term "dating violence" means violence committed by a person:

- 1) Who is or has been in a social relationship of a romantic or intimate nature with the victim and
- 2) The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of

relationship, and the frequency of interaction between the persons involved in the relationship.

### **Stalking**

The term “stalking” means:

- 1) Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—
  - (i) Fear for the person’s safety or the safety of others; or
  - (ii) Suffer substantial emotional distress.

### **Robbery**

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force, violence, and/or causing the victim fear.

### **Aggravated Assault**

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

### **Burglary**

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

### **Motor Vehicle Theft**

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned—including joy riding).

### **Arson**

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.

**In addition to the above crimes, hate crimes may include the following crimes:**

### **Larceny-Theft**

Larceny-Theft is the unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. (Larceny and theft mean the same thing in the UCR.) Constructive possession is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.

**Simple Assault**

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

**Intimidation**

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Destruction/Damage/Vandalism of Property**

Destruction/Damage/Vandalism of Property is to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

**Arrests and Referrals****Disciplinary Referrals**

Include those individuals referred to the Office of Student Conduct Rights and Responsibilities for liquor law, drug law, and illegal weapons violations. The numbers include incidents that are reported via Public Safety incident reports and reports provided directly to Student Conduct from other members of the USF community.

**Drug Abuse Violations**

Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadones); and dangerous non-narcotic drugs (barbiturates, benzedrine). In CA, simple possession of not more than an ounce of marijuana (other than concentrated cannabis) is a non-criminal infraction.

**Liquor Law Violations**

The violation of California laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Weapon Law Violations**

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

## Definitions of Campus Geography

### On-Campus

Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls and property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students and supports institutional purposes.

Note: Statistics for University housing facilities are recorded and included in both the all on-campus category and the on-campus residential only category.

### Additional Campus or Additional Location (Separate Campus)

In cases where schools within an institution of higher education or administrative divisions within an institution are not within a reasonably contiguous geographic area, such entities shall be considered separate campuses for purposes of the reporting requirements of this section.

### Non-Campus Building or Property

Any building or property owned or controlled by a student organization that is officially recognized by the institution; and any building or property (other than an additional campus or additional location) owned or controlled by an institution of higher education that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. The residence hall that is located outside the campus boundaries (Pedro Arrupe) is captured in the Non-Campus category.

### Public Property

All public property, that is within the same reasonably contiguous geographic area of the institution, such as thoroughfares, streets, sidewalks, and parking facilities, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to, the institution's educational purposes.

## Hilltop Campus

| <b>Offense</b>                           | <b>All On-Campus Property</b> | <b>Non-Campus Property</b>    | <b>Public Property</b>           | <b>Total</b>                     | <b>On-Campus Residential Only</b> |
|--|-------------------------------|-------------------------------|----------------------------------|----------------------------------|-----------------------------------|
| <b>Murder/Non-Negligent Manslaughter</b> | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0    | 2015: 0<br>2016: 0<br>2017: 0    | 2015: 0<br>2016: 0<br>2017: 0     |
| <b>Manslaughter by Negligence</b>        | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0    | 2015: 0<br>2016: 0<br>2017: 0    | 2015: 0<br>2016: 0<br>2017: 0     |
| <b>Rape</b>                              | 2015: 1<br>2016: 2<br>2017: 4 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 1    | 2015: 1<br>2016: 2<br>2017: 5    | 2015: 1<br>2016: 2<br>2017: 4     |
| <b>Fondling</b>                          | 2015: 3<br>2016: 4<br>2017: 8 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 1<br>2016: 0<br>2017: 1    | 2015: 4<br>2016: 4<br>2017: 9    | 2015: 2<br>2016: 2<br>2017: 7     |
| <b>Incest</b>                            | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0    | 2015: 0<br>2016: 0<br>2017: 0    | 2015: 0<br>2016: 0<br>2017: 0     |
| <b>Statutory Rape</b>                    | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0    | 2015: 0<br>2016: 0<br>2017: 0    | 2015: 0<br>2016: 0<br>2017: 0     |
| <b>Robbery</b>                           | 2015: 0<br>2016: 1<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 3<br>2016: 3<br>2017: 5    | 2015: 3<br>2016: 4<br>2017: 5    | 2015: 0<br>2016: 0<br>2017: 0     |
| <b>Aggravated Assault</b>                | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 1<br>2016: 0<br>2017: 0    | 2015: 1<br>2016: 0<br>2017: 0    | 2015: 0<br>2016: 0<br>2017: 0     |
| <b>Burglary</b>                          | 2015: 7<br>2016: 4<br>2017: 3 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0    | 2015: 7<br>2016: 4<br>2017: 3    | 2015: 0<br>2016: 2<br>2017: 0     |
| <b>Motor Vehicle Theft</b>               | 2015: 2<br>2016: 0<br>2017: 2 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 23<br>2016: 14<br>2017: 14 | 2015: 25<br>2016: 14<br>2017: 16 | 2015: 0<br>2016: 0<br>2017: 0     |

| <b>Offense</b>   | <b>All On-Campus Property</b>      | <b>Non-Campus Property</b>    | <b>Public Property</b>         | <b>Total</b>                       | <b>On-Campus Residential Only</b>  |
|--|------------------------------------|-------------------------------|--------------------------------|------------------------------------|------------------------------------|
| <b>Arson</b>   | 2015: 0<br>2016: 0<br>2017: 0      | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0  | 2015: 0<br>2016: 0<br>2017: 0      | 2015: 0<br>2016: 0<br>2017: 0      |
| <b>Arrests: Weapons: Carrying, Possessing, Etc.</b>                | 2015: 0<br>2016: 0<br>2017: 0      | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 1<br>2017: 0  | 2015: 0<br>2016: 1<br>2017: 0      | 2015: 0<br>2016: 0<br>2017: 0      |
| <b>Disciplinary Referrals: Weapons: Carrying, Possessing, Etc.</b> | 2015: 3<br>2016: 5<br>2017: 1      | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0  | 2015: 3<br>2016: 5<br>2017: 1      | 2015: 3<br>2016: 5<br>2017: 1      |
| <b>Arrests: Drug Law Violations</b>                                | 2015: 1<br>2016: 0<br>2017: 0      | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 2<br>2017: 1  | 2015: 1<br>2016: 2<br>2017: 1      | 2015: 0<br>2016: 0<br>2017: 0      |
| <b>Disciplinary Referrals: Drug Law Violations</b>                 | 2015: 7<br>2016: 37<br>2017: 80    | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 12<br>2017: 6 | 2015: 7<br>2016: 49<br>2017: 86    | 2015: 6<br>2016: 19<br>2017: 78    |
| <b>Arrests: Liquor Law Violations</b>                              | 2015: 0<br>2016: 0<br>2017: 0      | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0  | 2015: 0<br>2016: 0<br>2017: 0      | 2015: 0<br>2016: 0<br>2017: 0      |
| <b>Disciplinary Referrals: Liquor Law Violations</b>               | 2015: 278<br>2016: 246<br>2017: 84 | 2015: 1<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 1<br>2017: 0  | 2015: 279<br>2016: 247<br>2017: 84 | 2015: 251<br>2016: 237<br>2017: 84 |
| <b>Domestic Violence</b>   | 2015: 1<br>2016: 0<br>2017: 0      | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 1  | 2015: 1<br>2016: 0<br>2017: 1      | 2015: 0<br>2016: 0<br>2017: 0      |
| <b>Dating Violence</b>   | 2015: 1<br>2016: 2<br>2017: 2      | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0  | 2015: 1<br>2016: 2<br>2017: 2      | 2015: 1<br>2016: 1<br>2017: 2      |
| <b>Stalking</b>  | 2015: 2<br>2016: 10<br>2017: 4     | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 1<br>2017: 0  | 2015: 2<br>2016: 11<br>2017: 4     | 2015: 1<br>2016: 4<br>2017: 4      |

| <b>Offense</b>     | <b>All On-Campus Property</b>          | <b>Non-Campus Property</b>             | <b>Public Property</b>                 | <b>Total</b>                           | <b>On-Campus Residential Only</b>      |
|--------------------|--|--|--|--|--|
| <b>Hate Crimes</b> | 2015: None<br>2016: None<br>2017: None |

## Downtown Campus

| <b>Offense</b>                           | <b>All On-Campus Property</b> | <b>Public Property</b>        | <b>Total</b>                  |
|--|-------------------------------|-------------------------------|-------------------------------|
| <b>Murder/Non-Negligent Manslaughter</b> | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Manslaughter by Negligence</b>        | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Rape</b>                              | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Fondling</b>                          | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Incest</b>                            | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Statutory Rape</b>                    | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Robbery</b>                           | 2015: 1<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 1<br>2016: 0<br>2017: 0 |
| <b>Aggravated Assault</b>                | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Burglary</b>                          | 2015: 0<br>2016: 0<br>2017: 1 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 1 |
| <b>Motor Vehicle Theft</b>               | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 1<br>2016: 0<br>2017: 3 | 2015: 1<br>2016: 0<br>2017: 3 |
| <b>Arson</b>                             | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |

| <b>Offense</b>   | <b>All On-Campus Property</b>          | <b>Public Property</b>                 | <b>Total</b>                           |
|--|--|--|--|
| <b>Arrests: Weapons: Carrying, Possessing, Etc.</b>                | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Weapons: Carrying, Possessing, Etc.</b> | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Arrests: Drug Law Violations</b>                                | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Drug Law Violations</b>                 | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Arrests: Liquor Law Violations</b>                              | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Liquor Law Violations</b>               | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Domestic Violence</b>   | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 1<br>2017: 0          | 2015: 0<br>2016: 1<br>2017: 0          |
| <b>Dating Violence</b>   | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Stalking</b>  | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Hate Crimes</b>   | 2015: None<br>2016: None<br>2017: None | 2015: None<br>2016: None<br>2017: None | 2015: None<br>2016: None<br>2017: None |

## Orange County Campus

| <b>Offense</b>                           | <b>All On-Campus Property</b> | <b>Public Property</b>        | <b>Total</b>                  |
|--|-------------------------------|-------------------------------|-------------------------------|
| <b>Murder/Non-Negligent Manslaughter</b> | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Manslaughter by Negligence</b>        | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Rape</b>                              | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Fondling</b>                          | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Incest</b>                            | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Statutory Rape</b>                    | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Robbery</b>                           | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Aggravated Assault</b>                | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Burglary</b>                          | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Motor Vehicle Theft</b>               | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Arson</b>                             | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |

| <b>Offense</b>   | <b>All On-Campus Property</b>          | <b>Public Property</b>                 | <b>Total</b>                           |
|--|--|--|--|
| <b>Arrests: Weapons: Carrying, Possessing, Etc.</b>                | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Weapons: Carrying, Possessing, Etc.</b> | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Arrests: Drug Law Violations</b>                                | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Drug Law Violations</b>                 | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Arrests: Liquor Law Violations</b>                              | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Liquor Law Violations</b>               | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Domestic Violence</b>   | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Dating Violence</b>   | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Stalking</b>  | 2015: 0<br>2016: 0<br>2017: 1          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 1          |
| <b>Hate Crimes</b>   | 2015: None<br>2016: None<br>2017: None | 2015: None<br>2016: None<br>2017: None | 2015: None<br>2016: None<br>2017: None |

## Pleasanton Campus

| <b>Offense</b>                           | <b>All On-Campus Property</b> | <b>Public Property</b>        | <b>Total</b>                  |
|--|-------------------------------|-------------------------------|-------------------------------|
| <b>Murder/Non-Negligent Manslaughter</b> | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Manslaughter by Negligence</b>        | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Rape</b>                              | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Fondling</b>                          | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Incest</b>                            | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Statutory Rape</b>                    | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Robbery</b>                           | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Aggravated Assault</b>                | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Burglary</b>                          | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Motor Vehicle Theft</b>               | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Arson</b>                             | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |

| <b>Offense</b>   | <b>All On-Campus Property</b>          | <b>Public Property</b>                 | <b>Total</b>                           |
|--|--|--|--|
| <b>Arrests: Weapons: Carrying, Possessing, Etc.</b>                | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Weapons: Carrying, Possessing, Etc.</b> | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Arrests: Drug Law Violations</b>                                | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Drug Law Violations</b>                 | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Arrests: Liquor Law Violations</b>                              | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Liquor Law Violations</b>               | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Domestic Violence</b>   | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Dating Violence</b>   | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Stalking</b>  | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Hate Crimes</b>   | 2015: None<br>2016: None<br>2017: None | 2015: None<br>2016: None<br>2017: None | 2015: None<br>2016: None<br>2017: None |

## Presidio Location

| <b>Offense</b>                           | <b>All On-Campus Property</b> | <b>Public Property</b>        | <b>Total</b>                  |
|--|-------------------------------|-------------------------------|-------------------------------|
| <b>Murder/Non-Negligent Manslaughter</b> | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Manslaughter by Negligence</b>        | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Rape</b>                              | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Fondling</b>                          | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Incest</b>                            | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Statutory Rape</b>                    | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Robbery</b>                           | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Aggravated Assault</b>                | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Burglary</b>                          | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Motor Vehicle Theft</b>               | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Arson</b>                             | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |

| <b>Offense</b>   | <b>All On-Campus Property</b>          | <b>Public Property</b>                 | <b>Total</b>                           |
|--|--|--|--|
| <b>Arrests: Weapons: Carrying, Possessing, Etc.</b>                | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Weapons: Carrying, Possessing, Etc.</b> | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Arrests: Drug Law Violations</b>                                | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Drug Law Violations</b>                 | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Arrests: Liquor Law Violations</b>                              | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Liquor Law Violations</b>               | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Domestic Violence</b>   | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Dating Violence</b>   | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Stalking</b>  | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Hate Crimes</b>   | 2015: None<br>2016: None<br>2017: None | 2015: None<br>2016: None<br>2017: None | 2015: None<br>2016: None<br>2017: None |

## Sacramento Campus

| <b>Offense</b>                           | <b>All On-Campus Property</b> | <b>Public Property</b>        | <b>Total</b>                  |
|--|-------------------------------|-------------------------------|-------------------------------|
| <b>Murder/Non-Negligent Manslaughter</b> | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Manslaughter by Negligence</b>        | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Rape</b>                              | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Fondling</b>                          | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Incest</b>                            | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Statutory Rape</b>                    | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Robbery</b>                           | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Aggravated Assault</b>                | 2015: 0<br>2016: 0<br>2017: 1 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 1 |
| <b>Burglary</b>                          | 2015: 0<br>2016: 0<br>2017: 1 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 1 |
| <b>Motor Vehicle Theft</b>               | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 1<br>2017: 0 | 2015: 0<br>2016: 1<br>2017: 0 |
| <b>Arson</b>                             | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |

| <b>Offense</b>   | <b>All On-Campus Property</b>          | <b>Public Property</b>                 | <b>Total</b>                           |
|--|--|--|--|
| <b>Arrests: Weapons: Carrying, Possessing, Etc.</b>                | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Weapons: Carrying, Possessing, Etc.</b> | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Arrests: Drug Law Violations</b>                                | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 1<br>2016: 0<br>2017: 0          | 2015: 1<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Drug Law Violations</b>                 | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Arrests: Liquor Law Violations</b>                              | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Liquor Law Violations</b>               | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Domestic Violence</b>   | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Dating Violence</b>   | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Stalking</b>  | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Hate Crimes</b>   | 2015: None<br>2016: None<br>2017: None | 2015: None<br>2016: None<br>2017: None | 2015: None<br>2016: None<br>2017: None |

## San Jose Campus

| <b>Offense</b>                           | <b>All On-Campus Property</b> | <b>Public Property</b>        | <b>Total</b>                  |
|--|-------------------------------|-------------------------------|-------------------------------|
| <b>Murder/Non-Negligent Manslaughter</b> | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Manslaughter by Negligence</b>        | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Rape</b>                              | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Fondling</b>                          | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Incest</b>                            | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Statutory Rape</b>                    | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Robbery</b>                           | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 1<br>2016: 0<br>2017: 1 | 2015: 1<br>2016: 0<br>2017: 1 |
| <b>Aggravated Assault</b>                | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Burglary</b>                          | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Motor Vehicle Theft</b>               | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Arson</b>                             | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |

| <b>Offense</b>   | <b>All On-Campus Property</b>          | <b>Public Property</b>                 | <b>Total</b>                           |
|--|--|--|--|
| <b>Arrests: Weapons: Carrying, Possessing, Etc.</b>                | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Weapons: Carrying, Possessing, Etc.</b> | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Arrests: Drug Law Violations</b>                                | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 2<br>2016: 0<br>2017: 0          | 2015: 2<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Drug Law Violations</b>                 | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Arrests: Liquor Law Violations</b>                              | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Liquor Law Violations</b>               | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Domestic Violence</b>   | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Dating Violence</b>   | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Stalking</b>  | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Hate Crimes</b>   | 2015: None<br>2016: None<br>2017: None | 2015: None<br>2016: None<br>2017: None | 2015: None<br>2016: None<br>2017: None |

## Santa Rosa Location

| <b>Offense</b>                           | <b>All On-Campus Property</b> | <b>Public Property</b>        | <b>Total</b>                  |
|--|-------------------------------|-------------------------------|-------------------------------|
| <b>Murder/Non-Negligent Manslaughter</b> | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Manslaughter by Negligence</b>        | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Rape</b>                              | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Fondling</b>                          | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Incest</b>                            | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Statutory Rape</b>                    | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Robbery</b>                           | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 1<br>2016: 0<br>2017: 0 | 2015: 1<br>2016: 0<br>2017: 0 |
| <b>Aggravated Assault</b>                | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Burglary</b>                          | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Motor Vehicle Theft</b>               | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |
| <b>Arson</b>                             | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 | 2015: 0<br>2016: 0<br>2017: 0 |

| <b>Offense</b>   | <b>All On-Campus Property</b>          | <b>Public Property</b>                 | <b>Total</b>                           |
|--|--|--|--|
| <b>Arrests: Weapons: Carrying, Possessing, Etc.</b>                | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Weapons: Carrying, Possessing, Etc.</b> | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Arrests: Drug Law Violations</b>                                | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Drug Law Violations</b>                 | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Arrests: Liquor Law Violations</b>                              | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Disciplinary Referrals: Liquor Law Violations</b>               | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Domestic Violence</b>   | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Dating Violence</b>   | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Stalking</b>  | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          | 2015: 0<br>2016: 0<br>2017: 0          |
| <b>Hate Crimes</b>   | 2015: None<br>2016: None<br>2017: None | 2015: None<br>2016: None<br>2017: None | 2015: None<br>2016: None<br>2017: None |

# Hate Crimes

The University of San Francisco strives to foster a safe and healthy learning environment that embodies diversity and inclusion of all members of its community. The Hate Crime statistics are separated by category of prejudice. The numbers for most of the specific crime categories are part of the overall statistics reported for each year. The only exceptions to this are the addition of Simple Assault, Intimidation, and any other crime that involves bodily injury that is not already included in the required reporting categories. If a Hate Crime occurs where there is an incident involving intimidation; destruction, damage, or vandalism of property; larceny; simple assault or other bodily injury, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the Annual Security Report.

Note: A hate or bias related crime is not a separate, distinct crime, but is the commission of a criminal offense that was motivated by the offender's bias. For example, a subject assaults a victim, which is a crime. The assault will be classified as a hate/bias crime if proven that the offender was motivated to commit the offense because of his/her bias against the victim's race, ethnicity, national origin, religion, sexual orientation, gender, gender identity, or disability.

## Reporting a Hate Crime

### Emergency

|                       |                |
|-----------------------|----------------|
| Hilltop Campus:       | (415) 422-2911 |
| Downtown Campus:      | (415) 422-2911 |
| Presidio Location:    | (415) 422-2911 |
| Orange County Campus: | 911            |
| Pleasanton Campus:    | 911            |
| Sacramento Campus:    | 911            |
| San Jose Campus:      | 911            |
| Santa Rosa Location:  | 911            |

### Non-Emergency: Report to USF

To report a non-emergency hate crime to USF administration, please contact your campus at the following phone numbers:

|                       |                |
|-----------------------|----------------|
| Hilltop Campus:       | (415) 422-4201 |
| Downtown Campus:      | (415) 422-4201 |
| Presidio Location:    | (415) 422-4201 |
| Orange County Campus: | (714) 633-5626 |
| Pleasanton Campus:    | (925) 867-2711 |
| Sacramento Campus:    | (916) 920-0157 |
| San Jose Campus:      | (408) 343-7100 |
| Santa Rosa Location:  | (707) 527-9612 |

### **Non-Emergency: Report to Local Law Enforcement**

To report a non-emergency hate crime to local law enforcement, please refer to the following listing of police departments.

#### **Hilltop Campus**

San Francisco Police Department  
Park Station  
1899 Waller St  
San Francisco, CA 94117  
(415) 242-3000

San Francisco Police Department  
Richmond Station  
461 6th Ave  
San Francisco, CA 94118  
(415) 666-8000

San Francisco Police Department  
Taraval Station  
2345 24th Ave  
San Francisco, CA 94116  
(415) 759-3100

#### **Downtown Campus**

San Francisco Police Department  
Southern Station  
850 Bryant St  
San Francisco, CA 94103  
(415) 553-1373

#### **Presidio Location**

US Government and National Park Service Police  
1217 Ralston Ave  
San Francisco, CA 94129  
(415) 561-5505

#### **Orange County Campus**

Orange Police Department  
1107 N. Batavia St  
Orange, CA 92867  
(714) 744-7444

#### **Pleasanton Campus**

Pleasanton Police Department  
4833 Bernal Ave  
Pleasanton, CA 94566

(925) 931-5100

**Sacramento Campus**

Sacramento Police Department  
5770 Freeport Blvd, Suite 100  
Sacramento, CA 95822  
(916) 264-5471

**San Jose Campus**

San Jose Police Department  
201 W. Mission St  
San Jose, CA 95110  
(408) 277-8900

**Santa Rosa Location**

Santa Rosa Police Department  
965 Sonoma Ave  
Santa Rosa, CA 95404  
(707) 543-3600

# Crime Prevention

## Annual Security Report

Public Safety publishes this Annual Security Report by October 1st. This Report contains statistics from the three most recent calendar years for crimes reported on campus, in residence halls, in non-campus buildings or property, and on USF additional campuses and additional locations, as well as on public property and thoroughfares adjacent to the Hilltop Campus. It also includes statistics for referrals for University disciplinary action for alcohol abuse law violations, drug abuse law violations and weapons law violations. These statistics are obtained from the following sources: Public Safety records; local law enforcement agencies within whose jurisdiction the reporting area lies; the Student Housing and Residential Education; Office of Student Conduct, Rights and Responsibilities; Student Life staff; and Campus Security Authorities who have a significant responsibility for student and campus activities.

## Community Right to Know

In an effort to prevent crime and increase safety on campus, information regarding major incidents may be forwarded to certain University offices, including the Office of Marketing Communications and the Foghorn (the campus student newspaper). Electronic correspondence (MyUSF Messages, emails are posted to the Public Safety website at <https://myusf.usfca.edu/public-safety-transportation/annual-clery-report/timely-warnings-crime-bulletin>) is used to inform the community of such incidents as well. Additionally, the Public Safety Daily Crime and Fire Log is maintained at the Public Safety administrative office, located in University Center, 5th Floor and the Public Safety website at <http://myusf.usfca.edu/student-health-safety/transportation-public-safety/daily-crime-fire-log>. The Daily Crime and Fire Log contains information about crimes and suspicious occurrences reported to Public Safety over one calendar year. The Daily Crime and Fire Log states the location, date, time, description and disposition of the incident, and it is updated every two business days.

## Safety Tips

We encourage your participation in preventing crime on the USF campus. The following precautions provide guidance.

- Report all suspicious activity to Public Safety immediately.
- Program the main Public Safety emergency phone number into your cell phone: (415) 422-2911.
- Try to avoid walking alone at night, travel with friends, or use the Public Safety Night Safety Program when appropriate.
- Be aware of your surroundings. Watch the cars and people around you.
- Carry your keys and One Card at all times and do not lend them to anyone.
- Keep your residence hall room door closed, and keep windows closed and locked when you are not at home.
- Do not prop doors open to residence halls or other protected locations.

- Lock up bicycles and motorcycles. Lock car doors and close windows when leaving your car.
- Never leave valuables unattended or in your car.
- Engrave serial numbers or owner's recognized numbers, such as a driver's license number, on items of value.
- Inventory your personal property and insure it appropriately with personal insurance coverage.

## Crime Prevention Workshops

The University of San Francisco offers many programs designed to inform students and employees about campus security procedures and practices. A common theme of all awareness and crime prevention programs is to encourage students and employees to be responsible for their own security and for the security of others on campus. Crime Prevention Programs on personal safety and security are sponsored throughout the year by various University departments, including Public Safety, Koret Health and Recreation Center, Human Resources, Student Housing and Residential Education, Counseling and Psychology Services, Health Promotion Services, Gender and Sexuality Center, and the Office of Student Conduct Rights and Responsibilities. Topics include personal safety and crime prevention, sexual assault awareness, alcohol and drug awareness, self-defense, and fire safety and prevention.

Crime Prevention and personal safety workshops are offered at least three times a semester (during fall and spring), and presentations frequently involve experts from public and private organizations. Additionally, new employee orientation includes the distribution of crime prevention and fire safety materials to all new employees.

For more information about crime prevention presentations or to schedule a program, please contact the following offices:

### **Counseling and Psychological Services**

(415) 422-6352

<https://myusf.usfca.edu/caps>

### **Gender and Sexuality Center**

(415) 422-4431

<https://myusf.usfca.edu/cultural-centers/gender-sexuality-center>

### **Health Promotion Services**

(415) 422-5797

<https://myusf.usfca.edu/hps>

### **Human Resources**

(415) 422-6707

<https://myusf.usfca.edu/human-resources>

### **Koret Health and Recreation Center**

(415) 422-6821

<https://www.usfca.edu/koret>

### **Public Safety**

(415) 422-4222

<https://www.usfca.edu/public-safety>

### **Student Housing and Residential Education**

(415) 422-6824

<https://www.usfca.edu/housing>

#### **Think About It**

The University of San Francisco has been at the forefront of efforts to address sexual violence and drug and alcohol use on college campuses. In order to create a culture of campus safety, staff throughout the Division of Student Life collaborated with an online educational provider CampusClarity to develop “Think About It,” an online interactive substance abuse and sexual violence prevention program. Now used in over 185 colleges and Universities throughout the United States, the program helps to fulfill educational mandates in compliance with Title IX, Drug-Free Schools, and the Campus Sexual Violence Elimination (SaVE) Act as part of the Violence Against Women Reauthorization Act of 2013.

In order to maintain a socially responsible learning community, USF requires all first-year and transfer undergraduate students to complete the Think About It course before arriving on campus. Think About It is a research-based, online training program that empowers incoming students to make healthy choices and to minimize risks associated with alcohol, drugs, and sexual violence.

## **Transportation and Safety Escort Services**

### **Night Safety Program**

The Night Safety Program is a Public Safety shuttle, co-sponsored by ASUSF Senate, which provides USF community members with the option of a ride to and from locations within a six-block radius of the Hilltop Campus. During the academic school year, the service operates during the following hours:

Sunday – Wednesday, 6 p.m. to 1 a.m.

Thursday – Saturday, 6 p.m. to 3 a.m.

Rides can be requested by calling Public Safety Dispatch at (415) 422-4201. To find out the borders that the Shuttle will drive and for any additional information, please visit <https://myusf.usfca.edu/public-safety-transportation/usf-shuttle-services>.

If at any time, students or employees feel unsafe walking to or from campus, Public Safety Officers are also available to escort them by foot, by bicycle, or by motorcycle.

### **Bicycle Safety**

Each year, hundreds of bicycles are stolen on campus and in the city of San Francisco. Most thefts can be prevented by properly securing the bicycle with an adequate lock to an approved, fixed object.

- Always lock your bike, even if you're leaving it for "just a minute."
- Whenever possible, always lock your bike to a fixed, but legal, device such as a bike rack or pod.
- Lock your bike in a highly visible, well-lit location.
- U-shaped high security locks are among the most theft-resistant locks available.
- Quick-release wheels and seats can be secured with a cable and/or chain. Consider installing locking hubs on your wheels or other security devices available at bike shops.

# Response to Sexual Misconduct

The University of San Francisco does not discriminate on the basis of sex in its educational programs and sexual harassment and sexual violence are types of sex discrimination. Other acts can also be forms of sex-based discrimination and are also prohibited whether sexually based or not and include dating violence, domestic violence, and stalking. As a result, the University of San Francisco issues this statement of policy to inform the community of our comprehensive plan addressing sexual misconduct, educational programs, and procedures that address sexual assault, domestic violence, dating violence, and stalking, whether the incident occurs on or off campus and when it is reported to a University official. In this context, the University of San Francisco prohibits the offenses of domestic violence, dating violence, sexual assault and stalking and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the University community.

The University of San Francisco recognizes that sexual misconduct is a serious issue and will not tolerate any offense of the Sexual Misconduct Policy or the Policy Against Unlawful Harassment, Discrimination and Retaliation under any circumstances. Any University student or employee who commits any form of sexual misconduct will be subject to disciplinary action, which may result in expulsion or suspension from the University or termination from employment, as well as any actions external authorities may undertake. If a victim wishes to pursue a formal complaint, the Title IX Coordinator will appoint investigators to conduct an investigation. If the victim does not wish to pursue a formal complaint, the Title IX Coordinator will determine, based on all available information, whether or not the University will be able to honor that request. This determination will be made upon evaluating the potential for ongoing threat to the community and/or relevant information about other behavioral concerns of the alleged party. Once an incident of sexual assault becomes known to any University employee that person (with the exception of mental health counselors and pastoral officials acting in their professional capacities) has an obligation to report the incident to his/her supervisor and/or a Title IX Coordinator, and to file a report at <http://www.usfca.edu/redfolder>. Upon receiving the report, a Title IX officer will be assigned to conduct a preliminary investigation to determine whether the incident will be reported to San Francisco Police Department (SFPD) for criminal investigation. If referred, SFPD will then assume the full responsibility for any criminal investigation. Victims should be conscious of preserving evidence that may be useful during criminal prosecution. Victims should be encouraged to follow up with the University's Counseling and Psychological Services (CAPS), University Ministry or other public and private services within the city. The University may make changes in a victim's academic, working, and living situation if reasonably possible. For more information, please refer to the University's Sexual Misconduct Policy, found in the Fogcutter Student Handbook at [www.usfca.edu/fogcutter](http://www.usfca.edu/fogcutter), or the Policy Against Unlawful Harassment, Discrimination and Retaliation found on the Human Resources website at <https://myusf.usfca.edu/human-resources/policies-procedures>.

## Getting Help

### University Resources

#### Public Safety

Emergency: (415) 422-2911

Non-emergency: (415) 422-4222

[www.usfca.edu/public-safety](http://www.usfca.edu/public-safety)

#### Counseling and Psychological Services

Gilson Hall, Lower Level

(415) 422-6352

<https://myusf.usfca.edu/caps>

#### University Ministry

Phelan Hall, Lower Level

(415) 422-4463

[www.usfca.edu/university-ministry/](http://www.usfca.edu/university-ministry/)

#### Sexual Assault Reporting Hotline

(855) 227-2499

<https://myusf.usfca.edu/title-ix>

### Other Resources

#### San Francisco Police Department

Emergency: 911

Non-Emergency: (415) 553-0123

#### Rape Abuse & Incest National Network

(800) 656-HOPE (4673)

[www.rainn.org](http://www.rainn.org)

#### National Domestic Violence Hotline

(800) 799-SAFE (7233)

(800) 787-3224 (TTY)

[www.thehotline.org](http://www.thehotline.org)

#### National Dating Abuse Hotline

1-877-331-9474

#### National Sexual Assault Hotline

(800) 656-HOPE (4673)

## Definitions

There are numerous terms used by the University of San Francisco in our policy and procedures.

## Consent

Consent is defined in California as follows:

*California Penal Code 261.6.*

*In prosecutions under Section 261, 262, 286, 288a, or 289, in which consent is at issue, "consent" shall be defined to mean positive cooperation in act or attitude pursuant to an exercise of free will. The person must act freely and voluntarily and have knowledge of the nature of the act or transaction involved. A current or previous dating or marital relationship shall not be sufficient to constitute consent where consent is at issue in a prosecution under Section 261, 262, 286, 288a, or 289.*

The University's Sexual Misconduct Policy defines consent as clear, knowing and voluntary. Consent is active, not passive. Silence, in and of itself, cannot be interpreted as consent. Consent can be given by words or actions, as long as those words or actions create mutually understandable clear permission regarding willingness to engage in (and the conditions of) sexual activity.

- Consent to any one form of sexual activity cannot automatically imply consent to any other forms of sexual activity.
- Previous relationships or prior consent cannot imply consent to future sexual acts.
- Mutually understandable consent must be obtained and maintained by both parties throughout the sexual interaction.
- Consent to sexual activity may be revoked at any time, at which point sexual activity must cease immediately.
- In order to give consent, one must be of legal age. The penal code for the state of California states that "a 'minor' is a person under the age of 18 years and an 'adult' is a person who is at least 18 years of age."

## Sexual Assault

"Sexual assault" means an offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting system. A sex offense is any act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

**Rape** is defined as penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This definition includes any gender of victim or perpetrator.

**Fondling** is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

**Incest** is defined as nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape** is defined as nonforcible sexual intercourse with a person who is under the statutory age of consent.

### **Domestic Violence**

The term “domestic violence” means:

- 1) Felony or misdemeanor crimes of violence committed—
  - (i) By a current or former spouse or intimate partner of the victim;
  - (ii) By a person with whom the victim shares a child in common;
  - (iii) By a person who is cohabiting with or has cohabited with the victim as a spouse or intimate partner;
  - (iv) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
  - (v) By any other person against an adult or youth victim who is protected from that person’s act under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- 2) For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purpose of Clery Act reporting.

### **Dating Violence**

The term “dating violence” means violence committed by a person:

- 1) Who is or has been in a social relationship of a romantic or intimate nature with the victim and
- 2) The existence of such a relationship shall be based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

For the purposes of this definition—

- (i) Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- (ii) Dating violence does not include acts covered under the definition of domestic violence.

For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Domestic Violence and Dating Violence are defined in California as follows:

#### *California Penal Code 273.5*

*(a) Any person who willfully inflicts corporal injury resulting in a traumatic condition upon a victim described in subdivision (b) is guilty of a felony, and upon conviction thereof shall be punished by imprisonment in the state prison for two, three, or four years, or in*

a county jail for not more than one year, or by a fine of up to six thousand dollars (\$6,000) or by both that fine and imprisonment.

(b) Subdivision (a) shall apply if the victim is or was one or more of the following:

- (1) The offender's spouse or former spouse.
- (2) The offender's cohabitant or former cohabitant.
- (3) The offender's fiancé or fiancée, or someone with whom the offender has, or previously had, an engagement or dating relationship, as defined in paragraph (10) of subdivision (f) of Section 243.
- (4) The mother or father of the offender's child.

## **Stalking**

The term "stalking" means:

- 1) Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—
  - (i) Fear for the person's safety or the safety of others; or
  - (ii) Suffer substantial emotional distress.
- 2) For the purposes of this definition—
  - (i) Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
  - (ii) Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
  - (iii) Reasonable persons means a reasonable person under similar circumstances and with similar identities to the victim.
- 3) For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

**Stalking** is defined in California as follows:

*California Penal Code 646.9*

*(a) Any person who willfully, maliciously, and repeatedly follows or willfully and maliciously harasses another person and who makes a credible threat with the intent to place that person in reasonable fear for his or her safety, or the safety of his or her immediate family is guilty of the crime of stalking, punishable by imprisonment in a county jail for not more than one year, or by a fine of not more than one thousand dollars (\$1,000), or by both that fine and imprisonment, or by imprisonment in the state prison.*

## **Education and Prevention Programs**

The University engages in comprehensive, intentional, and integrated programming initiatives, strategies, and campaigns intended to end dating violence, domestic violence, sexual assault, and stalking that:

- Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and
- Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community and societal levels.

Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and employees that:

- Identifies domestic violence, dating violence, sexual assault and stalking as prohibited conduct.
- Defines using definitions provided both by the Department of Education as well as state law what behavior constitutes domestic violence, dating violence, sexual assault, and stalking.
- Defines what behavior and actions constitute consent to sexual activity in the State of California and/or using the definition of consent found in the Student Code of Conduct if state law does not define consent.
- Provides a description of safe and positive options for bystander intervention. Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. Bystander intervention includes recognizing the situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene.
- Information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.
- Provides an overview of information contained in the Annual Security Report in compliance with the Clery Act.

The University continues to maintain ongoing cyclical educational campaigns specific to students, faculty, and staff as soon as they join the USF community. The educational campaigns consist of presentations that include Think About It, parts I, II, and III, distribution of educational materials to new students, and participating in and presenting information and materials during new employee orientation.

### Primary Prevention and Awareness Programs

The University offered the following **primary prevention and awareness programs** for all **incoming students** in the 2017/2018 academic year:

| <b>Name of Program</b>   | <b>Population</b>   | <b>Dates Held</b>  | <b>Location Held</b> | <b>Prohibited Behavior Covered</b>                           |
|--|---|--|----------------------|--|
| New Student Orientation  | All incoming freshman and transfer students                         | January 2017<br>August 2018  | On campus            | Sexual Assault   |
| Active bystander intervention to promote responsible drinking and prevent of sexual assault training | All 130 Student Assistants working as front desk in campus housing. | January 2017<br>August 2018  | On campus            | Domestic Violence, Dating Violence, Sexual Assault, Stalking |
| Think About It (Online Course)   | All incoming freshman and transfer students                         | Deadlines:<br>January 15, 2017<br>August 15, 2018  | Online               | Domestic Violence, Dating Violence, Sexual Assault, Stalking |
| Think About It Graduate (Online Course)  | All incoming graduate students and visiting students                | Deadlines:<br>January 15, 2017<br>August 15, 2018  | Online               | Domestic Violence, Dating Violence, Sexual Assault, Stalking |
| Peer Education Training  | 4 Peer educators and 32 volunteers                                  | Bi-annual:<br>February 2017<br>September 2018  | On campus            | Domestic Violence, Dating Violence, Sexual Assault, Stalking |
| Informational tables on alcohol and other drugs  | General students  | 9/5/2017,<br>9/6/2017,<br>9/21/2017,<br>11/9/2017,<br>12/5/2017,<br>2/11/2018,<br>3/6/2018,<br>3/28/2018 | University Center    | Domestic Violence, Dating Violence, Sexual Assault           |

| <b>Name of Program</b>  | <b>Population</b>  | <b>Dates Held</b>  | <b>Location Held</b>  | <b>Prohibited Behavior Covered</b>  |
|---|--|--|---|---|
| Dons: Do something About It workshops: Promoting Active bystander intervention to reduce binge drinking and sexual assault. | Student organizations members, residential students, faculty classes, and all athletes | 09/7/2017, 09/19/2017, 09/28/2017, 10/12/2017, 10/18/2017, 10/22/2017, 11/2/2017, 11/8/2017, 11/13/2017, 11/15/2017, 11/17/2017, 11/27/2017, 01/29/18, 02/22/2018, 03/9/2018, 03/19/2018, 04/12/2018, 04/30/2018 | Athletic general meeting, student organization meetings, residence halls lounges, and faculty classes | Domestic Violence, Dating Violence, Sexual Assault, Stalking  |
| Nitrous Oxide Student panel   | Chinese International students   | 10/29/2017   | At a Chinese Student Association event  | Drug education  |
| Educational videos (in 2 minutes or less) on alcohol, other drugs, and active bystander intervention                        | All students   | Online Videos and on USF closed circuit TV   | HPS website   | Alcohol and Drugs use and misuse. Topics: ADHD medication Heroin Edible Marijuana Nitrous Oxide Cocaine Alcohol |
| Consent Video   | All students   | Online   | Online  | Domestic Violence, Dating Violence, Sexual Assault, Stalking  |

The University offered the following **primary prevention and awareness programs** for all **new employees** in the 2017/2018 academic year:

| <b>Name of Program</b>    | <b>Population</b>  | <b>Dates Held</b>                         | <b>Location Held</b> | <b>Prohibited Behavior Covered</b>                           |
|---------------------------|--|---|----------------------|--|
| University Welcome        | Faculty and Staff  | Sep 7, 2017<br>Mar 8, 2018<br>Jun 7, 2018 | On Campus            | Domestic Violence, Dating Violence, Sexual Assault, Stalking |
| New Employee Orientations | Staff  | Held weekly on Wednesday mornings         | On Campus            | Dating Violence, Sexual Assault, Stalking                    |
| Title IX training video   | Mandatory for new faculty and staff, and annually thereafter | Ongoing                                   | Online               | Domestic Violence, Dating Violence, Sexual Assault, Stalking |

The University offered the following **ongoing awareness and prevention programs** for **students** in the 2017/2018 academic year:

| <b>Name of Program</b>     | <b>Population</b>    | <b>Date Held</b> | <b>Location Held</b>  | <b>Prohibited Behavior Covered</b>                           |
|----------------------------|----------------------|------------------|---|--|
| Fall Health Fair           | All students         | September 2017   | On campus   | Domestic Violence, Dating Violence, Sexual Assault, Stalking |
| Safe Spring Break Tabling  | Residential students | March 8, 2018    | Residential halls:<br>Fromm - Lobby<br>Pedro Arrupe<br>Loyola Village, Building A | Domestic Violence, Dating Violence, Sexual Assault, Stalking |
| Alcohol Awareness Game Day | All students         | April 2018       | On campus   | Domestic Violence, Dating Violence, Sexual Assault, Stalking |

| <b>Name of Program</b>          | <b>Population</b>    | <b>Date Held</b>                 | <b>Location Held</b>  | <b>Prohibited Behavior Covered</b>                           |
|---------------------------------|----------------------|----------------------------------|---|--|
| Senior Stumble                  | Graduating Senior    | May 2018                         | In exchange for free pizza and water, graduating seniors posting safe tips on their Facebook page.          | Dating Violence, Sexual Assault, Stalking                    |
| HPS web site                    | All students         | Ongoing                          | Online<br><a href="https://myusf.usfca.edu/hps/alcohol-drugs">https://myusf.usfca.edu/hps/alcohol-drugs</a> | Domestic Violence, Dating Violence, Sexual Assault, Stalking |
| Brief Motivational Intervention | Sanctioned students  | Ongoing during the academic year | On campus   | Dating Violence, Sexual Assault, Stalking                    |
| Talk About It Jeopardy          | Residential students | On demand                        | Residential students  | Dating Violence, Sexual Assault, Stalking                    |

The University offered the following **ongoing awareness and prevention programs** for **employees** in the 2017/2018 academic year:

| <b>Name of Program</b>                           | <b>Population</b> | <b>Date Held</b>           | <b>Location Held</b> | <b>Prohibited Behavior Covered</b>                           |
|--|-------------------|----------------------------|----------------------|--|
| Online Anti-Harassment Training (Everfi/LawRoom) | Faculty and Staff | Ongoing                    | Online (myLearning)  | Dating Violence, Sexual Assault, Stalking                    |
| In-Person Anti-Harassment Classes                | Faculty and Staff | Nov 1, 2017<br>Dec 5, 2017 | On campus            | Dating Violence, Sexual Assault, Stalking                    |
| Sexual Assault Awareness Workshop                | Faculty and Staff | Apr 18, 2018               | On campus            | Domestic Violence, Dating Violence, Sexual Assault, Stalking |

| <b>Name of Program</b>                                | <b>Population</b>                                | <b>Date Held</b>             | <b>Location Held</b> | <b>Prohibited Behavior Covered</b>        |
|---|--|------------------------------|----------------------|---|
| Interaction Management Training                       | Faculty and Staff<br>All Public Safety Personnel | Nov 14, 2017<br>Dec 20, 2017 | On campus            | Dating Violence, Sexual Assault, Stalking |
| Workplace Violence Prevention Course (Everfi/LawRoom) | Faculty and Staff                                | Ongoing                      | Online (myLearning)  | Dating Violence, Sexual Assault, Stalking |
| Duty to Prevent Violence Course (Everfi/LawRoom)      | Faculty and Staff                                | Ongoing                      | Online (myLearning)  | Dating Violence, Sexual Assault, Stalking |

## **Procedures for Reporting a Complaint**

The University has procedures in place that serve to be sensitive to those who report sexual assault, domestic violence, and stalking, notifying individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance and other services on and/or off campus as well as additional remedies to prevent contact between a complainant and a respondent, such as housing, academic, transportation and workplace remedial actions, if reasonably available. The University will make such remedial actions, if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to Public Safety or local law enforcement.

If you have been the victim of domestic violence, dating violence, sexual assault, or stalking, you should report the incident promptly by calling, writing or visiting these offices to report in person to the following Title IX Coordinators and/or the Department of Public Safety (if the victim so desires):

### **Title IX Coordinator (Interim)**

Susan Christopher  
University Center 5th floor  
(415) 422-5330  
[schristopher2@usfca.edu](mailto:schristopher2@usfca.edu)

**Department of Public Safety**

University Center 5th Floor  
San Francisco, CA 94117  
(415) 422-4201 (non-emergency)  
(415) 422-2911 (emergency)  
[www.usfca.edu/public\\_safety](http://www.usfca.edu/public_safety)

**Deputy Coordinators**

Julie Orio (for students)  
Vice Provost for Student Life  
University Center, 5th Floor  
(415) 422-5330  
[orioj@usfca.edu](mailto:orioj@usfca.edu)

Shannon Gary (for students)  
Associate Vice Provost for Student Life  
and Dean of Students  
University Center, 5th Floor  
(415) 422-5330  
[sgary@usfca.edu](mailto:sgary@usfca.edu)

Diane Nelson (for faculty and staff)  
Director of Employment and Employee Relations  
Lone Mountain, Main Building, Room 339  
(415) 422-2441  
[dlnelson3@usfca.edu](mailto:dlnelson3@usfca.edu)

David Philpott (for faculty & staff)  
Director, Office of General Counsel  
(415) 422-2458  
[philpottd@usfca.edu](mailto:philpottd@usfca.edu)

Doug Padron (for athletics)  
Assistant Athletic Director, Athletic Performance  
Sobrato Center (Memorial Gym)  
(415) 422-4927  
[dcpadron@usfca.edu](mailto:dcpadron@usfca.edu)

**Callisto**

Third party, online site offering an additional method for reporting sexual assault:  
<https://usfca.callistocampus.org/>

After an incident of sexual assault or domestic/dating violence, the victim should consider seeking medical attention as soon as possible. For instances of sexual violence, the victim should seek medical attention from:

San Francisco General Hospital  
2727 Mariposa St, #100  
San Francisco, CA 94110  
(415) 437-3011

Individuals attending additional campuses, additional locations, or online programs should contact:

Rape Abuse & Incest National Network (RAINN)  
(800) 656-HOPE (4673)  
[www.rainn.org](http://www.rainn.org)

In California, evidence may be collected even if you chose not to make a report to law enforcement. It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past five days so that evidence may be preserved that may assist in proving that the alleged criminal offense occurred/or is occurring or may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted disease. Victims of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to University investigators or police. Although, the University strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim's choice whether or not to make such a report and victims have the right to decline involvement with the police. Under the Violence Against Women Act and the Department of Justice Reauthorization Act, victims of sexual assault are not required to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam, reimbursement for charges incurred on account of such an exam, or both. The University will assist any victim with notifying local police if they so desire. The following police departments may be reached directly:

### **Police Department Information**

#### **Hilltop Campus:**

San Francisco Police Department  
Park Station  
1899 Waller St  
San Francisco, CA 94117  
(415) 242-3000

Richmond Station  
461 6th Ave  
San Francisco, CA 94118

(415) 666-8000

Taraval Station  
2345 24th Ave  
San Francisco, CA 94116  
(415) 759-3100

**Downtown Campus:**

San Francisco Police Department  
Southern Station  
850 Bryant St  
San Francisco, CA 94103  
(415) 553-1373

**Presidio Location:**

US Government and National Park Service Police  
1217 Ralston Ave  
San Francisco, CA 94129  
(415) 561-5505

**Orange County Campus:**

Orange Police Department  
1107 N. Batavia St  
Orange, CA 92867  
(714) 744-7444

**Pleasanton Campus:**

Pleasanton Police Department  
4833 Bernal Ave  
Pleasanton, CA 94566  
(925) 931-5100

**Sacramento Campus:**

Sacramento Police Department  
5770 Freeport Blvd, Suite 100  
Sacramento, CA 95822  
(916) 264-5471

**San Jose Campus:**

San Jose Police Department  
201 W. Mission St  
San Jose, CA 95110  
(408) 277-8900

**Santa Rosa Location:**

Santa Rosa Police Department

965 Sonoma Ave  
Santa Rosa, CA 95404  
(707) 543-3600

The University will provide resources—on campus, off campus, or both—to persons who have been victims of sexual assault, domestic violence, dating violence, or stalking, and will apply appropriate disciplinary procedures to those who violate this policy. The procedures set forth below are intended to afford a prompt response to charges of sexual assault, domestic or dating violence, and stalking, to maintain confidentiality and fairness consistent with applicable legal requirements, and to impose appropriate sanctions on violations of this policy.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she nevertheless should consider speaking with Public Safety or other law enforcement to preserve evidence in the event that the victim changes her/his mind at a later date.

If a report of domestic violence, dating violence, sexual assault or stalking is reported to the University, the below are the procedures that the University will follow as well as a statement of the standard of evidence that will be used during any investigation on campus arising from such a report:

### **Incident Being Reported: Sexual Assault**

#### **Procedure Institution Will Follow For Students:**

1. Depending on when reported (immediate vs delayed report), institution will provide complainant with access to medical care.
2. If applicable, institution will provide written information to complainant on how to preserve evidence.
3. Institution will assess immediate safety needs of complainant.
4. Institution will assist complainant with contacting local police if complainant requests AND provide complainant with contact information for local police department.
5. Institution will provide complainant with referrals to on- and off-campus mental health providers.
6. Institution will assess need to implement interim or long-term.
7. Institution will provide written or verbal instructions on how to obtain a No Contact Order.
8. Institution will provide a copy of the Sexual Misconduct Policy to the complainant and the respondent, and inform them regarding timeframes for inquiry, investigation, and resolution.
9. Institution will inform the complainant and respondent of the outcome of the investigation, whether or not charges will be assessed, as well as any applicable corrective action.

10. Institution will enforce the retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation.

#### **Procedure Institution Will Follow For Employees:**

1. Depending on when reported (immediate vs delayed report), institution will provide complainant with access to medical care.
2. If applicable, institution will provide written information to complainant on how to preserve evidence.
3. Institution will assess immediate safety needs of complainant.
4. Institution will assist complainant with contacting local police if complainant requests AND provide complainant with contact information for local police department.
5. Institution will provide complainant with referrals to the Employee Assistance Program for mental health providers.
6. Institution will assess need to implement interim or long-term protective measures, such as workplace changes.
7. Institution will provide written or verbal instructions on how to obtain a protective or restraining order.
8. Institution will provide a copy of the Policy Against Unlawful Harassment, Discrimination and Retaliation to the complainant and the respondent, and inform them regarding timeframes.
9. Institution will inform the complainant and respondent of the outcome of the investigation.
10. Institution will protect the complainant from retaliation and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation.

#### **Evidentiary Standard:**

Preponderance of the evidence standard

### **Incident Being Reported: Stalking**

#### **Procedure Institution Will Follow For Students:**

1. Depending on when reported (immediate vs delayed report), institution will provide complainant with access to medical care.
2. If applicable, institution will provide written information to complainant on how to preserve evidence.
3. Institution will assess immediate safety needs of complainant.
4. Institution will assist complainant with contacting local police if complainant requests AND provide complainant with contact information for local police department.
5. Institution will provide complainant with referrals to on- and off-campus mental health providers.

6. Institution will assess need to implement interim or long-term protective measures, such as housing changes, change in class schedule, “No Contact” directive between both parties.
7. Institution will provide written or verbal instructions on how to obtain a No Contact Order.
8. Institution will provide a copy of the Sexual Misconduct Policy to the complainant and the respondent, and inform them regarding timeframes for inquiry, investigation, and resolution.
9. Institution will inform the complainant and respondent of the outcome of the investigation, whether or not charges will be assessed, as well as any applicable corrective action.
10. Institution will enforce the retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation.

**Procedure Institution Will Follow For Employees:**

1. Depending on when reported (immediate vs delayed report), institution will provide complainant with access to medical care.
2. If applicable, institution will provide written information to complainant on how to preserve evidence.
3. Institution will assess immediate safety needs of complainant.
4. Institution will assist complainant with contacting local police if complainant requests AND provide complainant with contact information for local police department.
5. Institution will provide complainant with referrals to the Employee Assistance Program for mental health providers.
6. Institution will assess need to implement interim or long-term protective measures, such as workplace changes.
7. Institution will provide written or verbal instructions on how to obtain a protective or restraining order.
8. Institution will provide a copy of the Policy Against Unlawful Harassment, Discrimination and Retaliation to the complainant and the respondent, and inform them regarding timeframes.
9. Institution will inform the complainant and respondent of the outcome of the investigation.
10. Institution will protect the complainant from retaliation and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation.

**Evidentiary Standard:**

Preponderance of the evidence standard

## **Incident Being Reported: Dating Violence**

### **Procedure Institution Will Follow For Students:**

1. Depending on when reported (immediate vs. delayed report), institution will provide complainant with access to medical care.
2. If applicable, institution will provide written information to complainant on how to preserve evidence.
3. Institution will assess immediate safety needs of complainant.
4. Institution will assist complainant with contacting local police if complainant requests AND provide complainant with contact information for local police department.
5. Institution will provide complainant with referrals to on- and off-campus mental health providers.
6. Institution will assess need to implement interim or long-term protective measures, such as housing changes, change in class schedule, "No Contact" directive between both parties.
7. Institution will provide written or verbal instructions on how to obtain a No Contact Order.
8. Institution will provide a copy of the Sexual Misconduct Policy to complainant and respondent, and inform them regarding timeframes for inquiry, investigation and resolution.
9. Institution will inform the complainant and respondent of the outcome of the investigation, whether or not the respondent will be administratively charged, as well as any applicable corrective action.
10. Institution will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of dating violence or for assisting in the investigation.

### **Procedure Institution Will Follow For Employees:**

1. Depending on when reported (immediate vs. delayed report), institution will provide complainant with access to medical care.
2. If applicable, institution will provide written information to complainant on how to preserve evidence.
3. Institution will assess immediate safety needs of complainant.
4. Institution will assist complainant with contacting local police if complainant requests AND provide complainant with contact information for local police department.
5. Institution will provide complainant with referrals to the Employee Assistance Program for mental health providers.
6. Institution will assess need to implement interim or long-term protective measures, such as workplace changes.
7. Institution will provide written or verbal instructions on how to obtain a protective or restraining order.
8. Institution will provide a copy of the Policy Against Unlawful Harassment, Discrimination and Retaliation to the complainant and the respondent, and inform them regarding timeframes.

9. Institution will inform the complainant and respondent of the outcome of the investigation.
10. Institution will protect the complainant from retaliation and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation.

### **Evidentiary Standard:**

Preponderance of the evidence standard

### **Incident Being Reported: Domestic Violence**

#### **Procedure Institution Will Follow For Students:**

1. Depending on when reported (immediate vs delayed report), institution will provide complainant with access to medical care.
2. If applicable, institution will provide written information to complainant on how to preserve evidence.
3. Institution will assess immediate safety needs of complainant.
4. Institution will assist complainant with contacting local police if complainant requests AND provide complainant with contact information for local police department.
5. Institution will provide complainant with referrals to on- and off-campus mental health providers.
6. Institution will assess need to implement interim or long-term protective measures, such as housing changes, change in class schedule, "No Contact" directive between both parties.
7. Institution will provide written or verbal instructions on how to obtain a No Contact Order.
8. Institution will provide a copy of the Sexual Misconduct Policy to complainant and inform the complainant regarding timeframes for inquiry, investigation and resolution.
9. Institution will inform the complainant of the outcome of the investigation, whether or not the respondent will be administratively charged, as well as any applicable corrective action.
10. Institution will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of domestic violence or for assisting in the investigation.

#### **Procedure Institution Will Follow For Employees:**

1. Depending on when reported (immediate vs delayed report), institution will provide complainant with access to medical care.
2. If applicable, institution will provide written information to complainant on how to preserve evidence.
3. Institution will assess immediate safety needs of complainant.
4. Institution will assist complainant with contacting local police if complainant requests AND provide complainant with contact information for local police department.

5. Institution will provide complainant with referrals to the Employee Assistance Program for mental health providers.
6. Institution will assess need to implement interim or long-term protective measures, such as workplace changes.
7. Institution will provide written or verbal instructions on how to obtain a protective or restraining order.
8. Institution will provide a copy of the Policy Against Unlawful Harassment, Discrimination and Retaliation to the complainant and the respondent, and inform them regarding timeframes.
9. Institution will inform the complainant and respondent of the outcome of the investigation.
10. Institution will protect the complainant from retaliation and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation.

### **Evidentiary Standard:**

Preponderance of the evidence standard

### **Resolution of Violations for Students**

Whether or not criminal charges are filed, the University or a community member may file a complaint under the Sexual Misconduct Policy alleging that a student violated this policy.

Title IX states that if an institution knows or reasonably should know of sexual harassment, to include sexual violence, the institution has a duty to investigate. Consequently, whether or not disciplinary charges are brought against an accused party will not be determined by the cooperation of the complainant. If an investigation determines that it is more likely than not that the institution's sexual misconduct policy was violated, then the "University" may assume the role of the complainant.

Reports of all sexual harassment, domestic violence, dating violence, sexual assault, and stalking made to Public Safety will automatically be referred to the Title IX Coordinator for investigation regardless of if the complainant chooses to pursue criminal charges.

The University Title IX process is consistent with the institution's policy and will include a prompt, fair, and impartial investigation and resolution process transparent to the complainant and the respondent. Usually, the resolution of complaints of sexual misconduct are completed within 60 days of the report, however the proceedings timeframe allows for extensions for good cause with notice to the complainant and the respondent of the delay and the reason for the delay. Proceeding means all activities related to non-criminal resolution of an institutional disciplinary complaint, including but not limited to fact finding investigations, and formal or informal meetings. Investigators are trained annually on the issues related to sexual harassment, domestic violence, dating violence, sexual assault, and stalking, and taught how to conduct an investigation

that protects the safety of the victim and promotes accountability. The Sexual Misconduct Policy provides that:

1. The complainant and the respondent each have the opportunity to attend an investigative meeting with properly trained investigators that protects the safety of victims and promotes accountability;
2. The complainant and the respondent will have timely notice for meetings;
3. The institution will allow for timely access to the complainant, the respondent, and appropriate officials to any information that will be used after the fact-finding investigation but during the determination of outcome;
4. The institutional Title IX process will not be conducted by officials who have a conflict of interest or bias for or against the complainant or the respondent;
5. The institution provides the complainant and the respondent the same opportunities to have others present at any point during the investigation process. The complainant and the respondent each have the opportunity to be advised by a personal advisor of their choice, at their expense, at any stage of the process and to be accompanied by a personal advisor at any meeting or proceeding. An advisor may only consult and advise his or her advisee, but not speak for the advisee at any meeting or hearing. If the advisor is an attorney, s/he is only permitted to act as an advisor during this process;
6. A finding in the Title IX process is based on the preponderance of the evidence standard, i.e. "more likely than not to have occurred." In other words, the process asks: "is it more likely than not that the respondent violated the University's Sexual Misconduct Policy?";
7. The complainant and the respondent each have the right to appeal the outcome of the investigation by submitting an appeal request to Office of Student Conduct Rights and Responsibilities within five (5) business days of the date noted on the decision notification letter. Office of Student Conduct Rights and Responsibilities will forward the request for appeal to the University Appeals Board (UAB) that reviews and processes all requests for appeal. The appeals process is not a hearing – it is a review of the record and process only. The complainant and the respondent will be notified simultaneously in writing, of any change to the result prior to the time that it becomes final and of the final result after the appeal is resolved. Result means any initial, interim, and final decision by any official or entity authorized to resolve matters within the institution. The result must include any sanctions imposed by the institution. Compliance with these provisions does not constitute a violation of section 444 of the General Education Provisions Act (20 U.S.C. 1232g), commonly known as the Family Educational Rights and Privacy Act of 1974 (FERPA).

### **Sanctions and Protective Measures for Students**

In all cases, investigations that result in a finding that a violation of the Sexual Misconduct Policy occurred will lead to the implementation of sanctions for the respondent. Any student found responsible for violating the Sexual Misconduct policy will be subject to sanction(s) ranging from warning to expulsion, depending on the severity of the incident, and taking into account any previous Student Conduct Code violations. Psychological and/or behavioral counseling will be required for any student

found responsible for a violation of the Sexual Misconduct policy. The Director of OSCRR or designee reserves the right to broaden or lessen any range of sanctions in the case of serious mitigating circumstances or egregiously offensive behavior.

The University may implement protective measures following the report of domestic violence, dating violence, sexual assault, and/or stalking which may include some or all of the following actions:

- Referral to counseling and health services
- Education to the community
- Altering the housing situation of an accused student (or the alleged victim, if desired)
- Providing campus escorts
- Implementing No-Contact Orders between the parties
- Offering adjustments to academic deadlines, course schedules, etc.
- Interim suspension during which the student (or group) may be denied access to University housing and/or the University campus/facilities/classes/events
- Other action deemed appropriate by the University

The Title IX Coordinator or their designee will determine whether interim interventions and protective measure should be implemented, and, if so, take steps to implement those protective measures as soon as possible. These remedies may be applied to one, both, or multiple parties involved. Applicable law requires that, when taking such steps to separate the complainant and the respondent, the University must minimize the burden of the complainant and thus should not, as a matter of course, remove the complainant from his or her job, classes or housing while allowing the respondent to remain.

Violations of the Title IX Coordinator's directives and/or protective measures will constitute violations that may lead to additional disciplinary action. Protective measures imposed may be temporary pending the results of an investigation or may become permanent as determined by the University of San Francisco.

The University will disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as the result of such crime or offense, the next kin of such victim shall be treated as the alleged victim for the purpose of this paragraph.

### **Resolution of Violations for Employees**

Whether or not criminal charges are filed, the University or a community member may file a complaint under the Policy Against Unlawful Harassment, Discrimination and Retaliation and/or the Workplace Violence Prevention Policy alleging that an Employee violated one or both of these policies.

Title IX states that if an institution knows or reasonably should know of sexual harassment, to include sexual violence, the institution has a duty to investigate.

Consequently, whether or not disciplinary charges are brought against an accused party will not be determined by the cooperation of the complainant. If an investigation determines that it is more likely than not that the institution's Policy Against Unlawful Harassment, Discrimination and Retaliation was violated, then the "University" may assume the role of the complainant.

Reports of all domestic violence, dating violence, sexual assault, and stalking made to Public Safety will automatically be referred to Human Resources or the Title IX Coordinator for investigation regardless of if the complainant chooses to pursue criminal charges.

The University complaint procedure is consistent with the institution's policy and will include a prompt, fair, and impartial assessment and/or investigation and resolution. Typically, the resolution of complaints of sexual misconduct are completed within 60 days of the report, however the proceedings timeframe allows for extensions for good cause. Investigators are trained annually on the issues related to domestic violence, dating violence, sexual assault, and stalking, and taught how to conduct an investigation that protects the safety of the victim and promotes accountability.

The University complaint procedure provides that:

1. A complainant has various options available to make timely reports that include written, oral and/or electronic reporting options.
2. The complainant's report ordinarily includes details of the incident(s), the name(s) of the person(s) alleged to have engaged in the conduct complained of, the names of any witnesses, and all relevant documents.
3. All reports shall be expeditiously assessed and may need to be internally investigated by the University, or by an external professional retained for the matter.
4. An investigation may require interviews of students, faculty, staff, administrators, independent contractors, and all other individuals. All University persons have a duty to cooperate with the University in its review and in its further proceedings.
5. The complainant and the respondent each have the opportunity to attend an assessment or investigative meeting with properly trained investigators that protects the safety of victims and the rights of both parties. The institutional process will not be conducted by officials who have a conflict of interest or bias for or against the complainant or the respondent.
6. Full and fair investigations will be conducted in accordance with all applicable state and federal law.
7. Investigators will seek to find a resolution that is fair, impartial and acceptable, provided the University concludes that such resolution is likely to provide prompt and effective corrective action.
8. A written report of the investigation will summarize information relevant to a determination of whether a violation of the policy occurred and/or what, if any, corrective action should be taken by the University.
9. The University may take immediate action it deems necessary to ensure prompt and effective corrective action.

10. The University may seek to take corrective action whenever it believes that this is needed for the proper operation of the University. At times, corrective action may include disciplinary action toward the person(s) whose conduct is found to violate this Policy or is otherwise found to be inappropriate.
11. This determination is based on the preponderance of the evidence standard, i.e. “more likely than not to have occurred.” In other words, the process asks: “is it more likely than not that the respondent violated the University’s Policy Against Unlawful Harassment, Discrimination and Retaliation?”

### **Corrective/Disciplinary Action and Protective Measures for Employees**

The University may implement protective measures following the report of domestic violence, dating violence, sexual assault, and/or stalking which may include some or all of the following actions:

- Referral to counseling and health services
- Education to the community
- Altering the workplace situation of an accused employee (or the alleged victim, if desired)
- Providing campus escorts
- Implementing No-Contact Orders between the parties.
- Offering adjustments to work deadlines, course schedules, etc.
- Other action deemed appropriate by the University

Human Resources, the Title IX Coordinator or their designee will determine whether interim interventions and protective measure should be implemented, and, if so, take steps to implement those protective measures as soon as possible.

These remedies may be applied to one, both, or multiple parties involved. Applicable law requires that, when taking such steps to separate the complainant and the respondent, the University must minimize the burden of the complainant and thus should not, as a matter of course, remove the complainant from the job, classes, or housing while allowing the respondent to remain.

Violations of the University’s directives and/or protective measures will constitute violations that may lead to additional disciplinary action. Protective measures imposed may be temporary pending the results of the investigation or may become permanent as determined by the University of San Francisco.

Disciplinary action may include, but is not limited to warning, suspension, or termination from employment, warning sanctions, suspension, or expulsion from the University, the University’s residential facilities, or other affiliation with the University. Disciplinary action, including expulsion, and/or any other corrective action shall be implemented in a manner consistent with other University policies and procedures and, if applicable, University collective bargaining agreements, as will rights of grievance and appeal of corrective actions.

The University will disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results by such institution against an employee who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as the result of such crime or offense, the next kin of such victim shall be treated as the alleged victim for the purpose of this paragraph.

### **Confidentiality**

The University will protect the identity of persons who report having been victims of sexual assault, domestic violence, dating violence, or stalking to the fullest extent of the law and as previously mentioned in this document.

When a victim does not consent to the disclosure of his or her name or other identifiable information to the alleged perpetrator, the University's ability to respond to the complaint may be limited.

### **Assistance for Victims: Rights & Options**

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the University will assist victims of sexual assault, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of their rights and options. In California, a victim of domestic violence, dating violence, sexual assault or stalking has the following rights:

#### **Marsy's Law:**

Victim's Bill of Rights (2009)

California Constitution, Article I, Section 28(b)

In order to preserve and protect a victim's rights to justice and due process, a victim shall be entitled to the following rights:

1. To be treated with fairness and respect for his or her privacy and dignity, and to be free from intimidation, harassment, and abuse, throughout the criminal or juvenile justice process.
2. To be reasonably protected from the defendant and persons acting on behalf of the defendant
3. To have the safety of the victim and the victim's family considered in fixing the amount of bail and release conditions for the defendant.
4. To prevent the disclosure of confidential information or records to the defendant, the defendant's attorney, or any other person acting on behalf of the defendant, which could be used to locate or harass the victim or the victim's family or which disclose confidential communications made in the course of medical or counseling treatment, or which are otherwise privileged or confidential by law.
5. To refuse an interview, deposition, or discovery request by the defendant, the defendant's attorney, or any other person acting on behalf of the defendant, and to set reasonable conditions on the conduct of any such interview to which the victim consents.
6. To reasonable notice of and to reasonably confer with the prosecuting agency, upon request, regarding, the arrest of the defendant if known by the prosecutor,

the charges filed, the determination whether to extradite the defendant, and, upon request, to be notified of and informed before any pretrial disposition of the case.

7. To reasonable notice of all public proceedings, including delinquency proceedings, upon request, at which the defendant and the prosecutor are entitled to be present and of all parole or other post-conviction release proceedings, and to be present at all such proceedings.
8. To be heard, upon request, at any proceeding, including any delinquency proceeding, involving a post-arrest release decision, plea, sentencing, post-conviction release decision, or any proceeding in which a right of the victim is at issue.
9. To a speedy trial and a prompt and final conclusion of the case and any related post-judgment proceedings.
10. To provide information to a probation department official conducting a presentence investigation concerning the impact of the offense on the victim and the victim's family and any sentencing recommendations before the sentencing of the defendant.
11. To receive, upon request, the pre-sentence report when available to the defendant, except for those portions made confidential by law.
12. To be informed, upon request, of the conviction, sentence, place and time of incarceration, or other disposition of the defendant, the scheduled release date of the defendant, and the release of or the escape by the defendant from custody.
13. To restitution.
  - a. It is the unequivocal intention of the People of the State of California that all persons who suffer losses as a result of criminal activity shall have the right to seek and secure restitution from the persons convicted of the crimes causing the losses they suffer.
  - b. Restitution shall be ordered from the convicted wrongdoer in every case, regardless of the sentence or disposition imposed, in which a crime victim suffers a loss.
  - c. All monetary payments, monies, and property collected from any person who has been ordered to make restitution shall be first applied to pay the amounts ordered as restitution to the victim.
14. To the prompt return of property when no longer needed as evidence.
15. To be informed of all parole procedures, to participate in the parole process, to provide information to the parole authority to be considered before the parole of the offender, and to be notified, upon request, of the parole or other release of the offender.
16. To have the safety of the victim, the victim's family, and the general public considered before any parole or other post-judgment release decision is made.
17. To be informed of the rights enumerated in paragraphs (1) through (16).

Further, University of San Francisco complies with California law in recognizing Protective Orders. Any person who obtains an order of protection from California should provide a copy to Public Safety. A complainant may then meet with Public Safety to develop a Safety Action Plan, which is a plan for Public Safety and the victim to reduce

risk of harm while on campus or coming and going from campus. This plan may include, but is not limited to: escorts, special parking arrangements, changing classroom location or allowing a student to complete assignments from home, etc.

The University cannot apply legal order of protection, no contact order or restraining order for a victim for the applicable jurisdiction(s). The victim is required to apply directly for these services. Protection from abuse orders may be available through the police departments listed below:

**Hilltop Campus**

San Francisco Police Department  
Park Station  
1899 Waller St  
San Francisco, CA 94117  
(415) 242-3000

Richmond Station  
461 6th Ave  
San Francisco, CA 94118  
(415) 666-8000

Taraval Station  
2345 24th Ave  
San Francisco, CA 94116  
(415) 759-3100

**Downtown Campus**

San Francisco Police Department  
Southern Station  
850 Bryant St  
San Francisco, CA 94103  
(415) 553-1373

**Presidio Location**

US Government and National Park Service Police  
1217 Ralston Ave  
San Francisco, CA 94129  
(415) 561-5505

**Orange County Campus**

Orange Police Department  
1107 N. Batavia St  
Orange, CA 92867  
(714) 744-7444

**Pleasanton Campus**

Pleasanton Police Department  
4833 Bernal Ave  
Pleasanton, CA 94566  
(925) 931-5100

**Sacramento Campus**

Sacramento Police Department  
5770 Freeport Blvd, Suite 100  
Sacramento, CA 95822  
(916) 264-5471

**San Jose Campus**

San Jose Police Department  
201 W. Mission St  
San Jose, CA 95110  
(408) 277-8900

**Santa Rosa Location**

Santa Rosa Police Department  
965 Sonoma Ave  
Santa Rosa, CA 95404  
(707) 543-3600

To the extent of the victim's cooperation and consent, University offices will work cooperatively to ensure that the complainant's health, physical safety, work, and academic status are protected, pending the outcome of a formal University investigation of the complaint. For example, if reasonably available, a complainant may be offered changes to academic, living, or working situations in addition to counseling, health services, visa and immigration assistance and assistance in notifying appropriate local law enforcement. For students, the University may issue an institutional No Contact Order if deemed appropriate or at request of the complainant or respondent. Additionally, personal identifiable information about the complainant will be treated as confidential and only shared with persons with a specific need to know who are investigating/adjudicating the complaint or delivering resources or support services to the complainant. Further, the institution will maintain as confidential any remedial actions or protective measures provided to the victim to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the remedial actions or protective measures.

The University does not publish the name of crime victims nor house identifiable information regarding victims in Public Safety's Daily Crime and Fire Log or online. Students who are victims may request that Directory Information on file be removed from public sources by contacting:

University Registrar Office

Lone Mountain 217  
(415) 422-7260  
<https://myusf.usfca.edu/registration/privacy>

## **Resources for Victims of Domestic Violence, Dating Violence, Sexual Assault, and Stalking**

### **On-Campus Resources for Students:**

Title IX Office:  
UC 5th Floor  
(415) 422-5330

Health:  
Health Promotion Services  
(415) 422-5797

Mental Health:  
Counseling and Psychological Services  
(415) 422-6352

Victim Advocacy:  
Dean of Students  
(415) 422-5330

Visa and Immigration Assistance:  
International Student and Scholar Services  
(415) 422-2654

Other Services:  
Department of Public Safety  
(415) 422-4201

Gender and Sexuality Center  
(415) 422-4431

### **On-Campus Resources for Employees:**

Title IX Office:  
UC 5th Floor  
(415) 422-5330

Health:  
N/A

Mental Health:  
N/A

Victim Advocacy:  
N/A

Visa and Immigration Assistance:  
Human Resources  
(415) 422-6707

Other services:  
Department of Public Safety  
(415) 422-4201

Human Resources  
(415) 422-6707

### **Off Campus Resources for Students:**

Health:  
Dignity Health Medical Group Clinic  
St. Mary's Medical Center  
(415) 750-5995

Dignity Health Medical Group Clinic  
St. Francis Medical Center  
(415) 292-3700

San Francisco General Hospital  
2727 Mariposa St, #100  
San Francisco, CA 94110  
(415) 437-3011

Mental Health:  
Women Against Rape-Counseling  
(415) 647-7273

California Coalition Against Sexual Assault (CALCASA)  
1215 K St, Suite 1850  
Sacramento, CA 95814  
(916) 446-2520  
[www.calcasa.org](http://www.calcasa.org)

Legal Assistance:  
US Department of Justice, Office of Violence against Women  
[www.justice.gov/ovw](http://www.justice.gov/ovw)

U.S. Department of Education  
Office for Civil Rights  
(800) 872-5327

<https://www2.ed.gov/about/offices/list/ocr/index.html>

Victim Advocacy:  
Rape, Abuse and Incest National Network  
[www.rainn.org](http://www.rainn.org)

Victim Services Division (SF DA's Office)  
850 Bryant St #320  
San Francisco, CA 94103  
(415) 553-9044  
<http://www.sfvictimservices.org/>

Visa and Immigration Assistance:  
U.S. Citizenship and Immigration Services  
<http://www.uscis.gov/>

Student and Exchange Visitor Program  
<http://www.ice.gov/sevis/>

Lawler & Lawler Law Offices  
<http://www.aboutvisas.com/>

### **Off Campus Resources for Employees:**

Health:  
Concern Employee Assistance Program  
(650) 940-7100  
(800) 344-4222  
<http://www.concern-eap.com/>

Mental Health:  
Concern Employee Assistance Program  
(650) 940-7100  
(800) 344-4222  
[www.concern-eap.com](http://www.concern-eap.com)

Women Against Rape-Counseling  
(415) 647-7273

California Coalition Against Sexual Assault (CALCASA)  
1215 K St, Suite 1850  
Sacramento, CA 95814  
(916) 446-2520  
[www.calcasa.org](http://www.calcasa.org)

Legal Assistance:  
Concern Employee Assistance Program

(650) 940-7100  
(800) 344-4222  
[www.concern-eap.com](http://www.concern-eap.com)

US Department of Justice  
Office of Violence against Women  
[www.justice.gov/ovw](http://www.justice.gov/ovw)

U.S. Department of Education  
Office for Civil Rights  
(800) 872-5327  
<https://www2.ed.gov/about/offices/list/ocr/index.html>

Victim Advocacy:  
Rape, Abuse and Incest National Network  
[www.rainn.org](http://www.rainn.org)

Victim Services Division (SF DA's Office)  
850 Bryant St #320  
San Francisco, CA 94103  
(415) 553-9044  
[www.sfvictimservices.org](http://www.sfvictimservices.org)

Visa and Immigration Assistance:  
U.S. Citizenship and Immigration Services  
[www.uscis.gov](http://www.uscis.gov)

Student and Exchange Visitor Program  
[www.ice.gov/sevis/](http://www.ice.gov/sevis/)

Lawler & Lawler Law Offices  
[www.aboutvisas.com](http://www.aboutvisas.com)

U.S. Department of State  
[www.state.gov](http://www.state.gov)

### **Risk Reduction**

With no intent to victim-blame and recognizing that only rapists are responsible for rape, the following are some strategies to reduce one's risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, [www.rainn.org](http://www.rainn.org))

1. **Be aware** of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
2. **Try to avoid isolated areas.** It is more difficult to get help if no one is around.
3. **Walk with purpose.** Even if you don't know where you are going, act like you do.

4. **Trust your instincts.** If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
5. **Try not to load yourself down** with packages or bags as this can make you appear more vulnerable.
6. **Make sure your cell phone is with you** and charged and that you have cash money.
7. **Don't allow yourself to be isolated** with someone you don't trust or someone you don't know.
8. **Avoid putting music headphones in both ears** so that you can be more aware of your surroundings, especially if you are walking alone.
9. **When you go to a social gathering, go with a group of friends.** Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find out a way out of a bad situation.
10. **Trust your instincts.** If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).
11. **Don't leave your drink unattended** while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
12. **Don't accept drinks from people you don't know or trust.** If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
13. **Watch out for your friends, and vice versa.** If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
14. **If you suspect you or a friend has been drugged, contact a law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).** Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
15. **If you need to get out of an uncomfortable or scary situation** here are some things that you can try:
  - a. **Remember that being in this situation is not your fault.** You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
  - b. **Be true to yourself.** Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
  - c. **Have a code word with your friends or family** so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
  - d. **Lie.** If you don't want to hurt the person's feelings it is better to lie and make up a reason for you to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care

of a friend or family member, not feeling well, having somewhere else you need to be, etc.

- e. **Try to think of an escape route.** How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
- f. **If you and/or the other person have been drinking,** you can say that you would rather wait until both of you have your full judgment before doing anything you may regret later.

### How to be an Active Bystander

Bystander intervention promotes the idea of bystanders (observers, onlookers) intervening safely and effectively to stop a perilous situation, such as a potential sexual assault. An active bystander is an individual who stands up against offensive language and behaviors that may perpetuate sexual assault, and intervene on the behalf of the victim to eliminate the danger and/or provide needed support.

In our continuous endeavor to foster a safe community for students' success, the University of San Francisco encourages students to become active, empowered bystanders who can safely intervene if they witness a situation, or a potential situation in which a friend or stranger may experience inappropriate, harmful, and hurtful acts.

#### Active bystander tips:

- Promise yourself that you will speak up and/or take action.
- Attend a bystander intervention training program.
- Develop strategies to safely and effectively intervene as a bystander when you observe or suspect sexual assault, dating violence, domestic violence, or stalking happening around you.
- Find allies (others who agree with you) and ask for their support.
- If the situation is beyond your control call (415) 422-2911 if you are on campus, or 911 if you are off campus.
- Express discomfort/concern if someone makes sexist comments, homophobic jokes, or catcalls.
- Confront a friend who is planning to hook up with someone who is passed out.
- Ensure your friends leave the party with the same people they arrived with.
- Ask a friend or acquaintance if they need to be walked home from a party.
- Express concern if your friend has unexplained bruises that may be signs of abuse in his/her relationship.
- Listen, believe, and support someone who discloses a sexual assault, dating violence, domestic violence or experience with stalking or cyber-stalking.
- Learn and share information about the sexual assault community and campus resources and information with friends.
- Report the incident with or without names.

# Sex Offender Registry

## Sexual Offender Information

Megan's Law is a law that requires dangerous sex offenders to register with their local law enforcement agencies. It empowers local law enforcement to notify the public about high-risk and serious sex offenders who reside in, are employed in, or frequent the community. Please visit the Megan's Law website at <http://meganslaw.ca.gov/>.

The Campus Sex Crimes Prevention Act of 2000 is a federal law that requires institutions of higher education to advise the campus community where information concerning registered sex offenders may be obtained. It also requires sex offenders, already required by state law to register in a state, to provide notice to each institution of higher education in that state, at which the person is employed, carries on a vocation, or is a student.

In San Francisco, convicted sex offenders must register with the San Francisco Police Department (SFPD). You can view this information on SFPD's website at [www.sanfranciscopolice.org](http://www.sanfranciscopolice.org).

# Alcohol and Drug Policies

USF complies with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Campuses Act Final Regulations of 1990. The University has a standard of conduct that prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on University property or a part of University activities. The University will impose disciplinary sanctions on students and employees ranging from educational and rehabilitation efforts up to and including expulsion or termination of employment and referral for prosecution for violations of the law. These laws impose legal sanctions for both misdemeanor and felony convictions. Criminal penalties for convictions can range from fines and probation to denial or revocation of federal benefits (such as student loans) to imprisonment and forfeiture of personal and real property.

Each and every member of the University of San Francisco community has the right and responsibility to pursue their academic endeavors in a safe, effective, drug-free environment. The USF Alcohol and Drug Policy adheres to local, State, and Federal laws regarding the purchase, sale and consumption of alcohol, including those prohibiting the consumption of alcoholic beverages by persons under the age of 21. The drug policy adheres to Federal law regarding marijuana and the University does not permit the possession or use of marijuana for any purpose on university property even if the use meets the qualifications of the California Compassionate Use Act, Proposition 215 or if purchased legally by a student over the age of 21 as permitted by State law. More information on the University's alcohol and drug policies can be found in the Fogcutter at [www.usfca.edu/fogcutter](http://www.usfca.edu/fogcutter).

Abuse of alcohol and drugs can have a significant impact on one's professional, academic, personal, and family life. Students, staff and faculty work collaboratively in developing educational programs that will encourage responsible adult behavior. The practice of students accepting responsibility for compliance with federal and state laws with USF's Alcohol and Drug Policies nurtures adult behavior.

Each year the University notifies employees and students of their responsibility to adhere to the alcohol and drugs policy. A biennial review is conducted to determine its effectiveness and implement changes to the program if necessary and ensure that the disciplinary sanctions listed are consistently enforced. For a copy of this biennial review, contact Health Promotion Services at (415) 422-5797 or visit the office at University Center 5th Floor.

## Alcohol and Drug Prevention and Support Resources

| <b>Name of Program</b>                | <b>Population</b>                  | <b>Date Held</b>  | <b>Location Held</b> |
|---------------------------------------|------------------------------------|---|----------------------|
| Think About It Course                 | All incoming and transfer students | Deadlines:<br>September 1 for Fall<br>February 1 for Spring | Online               |
| Brief Motivational Intervention       | Sanctioned students                | Ongoing during the academic school year                     | On campus            |
| Brief Motivational Intervention       | Athletes                           | Ongoing during the academic school year                     | On campus            |
| Big Book Study Group                  | Students                           | Ongoing during the academic school year                     | On campus            |
| Alcohol eCheckup                      | Students                           | Ongoing during the academic school year                     | Online               |
| Marijuana eCheckup                    | Students                           | Ongoing during the academic school year                     | Online               |
| Health Promotion Services             | Students                           | Ongoing   | On campus            |
| Counseling and Psychological Services | Students                           | Ongoing   | On campus            |
| Employee Assistance Program           | Employees                          | Ongoing   | Online and by phone  |

# Firearms and Weapons Policy

USF is committed to maintaining a safe and secure environment that supports the academic mission of the University. According to the USF Fogcutter as well as the Workplace Violence Prevention Policy, members of the USF community, including students, faculty, staff, as well as visitors to any USF campus location, are prohibited from possessing firearms, explosives, weapons, or any item that may be construed as such, on the premises of the University or in any building under University control. This prohibition applies regardless of whether a federal or state license to possess the same has been issued to the possessor. Carrying, possessing, etc., is defined as the violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. There are some limited exceptions to this policy; for example certified and licensed law enforcement personnel who are authorized to carry a firearm are permitted to do so while on USF property.

# Annual Fire Safety Report

The University of San Francisco publishes this fire safety report as part of its annual Clery Act Compliance. This report contains information regarding the fire safety practices and standards for USF, including statistics concerning the number of fires, the cause of each fire, the number of injuries and deaths related to a fire, and the value of the property damage caused by a fire. This report is available for review 24 hours a day within the Daily Crime and Fire Log at <http://myusf.usfca.edu/student-health-safety/transportation-public-safety/daily-crime-fire-log>. A physical copy may be obtained by making a request to Public Safety in University Center, 5th Floor, or by emailing [parking@usfca.edu](mailto:parking@usfca.edu).

USF maintains a fire log that includes information about fires that occur in residential facilities, including the nature, date, time and general location. A fire is defined as any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner. If a fire occurs in a USF building, community members should immediately pull the fire alarm that will notify Public Safety. When safe, call Public Safety at x2911 on a University phone or (415) 422-2911 on a non-University phone, and provide as much information as possible about the location, date, time, and cause of the fire. Public Safety will initiate a response, investigate, and contact the fire department, as needed. If a member of the USF community finds evidence of a fire that has been extinguished, and the person is not sure whether Public Safety has already responded, the community member should immediately notify Public Safety to investigate and document the incident.

The University takes fire safety seriously and has established fire safety programs for management and students living in on-campus residence halls. Fire evacuation plans have been developed for residence halls and copies of Evacuation Exit placards can be found on the inside of the door of each room. The University also has specific fire safety programs for the University employees, faculty, and students such as cardiopulmonary resuscitation (CPR) and first aid training. Additionally, the University hosts Neighborhood Emergency Response Team (NERT) training which covers fire extinguisher training, light search and rescue, and triage. The University is currently building an on-campus NERT-certified team.

# Fire Safety Systems in Residential Facilities

The following residence halls have fire alarm systems consisting of pull stations and bells:

- Fulton House Residence
- Fromm Residence Hall
- Gillson Residence Hall
- Hayes-Healy Residence Hall
- Lone Mountain Residence Hall
- Loyola Village Residence
- Pedro Arrupe Residence Hall
- St. Anne's Community
- Toler Residence Hall

Activation of the pull station will ring the bells in the hall. Activation of the smoke detectors within the room will sound in the individual unit only. Please call (415) 422-2911 to report the fire and summon the fire department.

All student rooms have single station smoke detectors. Activation sounds a local alarm in the room only. Students are not permitted to tamper with, disable, or destroy smoke detectors or other fire safety devices. Students found in violation of the fire regulation procedures will be charged a \$250 fine and will face University disciplinary action.

It is essential that fire lanes be clear of vehicles and obstructions at all times. Vehicles in violation will be cited and are subject to towing at the owner's expense.

Electrical appliances with exposed heating elements—including but not limited to space heaters, sun-lamps, torchiere halogen lamps, ceiling fans, air conditioners, and hot plates—afford undue safety risks and are prohibited in rooms and independent living units. Woks, rice cookers, toaster ovens, coffee makers, and similar cooking appliances may not be used in any room other than a kitchen or kitchenette. Due to power and facilities risks other large electrical items are not permitted in rooms or independent living units, including but not limited to exercise machines and portable washers, dryers, or dishwashers.

Candles (including unburned, decorative candles), incense, and other objects with open flames are considered extremely dangerous due to the potential for fire and are prohibited in both private and public living spaces. Candles found in the residence halls or apartments will be confiscated and destroyed, and students found in possession of candles are subject to a \$250 fine and other disciplinary sanctions.

Smoking is prohibited in all residence halls and independent living units, as well as in any common area within the residence halls and independent living buildings. In

accordance with University policy, smoking is not permitted on campus. Those found in violation may be subject to a \$250 fine.

For emergency response purposes fires must be reported to Public Safety Dispatch at (415) 422-2911.

For Clery reporting purposes all fires must be reported to one of the following individuals or organizations:

- Resident Advisor and/or Resident Director
- Student Housing and Residential Education, (415) 422-6824
- The Department of Public Safety, (415) 422-4201

University buildings are equipped with automatic fire detection and alarm systems and most of them are connected to the Public Safety Dispatch monitoring system and are monitored by staff. Fire drills are conducted twice a year in all residence halls. The first drill is scheduled in the fall semester and the second drill is conducted during the spring semester. All fire drills are unannounced, except for that building's Building Marshals. The fire safety systems in residential facilities are tested and certified by USF Facilities Engineering and their contractor each year in the spring semester.

Buildings are equipped with a variety of features that are designed to detect, stop, and/or suppress the spread of a fire. A door can be the first line of defense against the spread of smoke or fire from one area to another. Some doors, such as fire doors in corridors or stairwells of residence halls, are designed to stand up to fire longer than those of an individual room. It is a violation of University policy for residents to:

Prop open a door

Obstruct or disable the smoke detectors and strobes with materials hanging from the devices

## **In the Event of a Fire**

Fire alarms alert community members of potential hazards and USF community members are required to follow the warning and evacuate the building immediately upon hearing a fire alarm.

### **Expectations of All Building Occupants**

- **Sound Alarm:** If smoke or fire is observed, pull the nearest fire alarm pull station. Fire alarm pull stations activate alarm bells throughout the building to alert others of the fire emergency. Pulling the fire alarm station saves lives.
- **Use the Nearest Exit or Exit Stairwell:** Immediately exit the building upon hearing an alarm, even if you have not seen smoke or fire. Use the nearest stairwell to exit.
- **Do not wait for confirmation of an actual fire or assume the alarm is a false alarm.** Evacuate immediately, even if fire and smoke are not apparent.

- Do not use the elevator. Elevators enter into a “fire service” mode and may not respond to calls when the fire alarm system has been activated. Occupants may become trapped in elevators. Do not attempt to locate the fire.
- Do not attempt to fight or extinguish the fire.
- Do not re-enter the building until the fire department gives authorization.
- Call x2911 or (415) 422-2911  
Once safely outside contact Public Safety Dispatch to report as much information as possible and to confirm the fire department has been notified and dispatched. Call x2911 from an outside blue light phone or if using a cell phone, call (415) 422-2911.

## Residential Facility Fire Safety Systems

| <b>Residential Facilities</b>  | <b>Partial Sprinkler System (<i>defined as having sprinklers in common areas only</i>)</b> | <b>Full Sprinkler System (<i>defined as having sprinklers in both common areas and individual rooms</i>)</b> | <b>Smoke Detection</b> | <b>Fire Extinguisher Devices</b> | <b>Evacuation Plans / Placards</b> | <b>Number of Evacuation (Fire) Drills Each Calendar Year</b> |
|--------------------------------|--|--|------------------------|----------------------------------|------------------------------------|--|
| Fromm Hall                     | None   | None   | Yes                    | Yes                              | Yes                                | 2  |
| Fulton House                   | None   | None   | Yes                    | Yes                              | Yes                                | 2  |
| Gillson Hall                   | Yes  | No   | Yes                    | Yes                              | Yes                                | 2  |
| Hayes-Healy Hall               | Yes  | No   | Yes                    | Yes                              | Yes                                | 2  |
| Lone Mountain Residential Hall | No   | Yes  | Yes                    | Yes                              | Yes                                | 2  |
| Lone Mountain Pacific Wing     | None   | None   | Yes                    | Yes                              | Yes                                | 2  |
| Loyola Village                 | No   | Yes  | Yes                    | Yes                              | Yes                                | 2  |
| Pedro Arrupe                   | No   | Yes  | Yes                    | Yes                              | Yes                                | 2  |
| St. Anne's Community           | None   | None   | Yes                    | Yes                              | Yes                                | 2  |
| Toler Hall                     | Yes  | No   | Yes                    | Yes                              | Yes                                | 2  |

## Fire Statistics

| <b>USF Residential Facility</b>                  | <b>Total Fires in Each Building</b> | <b>Fire Number</b> | <b>Date</b> | <b>Time</b> | <b>Cause of Fire</b> | <b>Number of Injuries that Required Treatment at a Medical Facility</b> | <b>Number of Deaths Related to a Fire</b> | <b>Value of Property Damage Caused by Fire</b> |
|--|-------------------------------------|--------------------|-------------|-------------|----------------------|---|---|--|
| Fromm Hall<br>2497 Golden Gate Ave               | 0                                   | N/A                | N/A         | N/A         | N/A                  | N/A   | N/A                                       | N/A  |
| Fulton House<br>1982 Fulton St                   | 0                                   | N/A                | N/A         | N/A         | N/A                  | N/A   | N/A                                       | N/A  |
| Gillson Hall<br>2325 Golden Gate Ave             | 0                                   | N/A                | N/A         | N/A         | N/A                  | N/A   | N/A                                       | N/A  |
| Hayes-Healy Hall<br>2305 Golden Gate Ave         | 0                                   | N/A                | N/A         | N/A         | N/A                  | N/A   | N/A                                       | N/A  |
| Lone Mountain Residential Hall<br>330 Parker Ave | 0                                   | N/A                | N/A         | N/A         | N/A                  | N/A   | N/A                                       | N/A  |
| Lone Mountain Pacific Wing<br>2800 Turk St       | 1                                   | 1                  | 9/21/2017   | 11:01a.m.   | Burned Food          | 0   | 0   | \$1-99   |
| Loyola Village<br>331 Anza St                    | 0                                   | N/A                | N/A         | N/A         | N/A                  | N/A   | N/A                                       | N/A  |

| <b>USF Residential Facility</b>             | <b>Total Fires in Each Building</b> | <b>Fire Number</b> | <b>Date</b> | <b>Time</b> | <b>Cause of Fire</b> | <b>Number of Injuries that Required Treatment at a Medical Facility</b> | <b>Number of Deaths Related to a Fire</b> | <b>Value of Property Damage Caused by Fire</b> |
|---|-------------------------------------|--------------------|-------------|-------------|----------------------|---|---|--|
| Pedro Arrupe<br>490 6th Ave                 | 0                                   | N/A                | N/A         | N/A         | N/A                  | N/A   | N/A                                       | N/A  |
| St. Anne's<br>Community<br>1330 14th<br>Ave | 0                                   | N/A                | N/A         | N/A         | N/A                  | N/A   | N/A                                       | N/A  |
| Toler Hall<br>2345 Golden<br>Gate Ave       | 0                                   | N/A                | N/A         | N/A         | N/A                  | N/A   | N/A                                       | N/A  |